

DATE: August 4, 2025

TO: Honorable Board of County Commissioners

FROM: Maryann Franks, Zoning Supervisor

Professional Qualifications as provided in Exhibit 1.

RE: DRC-25-090- Final Detail Site Plan, Willow- Phase 3

Requested Action(s):

RESPEC Company, LLC is requesting PD Final Site Plan approval for Willow (Tuckers Point) Phase 3. The project consists of 394 single-family units and associated infrastructure. This project site is 98.41± acres and is located at 11710 Tamiami Trail, Punta Gorda, FL. Located in Commission District II.

Analysis:

This project site is 98.41± acres and is located at 11710 Tamiami Trail, Punta Gorda, FL. The site is designated as Low Density Residential on the 2030 Future Land Use Map and is currently zoned Planned Development (PD). The proposed Final Detail Site Plan consists of of 394 single-family units and associated infrastructure and is consistent with the County's Comprehensive Plan and existing PD conditions.

This Final Detail Site Plan complies with all conditions, as well as being in compliance with the approved concept plan. The site plans are attached as Exhibit 2.

The Final Detail Site Plan has been approved through the Site Plan Review process, this proposal will not create any concurrency issues (Exhibit 4, Approval Letter).

Based upon the analysis and conclusions set forth herein, in staff's professional opinion, the application (Final Detail Site Plan, DRC-25-090) is generally consistent with Charlotte County's comprehensive plan, Charlotte County's Code of Laws and Ordinances and other applicable guidelines.



Qualifications of Maryann Franks

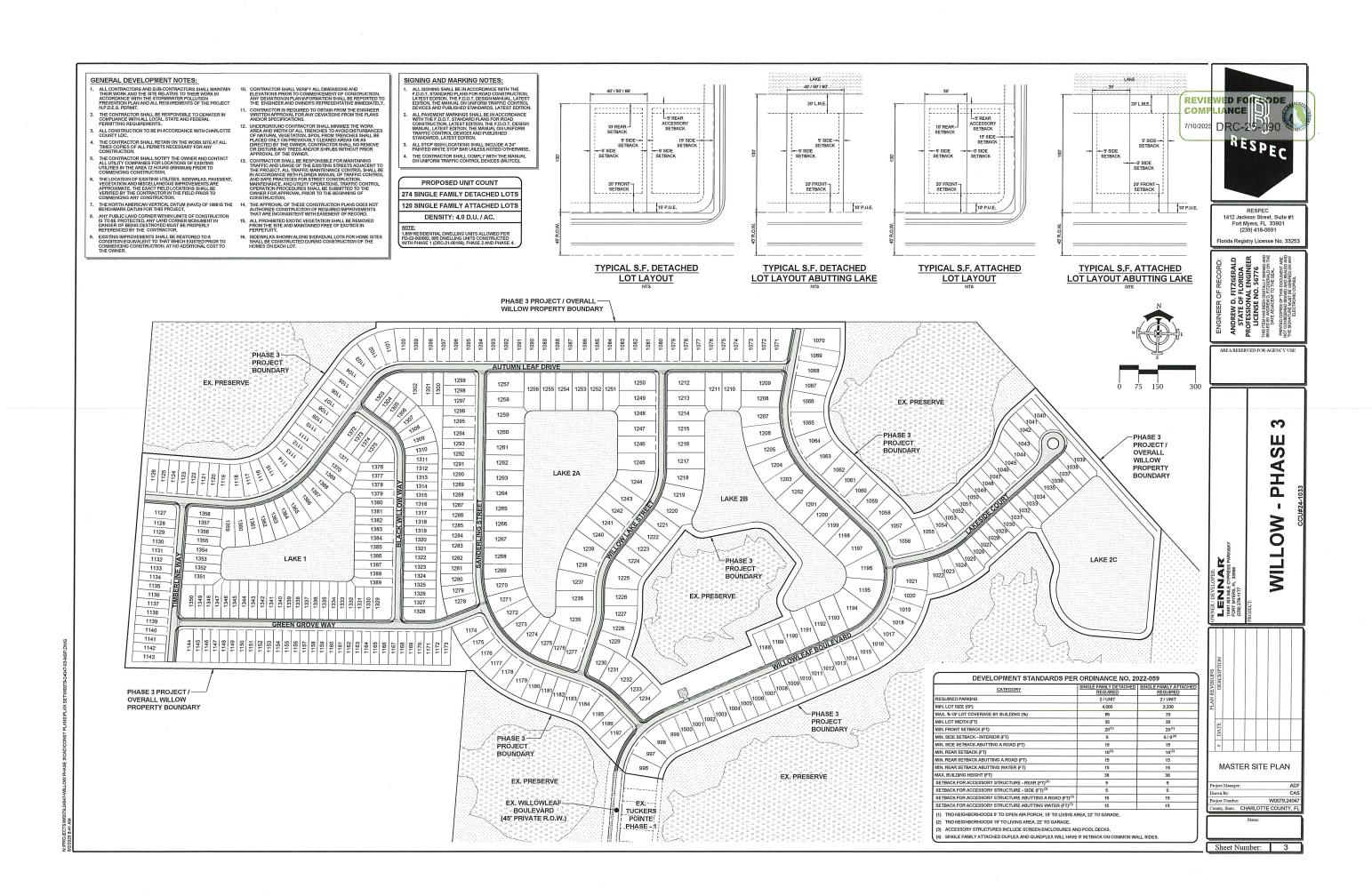
Qualifications of Maryann Franks

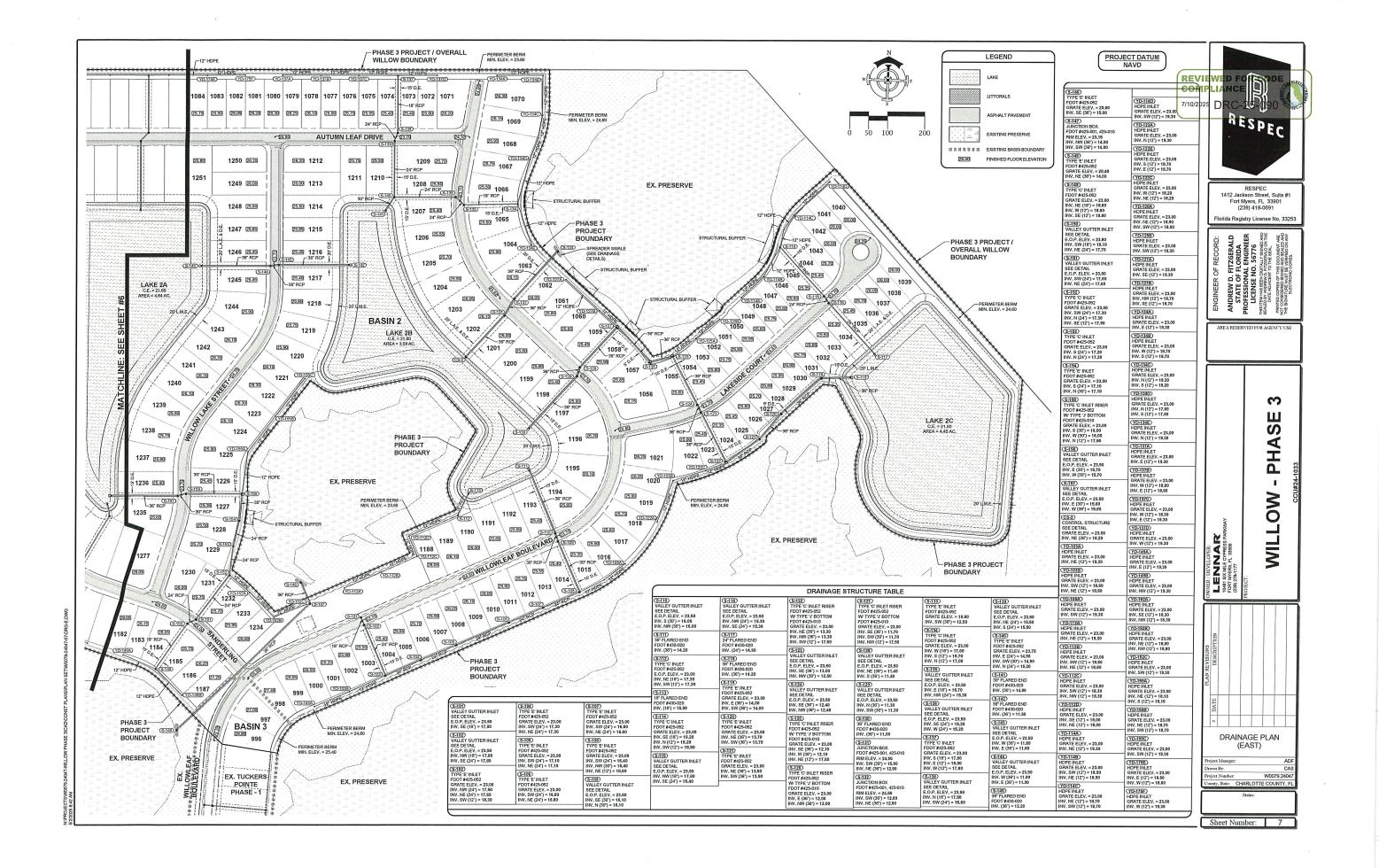
Position: Zoning Supervisor

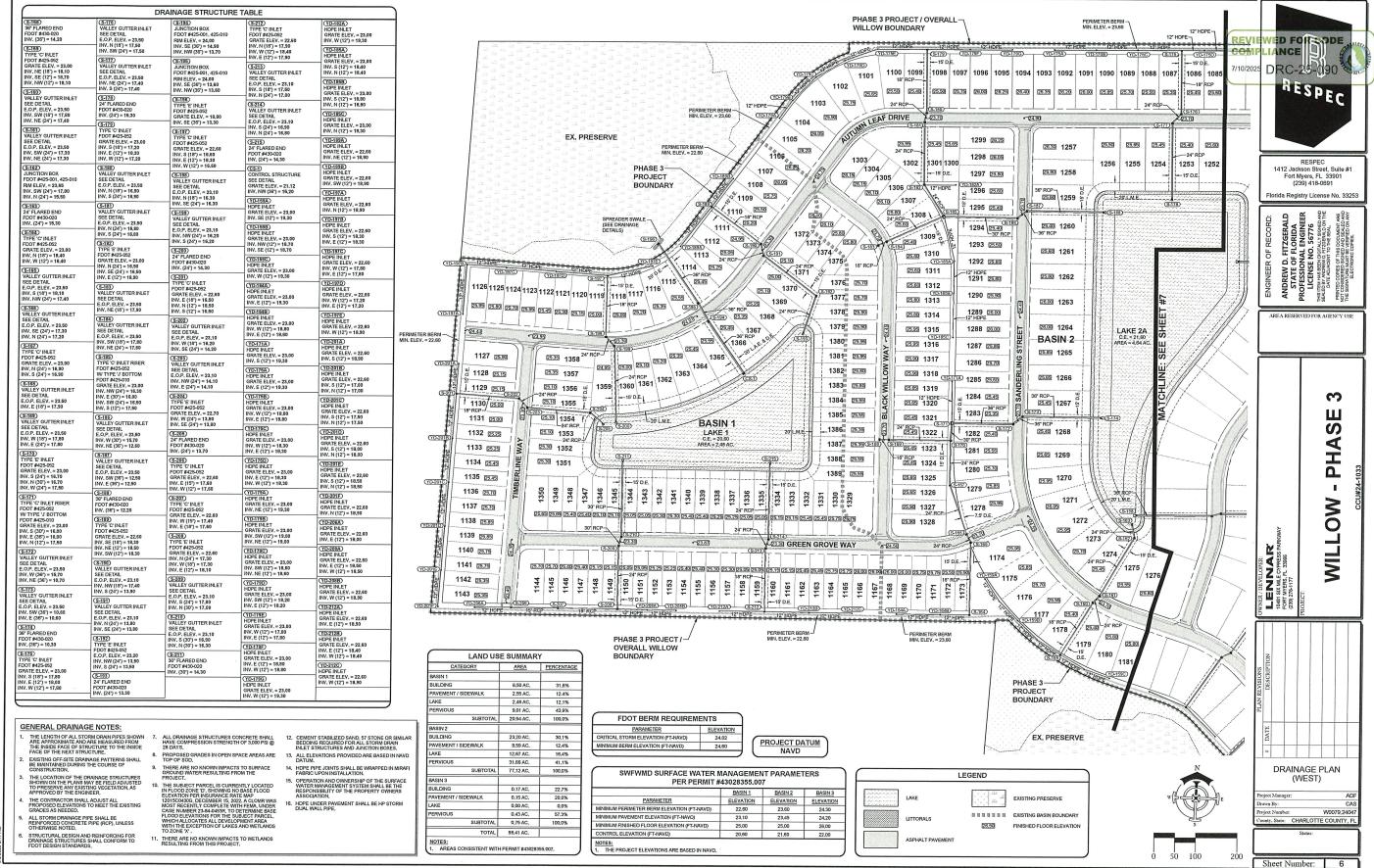
Years with Charlotte County: 25

Position Summary & Experience: I have worked as a Zoning Tech I, Zoning Tech II, Permitting, Licensing & Zoning Supervisor, Zoning Coordinator and Zoning Supervisor for Charlotte County Community Development, Zoning Department for 25 years. My duties include reviewing and making recommendations of compliance with Charlotte County zoning regulations on preliminary and final detail site plans to the Board of County Commissioners. I also coordinate and compile the recommendations and conditions of the reviewing departments and agencies into the final recommendation to the Board of County Commissioners. My duties include supervising the Environmental Specialist, the Zoning Technicians, zoning reviews, host and attend meetings and providing customer service. I assist the Zoning Official and the Planners when needed.

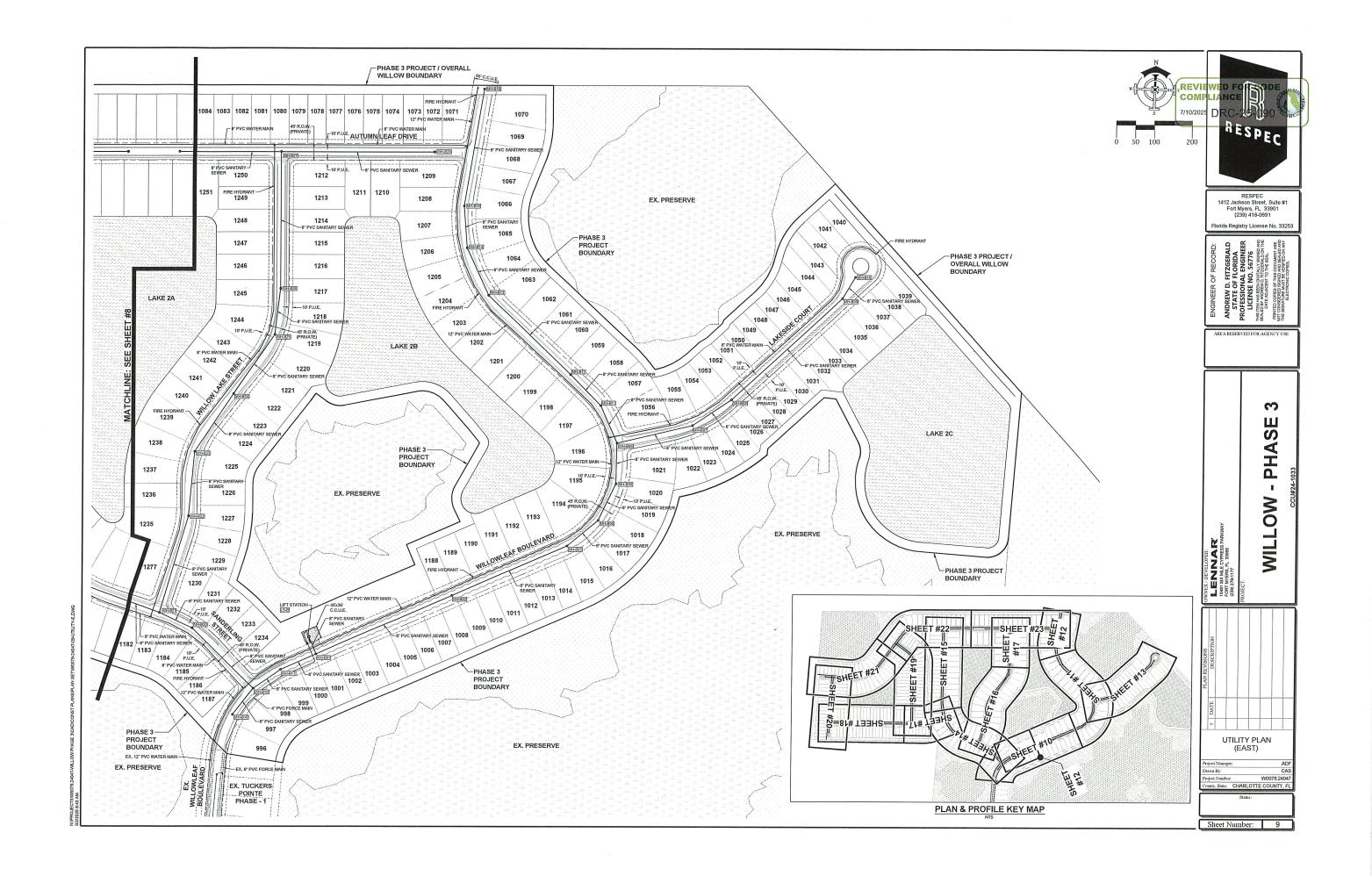
Exhibit 1







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GENERAL UTILITY NOTES:

- CONTRACTOR TO VERIFY THE SIZE AND LOCATION OF EXISTING UTILITIES PRIOR T COMMENCING ANY CONSTRUCTION. EXISTING UTILITY INFRASTRUCTURE ON THE PROPERTY TO BE PHYSICALLY LOCATED TO AVOID POTENTIAL CONFLICTS OR DAMAGE TO THIS INFRASTRUCTURE.
- LOCATIONS OF PROPOSED UTILITY LINES ARE SUBJECT TO MODIFICATIONS TO PRESERVE ANY EXISTING VEGETATION AS DETERMINED BY THE ENGINEER.
- WHEN REFERENCING IMPROVEMENTS ADJACENT TO THE SUBJECT PROPERTY THE WORD 'EXISTING' (OR ABBREVIATED 'EX.') SHALL MEAN IMPROVEMENTS PROPOSED BY THE DEVELOPER WHICH ARE INTENDED TO BE CONSTRUCTED PRIOR TO OR CONCURRENT WITH THIS PROJECT.
- NO TREES OR SHRUBS SHALL BE PLACED SO AS TO BLOCK ACCESS OR LINE OF SIGHT TO FIRE HYDRANTS PLACED WITHIN LANDSCAPE ISLANDS THROUGHOUT THE PROJECT SITE.
- CONTRACTOR TO PROVIDE UTILITY RECORD DRAWINGS TO OWNER AND ENGINEER PRIOR TO FINAL PAYMENT REQUEST.
- ALL UNDERGROUND UTILITIES LOCATED BENEATH THE STABILIZED PORTION OF THI ROAD BED SHALL BE INSTALLED PRIOR TO COMPACTION OF THE SUBGRADE.
- CONTRACTOR SHALL NOTIFY ALL UTILITY PROVIDERS AT LEAST 48 HOURS PRIOR TO THE START OF UNDERGROUND CONSTRUCTION THE CONTRACTOR SHALL DETERMINE IF UTILITIES OTHER THAN THOSE SHOWN THE PLANS EXIST.
- CONTRACTOR TO EXERCISE CARE TO PROTECT THE ROOTS OF TREES TO REMAIN, WITH THE BRANCH SPREAD OF SUCH TREES, PERFORM ALL TRENCHING BY HAND. OPEN THE TRENCH ONLY WHEN UTILLITIES CAN BE INSTALLED IMMEDIATELY, PRUNE INJURED ROOTS CLEANLY AND BACKFILL AS SOON AS POSSIBLE.
- THE CONTRACTOR IS REQUIRED TO ADJUST ALL EXISTINS AND PROPOSED VALVE BOXES, MANHOLE RIMS, GRATES, ETC. AS REQUIRED TO MATCH THE PROPOSED GRADES,
- 1. THE IRRIGATION SYSTEM SHALL BE PRIVATE AND DESIGNED BY OTHERS.

GENERAL POTABLE WATER NOTES:

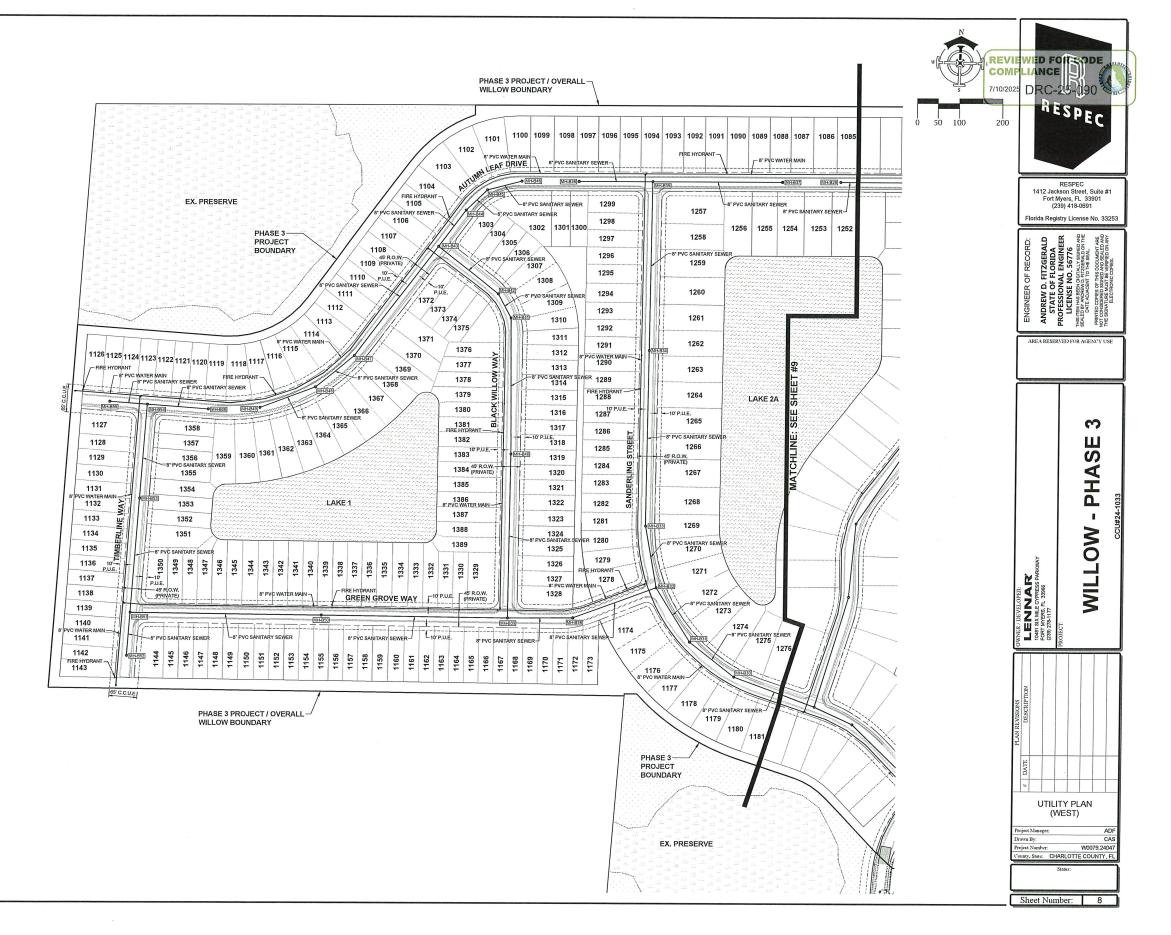
- ALL UTILITY CONSTRUCTION TO BE IN ACCORDANCE WIT UTILITIES STANDARD SPECIFICATIONS, LATEST EDITION.

- THE ENDS OF ALL CAPPED POTABLE WATERLINES SHALL BE MARKED WITH
 ELECTRONIC MARKER AND 2'x4' STAKES 5' IN LENGTH WITH 2' ABOVE GROUND.
- THE CONTRACTOR SHALL PROVIDE AND INSTALL BLUE-BLUE REFLECTIVE PAVEMENT MARKERS AS REQUIRED IN CENTER OF ADJACENT TRAVEL LANE AT EACH FIRE
- . ALL WATER VALVES SHALL CONFORM TO A.W.W.A. C-509 RESILIENT SEATED TYPE. CONTRACTOR SHALL USE 45° BENDS AT CONFLICTS, RESTRAINTS TO BE MEGA-LUG, TYLER MJR GLANDS OR APPROVED EQUAL, CONTRACTOR SHALL NOT EXCEED 75% O THE MANUFACTURES RECOMMENDED MAXIMUM PIPE DEFLECTION.
- ALL POTABLE WATER MAINS SHALL BE AWWA C-900, DR 18 CLASS 150 PVC RUBBER GASKETED PIPE WITH BELL AND SPIGOT ENDS UNLESS OTHERWISE NOTED,

GENERAL SANITARY SEWER NOTES:

- ALL UTILITY CONSTRUCTION TO BE IN ACCORDANCE WITH CHARLOTTE COUNTY UTILITIES STANDARD SPECIFICATIONS, LATEST EDITION,
- CONTRACTOR TO VERIFY INVERT ELEVATION AND LOCATION OF EXISTING SANITARY SEWER MANHOLES PRIOR TO COMMENCEMENT OF CONSTRUCTION.

- MANHOLE TOPS ARE APPROXIMATE AND SHOULD BE ADJUSTED TO FINAL GRADE OR PAVEMENT ELEVATION.
- ALL SANITARY SEWER SERVICES TO BE 6" IN DIAMETER, UNLESS OTHERWISE NOTED. ALL SANITARY SEWER MAIN TESTING SHALL BE IN ACCORDANCE WITH CHARLOTTE COUNTY UTILITIES SPECIFICATIONS FOR GRAVITY SANITARY SEWER SYSTEM,





July 10, 2025

RESPEC Company, LLC Attn: Andrew Fitzgerald 1412 Jackson St., Suite 1 Fort Myers, FL. 33901

Re: DRC-25-090 Willow Phase 3 – PD Final Detail Site Plan

Date: June 5, 2025, Site Plan Review agenda

County staff has reviewed the PD Final Detail Site Plan for Willow Phase 3. The project consists of 394 single-family units and infrastructure. This project site is 98.41± acres and is located at 11710 Tamiami Trail, Punta Gorda, FL.

It is the decision of the Zoning Official to forward DRC-25-090 to the Board of County Commissioners with a recommendation of approval. The comments are as follows:

- 1. SWP-24-00088 approved on 10/23/24.
- 2. Plans are approved by CCU.
- 3. All utilities construction must be performed in accordance with the Utilities Department approved and signed plans and in accordance with any conditions specified in the Utility Department plans approval letter.
- 4. CCU Final Plans Approval Letter is required prior to the issuance of any construction permits.
- 5. A Utility Agreement must be executed, and all applicable utility connection fees paid PRIOR to construction of utilities.
- 6. Contact Sandra Weaver at Sandra.Weaver@charlottecountyfl.gov for further information on these items.
- Use CCU Application for Plans Review and Utility Agreement and Minimum Technical & Drawing Standards found at these links: https://www.charlottecountyfl.gov/core/fileparse.php/529/urlt/plan-review-new-service-application.pdf
 Design Compliance Standards | Charlotte County, FL (charlottecountyfl.gov)
- 8. Reviewed site plan for Single Family residential development without any public accommodation facilities. All structures are subject to further review at time of building permitting.

Decision Letter DRC-25-090 Willow Phase 3 PD Final Detail Site Plan Page 2 of 2

- 9. Majority of the street names chosen and listed on this plat are not available for use. Please contact our addressing department to check for street name availability prior to putting street names on the plat.
- 10. Roadways shall be at least 20' wide of clear space for fire department access.
- 11. Gates shall be installed with an EVAC System for emergency operation use.
- 12. Fire hydrant required within 800' between each fire hydrant.
- 13. Prior to or at the time of building permit application, provide a completed Tree Permit Application containing a tree survey of location, types, sizes of trees overlaid on a site plan of the building, parking, and other site amenities. Identify the trees proposed to be removed and preserved. All trees to be preserved or removed must be in accordance with Section 3-9-100: Buffers, Landscaping, and Tree Requirements, of the County Code. Tree permits must be obtained prior to any land clearing / filling activity. Per Code Sec. 3-9-100.3, Willow Phase 3 does not meet the 100-acre threshold for tree sampling.
- 14. The Gopher Tortoise Survey Results provided by UES estimates 32 gopher tortoise will need to be relocated. A Gopher Tortoise After-Action Report stating the number of potentially occupied burrows excavated and the number of gopher tortoise relocated will be required for an Approved Tree Removal Permit.
- 15. Must abide by the U.S. Fish and Wildlife Services' "Terms and Conditions" for the Florida Bonneted contained in their Biological Opinion dated July 30, 2019.
- 16. Must comply with the Habitat Management Plan contained in PD-22-00008.
- 17. The project must comply with Chapter 3-5, Article IV, Clearing, Filling and Soil Conservation requirements of the County Code. Best Use Management Plans must be documented on final site plans and utilized during all land clearing and development activities.
- 18. Please provide detail information to show all approved and proposed residential units for this entire project, containing a total of 565.74 acres, as part of the Final Detail Site Plan Board of County Commissioners packet.
- 19. Landscaping, buffers, and tree requirements must be consistent with the conditions established in the PD rezoning and meet all applicable regulations of Section 3-9-100: Buffers, Landscaping, and Tree Requirements (informational comment).
- 20. The landscape plan has been approved for this project. A copy of the approved landscape plan, with the digital approval stamps, must be uploaded/included with any/all permits for the site.

The decision to approve or deny this PD Final Detail Site Plan application will be made by the Board of County Commissioners on the September 09, 2025, Land Use Consent Agenda. It is recommended, but not required to have a representative present at the meeting. No permits will be issued until final approval of the Board of County Commissioners.

Maryann Franks Zoning Supervisor