



Charlotte County Grant Checklist

Department: Budget and Administrative Services

Staff Completing Form: Brittany Comrie

Grant Program Name: CDBG-DR Special Needs Si

Instructions:

- Departments to attach to Agenda Item when applying or accepting a grant.
- Fill out one form for each grant.
- Contact a Fiscal Services Grant Representative with any questions.

1. How much funding will the Department/County receive from the grant?

\$2,012,080.50

2. Is there a County match required? If yes, identify type and source.

Yes ☐ No ☒ NA

3. How many years have we been receiving this grant?

0

4. What will the grant be used for?

Fund the match dollars for HMGP Project 4673-516 Special Needs Saferoom

5. Is it for additional or new services/equipment/facilities?

New Build of saferoom

6. Does it pay for something that the County already does?

The County currently lacks a dedicated county-owned facility for a Special Needs Shelter, relying on an agreement with a local Church for such purposes during severe weather or tropical events. This arrangement presents several challenges: the Church could terminate the shelter agreement at any time, insufficient storage space for supplies, logistical

7. Does it pay for any positions? If yes, what happens to the position(s) if the grant goes away?

5% administrative / Yes, grant has a 5% administrative set aside that will partially fund the salary of the CDBG Program Coordinator and possibly project coordinators. Funding source for positions will shift from this grant to the CDBG entitlement funds.

8. Is the County obligated to pay for anything after the grant goes away?

Sustainability: New build of saferoom.

Estimated annual recurring cost: \$1.00

In the following area related to grant project:

Maintenance;