



**March 4, 2025
3:00 p.m.**



**Charlotte County, Florida
RFP No. 2024000645**

**Inspection and Plan Review Services Library
Annual Contract**



Submitted By:

**C.A.P. Government, Inc.
343 Almeria Avenue
Coral Gables, FL 33134
(305) 448-1711**



March 4, 2025

Mr. Hector Flores
County Administrator
Charlotte County
18500 Murdock Circle
Port Charlotte, FL 33948

RE: RFP #2024000645, Inspection and Plan Review Services Library – Annual Contract

Dear Mr. Flores:

C.A.P. Government, Inc. (CAP) hereby submits our proposal to Charlotte County (County) for the above referenced services. **CAP thoroughly understands the scope of services and has submitted our response electronically.** Our company has the ability, expertise, and commitment to perform the work in a timely and professional manner.

CAP has been providing outsourced services to governmental agencies in Florida for over thirty-six (36) years. Our corporate philosophy is to deliver these services by creating positive customer experience while maintaining the highest standards of accuracy, efficiency, and transparency. We believe this aligns perfectly with the Counties vision for its Building Department customers. Most importantly we have provided plan review and inspections to Charlotte County since 2018.

CAP is a State of Florida Corporation with three (3) strategically located offices in Florida including:

Corporate Office:

343 Almeria Avenue
Coral Gables, FL 33134
(305) 448-1711

Broward County

100 S.E. 12th St.
Fort Lauderdale, FL 33316
(954) 888-9531

Palm Beach County

1910 N. FL. Mango Rd.
W. Palm Beach, FL 33409
(561) 508-0615

CAP's extensive expertise and commitment to excellence make us the ideal provider for Inspection Plan Review Services. Including plans examination and inspections for residential and commercial/multi-family structures including new construction and renovations. We ensure full compliance with the responsibilities outlined for building code administrators, plans examiners, and inspectors under Section 468.604, Florida Statutes.

We commit to delivering efficient, cost-effective, and quality solutions to Charlotte County by maintaining the necessary resources to provide the services required in the Request for Proposal. CAP is committed to exceeding the agreed upon turnaround times. Furthermore, we offer a web-based Electronic Plan Review and document control system which will give the County 24/7 access to critical inspection and plan review information.



In closing, here are some key facts that set us apart from our competition: No other company in Florida matches our years of experience, number of clients served, and size of our team. Why choose us? Consider the numbers:

Why CAP? By the Numbers!

36	Years in Business (Est. in 1989).
33	Years Outsourcing Building Services Exclusively to the Government
11	Municipal Clients - Full Service
72	Municipal Clients - Supplemental Services
8	Educational Clients
91	Total Building Department Outsourcing Clients
12	Years providing Electronic Plan Review (EPR)
3+	Years providing services to Charlotte County
300+	Employees dedicated to outsourcing Building Services

If given the opportunity, we will provide customer centered Inspections and Plan Review Services to Charlotte County. If you require any additional information, or wish to discuss this proposal further, please contact me at 305.458.6000.

Very truly yours,
C.A.P. Government, Inc.

A blue ink signature of Carlos A. Penin, written in a cursive style.

Carlos A. Penin, PE
President



RP – 27 Evaluation Method Criteria



CHARLOTTE COUNTY – INSPECTIONS AND PLAN REVIEW SERVICES
LIBRARY - ANNUAL CONTRACT
COST



COST

Hourly Rate for Plans Examiners and Inspectors:

Description	Hourly Rates
Plans Examiners	\$ 100.00
Inspectors	\$ 90.00

We are committed to providing the highest level of Professional Services to Charlotte County.

Scope/Quality of Services proposed & demonstrated ability of Contractor to provide services identified.

C.A.P. Government, Inc. (CAP) has been providing Plan Review and Inspection services for over thirty-six (36) years. Our proposed professional staff is licensed, experienced and equipped with extensive knowledge of these services. These include plan review and inspections of residential, commercial / multi-family structures, new construction and renovations.

We are committed to responding to the County's requirements and turnaround times. **We confirm that our company will not be involved in reviewing permits where, or any affiliated company, have been involved in any aspect of the design process or have been hired by the contractor for private provider services.**

Our quality of service and expertise is related to the experience and knowledge of our staff.

CAP's Plan Review services ensure that plans are thoroughly reviewed for compliance with building codes, safety regulations and other State and County standards.

CAP's Inspections are performed with meticulous attention to details, ensuring that the project complies with all legal and safety requirements. Inspections are performed at the appropriate stages of the construction process to identify potential issues early.

It is our responsibility to ensure public safety and welfare by enforcing federal, state, and local construction codes. Our team reviews plans, issues building permits, and conducts

inspections to ensure compliance with codes related to life safety, structural integrity, accessibility, and the proper functioning of mechanical, electrical and plumbing etc.

Customer service has always been at the forefront of our company. CAP provides efficiency, knowledge, communication and reliability to all clients.

Demonstration of Contractors ability & experience in projects of similar nature meeting requirements of this RFP.

Please see Section RP – 25

- CAP currently provides Plans Review and Inspections:
- **Supplemental** Building Department Services to over seventy-five (75) municipalities.
- **Full** Building Department Services to eleven (11) municipalities.

References.

Please see Section RP-25 Proposal Requirements. CAP has highlighted our experience with projects of similar complexity.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Profit Corporation
C.A.P. GOVERNMENT, INC.

Filing Information

Document Number	K80212
FEI/EIN Number	65-0121594
Date Filed	04/10/1989
State	FL
Status	ACTIVE
Last Event	NAME CHANGE AMENDMENT
Event Date Filed	09/06/2006
Event Effective Date	NONE

Principal Address

343 Almeria Ave
Coral Gables, FL 33134

Changed: 01/09/2025

Mailing Address

16800 Greenspoint Park Dr.
Suite 300
Houston, TX 77060

Changed: 01/09/2025

Registered Agent Name & Address

CORPORATION SERVICE COMPANY
1201 HAYS STREET
TALLAHASSEE, FL 32301-2525

Name Changed: 12/12/2022

Address Changed: 12/12/2022

Officer/Director Detail

Name & Address

Title Secretary, Director

Bush, Heather B.
16800 Greenspoint Park Dr.
Suite 300
Houston, TX 77060

Title Deputy Treasurer

Fournier, Hilaire
16800 Greenspoint Park Dr.
Suite 300
Houston, TX 77060

Title President

Penin , Carlos
16800 Greenspoint Park Dr.
Suite 300
Houston, TX 77060

Annual Reports

Report Year	Filed Date
2024	01/09/2024
2025	01/09/2025
2025	01/15/2025

Document Images

01/15/2025 -- AMENDED ANNUAL REPORT	View image in PDF format
01/09/2025 -- ANNUAL REPORT	View image in PDF format
01/09/2024 -- ANNUAL REPORT	View image in PDF format
03/06/2023 -- ANNUAL REPORT	View image in PDF format
12/12/2022 -- Reg. Agent Change	View image in PDF format
01/05/2022 -- ANNUAL REPORT	View image in PDF format
01/07/2021 -- ANNUAL REPORT	View image in PDF format
01/06/2020 -- ANNUAL REPORT	View image in PDF format
02/15/2019 -- ANNUAL REPORT	View image in PDF format
01/25/2018 -- ANNUAL REPORT	View image in PDF format
02/10/2017 -- ANNUAL REPORT	View image in PDF format
01/14/2016 -- ANNUAL REPORT	View image in PDF format
01/23/2015 -- ANNUAL REPORT	View image in PDF format
04/28/2014 -- ANNUAL REPORT	View image in PDF format
04/30/2013 -- ANNUAL REPORT	View image in PDF format
03/05/2012 -- ANNUAL REPORT	View image in PDF format
04/01/2011 -- ANNUAL REPORT	View image in PDF format
04/14/2010 -- ANNUAL REPORT	View image in PDF format
04/21/2009 -- ANNUAL REPORT	View image in PDF format
04/17/2008 -- ANNUAL REPORT	View image in PDF format
04/02/2007 -- ANNUAL REPORT	View image in PDF format



RP – 22 Requirements



**CHARLOTTE COUNTY – INSPECTIONS AND PLAN REVIEW SERVICES
LIBRARY - ANNUAL CONTRACT
RP-22 REQUIREMENTS**



A. Names and License numbers of the licensed professionals who will be performing the reviews.

We have enclosed the names and license numbers of professionals that will be assigned to the County, on the following pages.

Company name, corporate headquarters address, phone, fax, company website, branch office locations, if applicable:

C.A.P. Government, Inc. (CAP) was founded by Mr. Carlos A. Penin, PE on April 10, 1989.

CAPFLA.COM

CAP is a State of Florida Corporation with three (3) offices in Miami-Dade, Broward and Palm Beach Counties.

C.A.P. GOVERNMENT, INC.

- **Miami-Dade**
343 Almeria Avenue
Coral Gables, FL 33134
(305) 448-1711
- **Broward**
100 S.E. 12th St.
Fort Lauderdale, FL 33316
(954) 888-9882
- **Palm Beach**
1910 N. FL. Mango Road
W. Palm Beach, FL 33409
(561) 508-0615

Key contact: name, address, phone, fax, email:

Carlos A. Penin, PE,
343 Almería Avenue, Coral Gables, FL 33134
capenin@capfla.com
(305) 448-1711

List firm's ownership, date established:

C.A.P. Government, Inc. (CAP) was founded

on April 10, 1989, by Carlos A. Penin, PE. On September 1, 2022, Bureau Veritas North America, acquired a majority stake in CAP, with Mr. Penin remaining as an owner / stockholder. The business entity's name has remained the same, C.A.P. Government, Inc. (CAP). The business entity's structure has also remained the same with Mr. Carlos A. Penin, as President and in charge of management and operations. Finally, the Principal Address has remained the same. However, the Mailing address for legal documents is now in Houston, Texas (We have enclosed a copy of our Florida Division of Corporations).

Firm's Federal Employer's Identification Number (FEIN), or for any individual, a Social Security Number (SSN):

FEIN Number: 65-0121594

B. Experience of the Firm in performing plans review services for local jurisdictions:

CAP has been a leading provider of Building and Plan Review services since its inception. We offer both comprehensive and supplemental services to a range of government agencies. **We currently deliver full services to eleven (11) municipalities, supplemental services to over seventy-five (75+) municipalities, and eight (8) to educational institutions.** CAP employs over three hundred (300+) professionals. Our technical staff, including licensed Building Code Administrators, Inspectors, Plans Examiners, are fully certified, qualified, trained, and experienced. In Section RP-25 we have provided detailed relevant experience within the last five (5) years.

**CHARLOTTE COUNTY – INSPECTIONS AND PLAN REVIEW SERVICES
LIBRARY - ANNUAL CONTRACT
RP-22 REQUIREMENTS**



TEAM EXPERIENCE:

Mr. Carlos A. Penin, PE – Principal-In-Charge:

As President and founder of C.A.P. Government, Inc., Mr. Penin oversees the daily operations of the firm. His responsibilities include setting the strategic direction of the company and implementing the strategic plan. This involves supervising operations, marketing, and business development activities, overseeing contracts, and managing senior staff. Mr. Penin has served in this capacity at CAP for over thirty-six (36) years.

Ms. Kathleen Croteau, BU, PX, BN – Project Manager:

Ms. Croteau oversees our Gulf Coast clients. She is responsible for planning and coordinating the completion of projects. She is past President of the Building Official Association of Florida (BOAF) and Recipient of the BOAF 2019 Meritorious Service and 2020 Building Official of the Year awards. Ms. Croteau is highly recognized for her coordination with State and Federal agencies and other volunteer organizations to provide direction and support during disaster recovery efforts.

Mr. Miles Seekford, PX, BN – QA/QC:

Mr. Seekford has over twenty-five (25) years of experience working in the field and construction industry. He is multi-disciplined in Building, Mechanical, Electrical and Plumbing. He is proficient in the enforcement of the Florida Building Code, National Electrical Code, other State standards and requirements.

As you review our qualifications and related experience, please consider the following key points on why we believe we should be selected by the Charlotte County:

Qualifications:

Founded in 1989, CAP has over thirty-six (36) years of experience and is a pioneer in outsourcing Building Department services to municipalities throughout Florida. We currently serve over ninety (90) governmental clients, including eight (8) educational institutions.

Staff Availability:

CAP employs over three hundred (300+) professionals. Our technical staff, including licensed Building Code Administrators, Inspectors, Plans Examiners, are fully certified, qualified, trained, and experienced. They are available to provide Building Code and Plan Review Services to the City of Winter Springs.

Technology:

Since 2013, CAP has been investing in, developing, and implementing an Electronic Plans Review (EPR) platform. This platform enables our Plans Examiners to work electronically in an efficient, transparent, and in real-time manner, ensuring accurate and timely inspections and documentation. **In addition, our staff has experience with the Civic Access Portal.**

CAP has been in the forefront of technology and provides our clients and stakeholders with all technical support.

C. Estimates of timescale to perform a review: Estimate the time needed to review plans for stand-alone commercial retail building:

CAP can provide plans review in 1.5 to 3 hours for all trade disciplines, depending on the size and nature of the project.

D. Estimates of volume of permit that could be reviewed: Estimate the time needed to review plans for stand-alone commercial retail building:

CAP has the capacity to conduct twenty to forty reviews per day, per person, depending on the size and nature of the project. CAP has the ability to assign multiple individuals to assist the County at any time.

E. How does the Individual/Firm proposes to handle the logistics of reviewing electronic and paper plans or have someone stationed within the Community Development Department:

CAP's personnel will be dispatched from our Lee County location or from other sites in Southwest Florida to Charlotte County, as needed.

CAP's personnel has extensive experience with various Electronic Plan Review and Permitting platforms, including Accela, which allows for the

simultaneous review of multiple disciplines within a single permit. By leveraging the County's existing electronic process, CAP's personnel can review and annotate plans directly in the Digital Plan Room without requiring plan transfers between the permitting software and database. This experience ensures a seamless transition, requiring minimal training for CAP personnel and causing less disruption to the County's current process, allowing for efficient integration within the Charlotte County's team. CAP staff are equipped with all the necessary tools to facilitate communication and complete tasks, including secure computers, internal IT support, Microsoft office and skilled personnel.

Lastly, CAP also has an internal comprehensive full service permitting software system which includes Electronic Plan Review. If needed, this enables the capability to transfer digital plans for review, track progress, mark-up documents as needed and create comment reports. The systems in place assure a secure transfer of the digital files into the CAP database, the review performed utilizing "Bluebeam" software, then transfer back into the County's possession.



RP – 25 Proposal Requirements



**CHARLOTTE COUNTY – INSPECTIONS AND PLAN REVIEW SERVICES
LIBRARY - ANNUAL CONTRACT
RP-25 PROPOSAL REQUIREMENTS**



A. Team Organization, Management and General Qualifications:

Mr. Carlos A. Penin, PE, who is the Principal in Charge, will be responsible for the project. Ms. Kathleen Croteau, BU, will serve as our proposed Project Manager. We hereby commit to not substituting those people without the permission of the County. A list of staff is enclosed with our proposed team's experience in similar projects.

B. Work Plan:

We have read the RFP thoroughly and have a clear understanding of the Scope of Services. **In addition, we have been serving the County with plan review and inspections since 2018.**

The following Work Plan outlines the key activities and responsibilities to ensure the successful delivery of the project within the specified scope and requirements. The specific details, such as team composition and process workflows, will be tailored to the County's expectations.

We acknowledge and will comply with the project scope, ensuring that plans for new permits are reviewed within ten (10) business days. Corrections and comments will be provided within five (5) business days.

Additionally, we understand that assigned inspections will be provided at 7:00am and will be completed by 3:30 pm on the same day.

Establish Project Team and Roles:

- ✓ Identify Plans Examiners and Inspectors with the required expertise.
- ✓ Designate a Project Manager to oversee the workflow and communication

Develop Review and Inspection Procedures:

- ✓ Create checklists and guidelines for plan reviews and inspections
- ✓ Establish quality control measures to ensure consistent and thorough reviews

Implement Permit Review Process:

- ✓ Set up a system to receive and track new permit applications and resubmissions
- ✓ Assign permits to Plans Examiners based on their expertise and availability
- ✓ Conduct reviews within the specified turnaround times

Manage Inspection Scheduling and Execution:

- ✓ Establish a process to receive and assign daily inspection requests
- ✓ Coordinate with the County to ensure inspections are completed within the given timeframe
- ✓ Document inspection findings and communicate with Design Professionals or Contractors

**CHARLOTTE COUNTY – INSPECTIONS AND PLAN REVIEW SERVICES
LIBRARY - ANNUAL CONTRACT
RP-25 PROPOSAL REQUIREMENTS**



Maintain Communication and Reporting:

- ✓ Provide regular updates to the County on the status of permit reviews and inspections
- ✓ Respond to inquiries and address any concerns from Design Professionals or Contractors
- ✓ Submit detailed reports on the project's progress and performance metrics

Ensure Compliance and Ethical Standards:

- ✓ Implement measures to prevent conflicts of interest, as specified in the project scope
- ✓ Maintain the confidentiality of project information and adhere to professional standards

Continuous Improvement:

- ✓ Monitor the effectiveness of the review and inspection processes
- ✓ Gather feedback from stakeholders and implement improvements as needed
- ✓ Provide training and development opportunities for the project team

C. Individual Qualifications:

Our Plan Examiners, Inspectors, Building Code Administrators and Professional Engineers are State certified by the Department of Business and Professional Regulation (DBPR). Our Architects are certified by the Board of Architecture and Interior Design. CAP's staff will ensure that work complies with established client protocol; FBC; and all other applicable, local, State and federal laws. Please see resumes, license numbers and experience for our staff and company information details, in Section RP 22.

D. Experience and References:

The following information is provided to highlight our experience in other projects of similar complexity.

City of Naples

Contact Name: Mr. Gary Young, City Manager

Telephone Number: 239-213-1030

E-mail: citymanager@naplesgov.com

Term: 2015 – Present (9 years)

Scope of Work: Building Official, Plans Review and Inspections.

City of Marco Island

Contact Name: Michael McNeese, City Manager

Telephone Number: 239-389-5000

E-mail: mmcneese@cityofmarcoisland.com

Term: 2017 – Present (7 years)

Scope of Work: Plans Review and Inspections.

City of Punta Gorda

Contact Name: Dr. Melissa Reichert, Interim City Manager

Telephone Number: 239-389-5000

E-mail: mreichert@cityofpuntagorda.com

Term: 2022 – Present (2 years)

Scope of Work: Building Official, Plans Review and Inspections.

**CHARLOTTE COUNTY – INSPECTIONS AND PLAN REVIEW SERVICES
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RP-25 PROPOSAL REQUIREMENTS**



City of Cape Coral

Contact Name: Shane Kittendorf, CBO,
Building Official

Telephone Number: 239-574-0598

E-mail: skittendorf@capecoral.gov

Term: 2022 – Present (2 years)

Scope of Work: Plans Review, Inspections
and Substantial Damage Inspections.

Marion County

Contact Name: Michael L. Savage, Director and
Building Official

Telephone Number: 352-438-2400

E-mail: michael.savage@marionfl.org

Term: 2022 – Present (2 years)

Scope of Work: Plans Review, Electronic
Plan Review and Inspections.

The following reference lists our lead Inspectors and Plans Examiners.

Lead Plans Examiner / Inspector	Project	Contact Information for Project
Kathleen Croteau, BU, PX, BN	City of Madeira Beach	Holden Pinkard Building Dept. Operations Coordinator (727) 221-2786
Angela Posani, PX, BN	City of Jacksonville	Susan MacBeth, Plan Review Assistant Supervisor (904) 255-8516
Miles Seekford, PX, BN	Marion County	Michael L. Savage, CBO Director and Building Official (352) 438-2400
Richard Kracaw, PX, BN	City of Cape Coral	Shane Kittendorf, CBO Building Official (239) 574-0598

CHARLOTTE COUNTY – INSPECTIONS AND PLAN REVIEW SERVICES
LIBRARY - ANNUAL CONTRACT
KEY PERSONNEL



KEY PERSONNEL

CAP LICENSED PROFESSIONALS		
Carlos A. Penin, PE	Principal-in-Charge	PE33216
Kathy Croteau	Project Manager	BU1529, PX2485, BN5254
Miles Seekford	QA / QC	BU2307, PX4452, BN7605
Building		
Angela Posani	Plans Examiner & Inspector	PX4670, BN8516
Mark Shelton		PX4720, BN8186
Stacy Casertano		BU1760, PX3000, BN5152
Samuel Lindsey	Inspector	BN8447
Mechanical		
Miles Seekford	Plans Examiner & Inspector	BU2307, PX4452, BN7605
Richard Kracaw		PX3924, BN7512
Electrical		
Miles Seekford	Plans Examiner & Inspector	BU2307, PX4452, BN7605
William King	Inspector	BN8718
Plumbing		
Richard Kracaw	Plans Examiner & Inspector	PX3924, BN7512
Miles Seekford		BU2307, PX4452, BN7605

Carlos A. Penin, PE

Principal-In-Charge



Mr. Penin has over forty (40) years of experience as a civil engineer comprehensive consulting engineering service. He has performed a wide variety of projects including highways, bridges, airport terminals airfields, water and sewer infrastructure, stadiums, various land development projects and environmental service. Mr. Penin experience includes managerial functions and various government appointments to industry organizations.

EDUCATION

Master of Science
Environmental and Urban Studies
Florida International University

Bachelor of Science
Civil Engineering
University of Florida

STATE OF FLORIDA LICENSE

Professional Engineer
PE33216

President, C.A.P. Government, Inc.

1989 – Present

President and founding principal of C.A.P. Government, Inc. Mr. Penin serves in a management capacity overseeing the daily operations of the firm. His responsibilities include determining the strategic direction of the company and carrying out the strategic plan through overseeing operations, marketing and business development activities, contract oversight, and staff management. Developing functional roles and assigning responsibilities to employees who report to them.

EXPERIENCE

Regional Manager, Keith & Schnars, PA

1984 – 1989

Responsible for management, scheduling, monitoring and liaison with regulatory agencies and local authorities on major land development projects.

Project Engineer, Williams, Hatfield & Stoner, Inc.

1980 – 1984

Responsible for project administration on Urban Road Developments and other assignments in South Florida.

Civil Engineer, Ferendino/Grafton/Spillis/Candela

1978 – 1980

Responsible for civil engineering design and construction inspection of government projects.

Civil Engineer, Florida Quality Contractors

1977 - 1978

Managed the preliminary stages of 72-unit condominium development and various other residential projects in South Florida.

CARLOS A. PENIN, PE
PRINCIPAL IN CHARGE

Kathleen Croteau, BU, PX, BN, CFM

Building Official, Project Manager



Mr. Croteau has over thirty (30) years of experience working as a Building Official. She can work collaboratively within multidisciplinary groups providing strong communication skills. Kathleen coordinates with state and federal agencies and other volunteer organizations to provide direction, support, and coordination for disaster recovery efforts.

EDUCATION

Fire Safety Inspector/ Fire Science
Florida State Fire College

Non-Degree Seeking Business Management
Edison Community College

STATE OF FLORIDA LICENSE

Building Code Administrator
BU1529

Building Plans Examiner
PX2485

Building Inspector
BN5254

State of Florida Flood Plain Manager

Fire Safety Inspector
FF108037

Building Official, C.A.P Government, Inc.

2021 – Present

Provides Building Official oversight including department leadership and code interpretation when needed. Reviews of building plans for compliance with construction codes and regulations; prepares written reports on code discrepancies and code violations. Develops, maintains and updates records of codes and plan reviews; interprets codes, ordinances, and regulations. Determines the structural soundness of buildings and construction projects. Tasks Include inspecting and assessing the structural quality of a building and ensuring compliance with zoning regulations, National and State building codes, and contract specifications.

EXPERIENCE

Building Official, Sarasota County Government

2011-2021.

- Manage the Building Division of Planning and Development Services Department of 86 staff, enforcement of Florida Building Code, local ordinances, Flood plain Management, State Statutes. Budget preparation, contract procurement, software implementation and electronic plan review.
- County EOC Recovery Section Damage Assessment Branch Leader for disaster recovery and coordination of all essential personnel and Continuation of Operations Planning
- Oversee local general and mechanical contractor licensing and advisory boards and enforcement of unlicensed contracting.
- Flood Plain Administrator responsible for enforcement of FEMA, State of Florida and local flood prone ordinances.
- Assist property owners, building contractors and design professional with the permitting process. This includes Permitting, Plan Review, Inspections, Contractor Licensing, Unlicensed/Unpermitted Enforcement, Unfit/Unsafe Structures

Site Plan Review Coordinator, City of Cape Coral, FL.

2008-2010

- Responsible for private land development and infrastructure developments including stormwater, transportation, planning, utilities, fire departments.

Deputy Building Official, City of Cape Coral

2006-2008

- Responsibilities include the administration of the building department of 162 personnel in a city of 120 sq miles. Supervise the Building Permit, Plan Review, and Inspection Division of the Community Development Department; mediate disputes between citizens, contractors, owners, and design professional, prepare annual budgets, assist in preparation of a fee study, manage record retention of all building and zoning documents, review and study complex building permits for code and ordinance compliance, issuance of Certificate of Occupancy. Supervise, train, and evaluate staff.
- Supervise FEMA disaster recovery software implementation and coordination of all essential personnel.
- Review code complaints and assign them to inspectors, make code interpretations, plan in-service training and seminars, review and study the unusual inspection problems; design and implement methods for improvement of inspections and office procedures, attend Florida Building Commission meetings for code interpretation.

Plans Examiner-Building & Fire City of Cape Corla

2004-2006

- Review permit applications and submitted drawings and specifications of Commercial, Industrial and Multi Story Condo construction. Review construction details and assure code compliance for established building, fire and/or zoning codes and regulations, including FEMA. Assure applications include the required attached documents and calculate required fees. Knowledge of Florida State Statutes and Administration Codes.

Miles Seekford, BU, PX, BN

Building Official, Multi-Disciplined Plans Examiner & Inspector



Mr. Seekford has over fifteen (15) years of experience working in the electrical field and construction industry with an additional 4 years performing inspections and plans review. Miles is extremely knowledgeable and assists contractors with understanding electrical, building, mechanical and plumbing code requirements. Miles is proficient with the enforcement of the Florida Building Code, National Electrical Code, other state standards and requirements.

EDUCATION

Associates of Arts Degree in Criminal Justice
University of Phoenix

U.S. Army Airborne School

U.S. Army Master Fitness Trainer Course; graduated with honors

U.S. Army Advance Leaders Course

U.S. Army Warrior Leaders Course, graduated with honors

Combat LifeSaver Course

U.S. Army Senior Level Structured Self Development Course

Multi-Disciplined Plans Examiner & Inspector, Government, Inc.

2022 – Present

Reviews building plans for compliance with construction codes and regulations; prepares written reports on code discrepancies and code violations; develops, maintains, and updates records of codes and plan reviews; interprets codes ordinances and regulations and issues department codes. Determines the structural soundness of buildings and construction projects. Tasks Include inspecting and assessing the structural quality of a building and ensuring compliance with zoning regulations, national building codes, and contract specifications. Closely inspections mechanical, and other systems for commercial and residential sites, like appliances, boilers, elevators, gas and oil lines, and HVAC systems. Evaluates and approves or disapproves of the work done in accordance with local and state regulations. Inspects the installation of electrical systems and equipment to detect faulty wiring and ensure they comply with electrical codes and standards. Visits construction sites and residences, performs inspection, and makes recommendations for improvement.

EXPERIENCE

Building Inspector (Electrical, Building, Mechanical) , Sarasota County, FL

2018-2022

- Expertly conducted countless complex Electrical, Mechanical and Building inspections and subsequent plan reviews
- Hand selected by senior personnel to be assigned on the most complex projects.
- Conducted inspections from the ground up on large Commercial projects including, but not limited to, Publix; Planet Fitness; EOS Fitness; multiple Dental offices; multiple Condominiums; Aravilla Senior Living Assisted Living Facility; multiple Storage Facilities; Commercial Automotive Repair Garages; Restaurants and County owned Utilities.
- Obtained an expert ability to quickly orient Architectural drawings, engineering and design, and manufacturers specifications of approved products.
- Hand selected to serve an additional duty for the Emergency Operations Center as the Damage Assessment team leader in the event of a disaster. Conducted numerous hours of cross training to be proficient in this duty which best serves the community to obtain aid for reconstruction.
- Obtained multiple qualifications and Florida licenses.

MILES SEEKFORD, BU, PX, BN
MULTI-DISCIPLINED PLANS EXAMINER & INSPECTOR

STATE OF FLORIDA LICENSES

Building Code Administrator
BU2307

Standard Building, Electrical,
Mechanical and Provisional
Plumbing Plans Examiner
PX4452

Standard Building, Electrical,
Mechanical and Provisional
Plumbing Inspector
BN7605

Foreman for Bobs Electric Inc, Oakland Park, FL.

2017-2018

- Simultaneously managed multiple jobs all while providing expert electrical installations and maintaining excellent professional relationships with all people involved.
- Provided training, coaching and mentorship to apprentice electricians.

Electrician, A/M Electric of Venice, FL.

2002 – 2007

- Started my career in this business which was owned by my Family. I excelled as an apprentice and became a Journeyman Electrician.
- Learned and applied a wealth of vast electrical knowledge and experience.
- Installed complete electrical systems in both Commercial and Residential applications.

United States Army

2007 – 2015

- Honorably served in the United States Army. My DD214 and Enlistment Record Brief will be provided upon request.

Angela Posani, PX, BN

Building Plans Examiner & Inspector



Ms. Posani has over eleven (11) years of experience working as a Building Plans Examiner & Inspector. She has provided building plan review services to verify Florida Code Compliance for Residential, Multifamily, Commercial, Accessory Structures, Swimming Pools, Concrete, Aluminum Structures, and Waterfront Structures. Angela is also familiar with programs such as Accela, Blue Beam, and Adobe Acrobat.

EDUCATION

Saint Stephen's Episcopal School

STATE OF FLORIDA LICENSE

Building Plans Examiner
PX4670

Building Inspector
BN8516

Building Plans Examiner & Inspector, C.A.P. Government, Inc.

2023 – Present

Reviews building plans for compliance with construction codes and regulations; prepares written reports on code discrepancies and code violations; develops, maintains and updates records of codes and plan reviews; interprets codes ordinances and regulations and issues department codes. Determines the structural soundness of buildings and construction projects. Tasks Include inspecting and assessing the structural quality of building and ensuring compliance with zoning regulations, national building codes, and contract specifications

EXPERIENCE

Senior Plans Examiner/Inspections Officer, Manatee County Development Services

2021-2023.

- Building plans review, for Florida Building Code compliance, on commercial and residential applications. Including but not limited to Residential, Multifamily, Commercial, Accessory Structures, Swimming Pools, Concrete, Aluminum Structures and Waterfront Structures.
- Communicated with and assisted customers in the lobby, via phone or email in all aspect of the permitting process.
- Worked with other divisions to improve the process, reduce redundancy, communicated improvement opportunities from other divisions to Plans Review staff.
- Supervised daily production for a team of 10 plans examiners. Developed systems that leverage technology to streamline processes.
- Developed the system and process for the implementation of the 4D Condominium Milestone project as newly required by the Florida Legislature

CRM Homes LLC

2004 - 2013

- Real estate acquisition, project development, contractor bids, review & awarding, plan development with Architects & Engineers, permitting, construction and sale.

Construction Manager, DNC Solutions Inc.

2011



Submittal Forms



PART IV - SUBMITTAL FORMS

Minority Business: The County will consider the firm's status as an MBE or a certified MBE, and also the status of any sub-contractors or sub-consultants proposed to be utilized by the firm, within the evaluation process.	Yes _____ No <u> X </u>
Comments or Additional Information:	

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per contract, if the firm is awarded the Contract by the County. The undersigned further certifies that he/she has read the Request for Proposal, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

By signing this form, the proposer hereby declares that this proposal is made without collusion with any other person or entity submitting a proposal pursuant to this RFP.

In accordance with section 287.135, Florida Statutes, the undersigned certifies that the company is not on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and does not have business operations in Cuba or Syria (if applicable) or the Scrutinized Companies that Boycott Israel List, or is not participating in a boycott of Israel.

As Addenda are considered binding as if contained in the original specifications, it is critical that the Consultant acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. 1 Dated 02/18/2025 Addendum No. Dated Addendum No. Dated
 Addendum No. 1 Dated 02/20/2025 Addendum No. Dated Addendum No. Dated

Type of Organization (please check one): INDIVIDUAL ☐ PARTNERSHIP ☐
CORPORATION ☒ JOINT VENTURE ☐

<u>C.A.P. Government, Inc.</u>	<u>(305) 448-1711</u>
Firm Name	Telephone

N/A	65-0121594
Fictitious or d/b/a Name	Federal Employer Identification Number (FEIN)

343 Almeria Avenue
Home Office Address

Coral Gables, FL 33134	36 years (Since 1989)
City, State, Zip	Number of Years in Business

N/A

Address: Office Servicing Charlotte County, other than above

Kathleen Croteau, Building Official, Gulf Coast Manager	(239) 677-6625
Name/Title of your Charlotte County Rep.	Telephone

Carlos A. Penin, PE, President
Name/Title of Individual Binding Firm (Please Print)

Signature of Individual Binding Firm 03/03/2025
Date

capenin@capfla.com
Email Address

(This form must be completed & returned)

**HUMAN TRAFFICKING AFFIDAVIT
for Nongovernmental Entities Pursuant To FS. §787.06**

Charlotte County Contract #2024000645

The undersigned on behalf of the entity listed below, (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth except as otherwise set forth herein.
2. I am an officer or representative of the Nongovernmental Entity and authorized to provide this affidavit on the Company's behalf.
3. Nongovernmental Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes.
4. This declaration is made pursuant to Section 92.525, Florida Statutes. I understand that making a false statement in this declaration may subject me to criminal penalties.

Under penalties of perjury, I declare that I have read the foregoing Human Trafficking Affidavit and that the facts stated in it are true.

Further Affiant sayeth naught.



Signature

Carlos A. Penin, PE
Printed Name

President
Title

C.A.P. Government, Inc.
Nongovernmental Entity

03/03/2025
Date

END OF PART IV

(This form must be completed & returned)

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that C.A.P. Governmnet, Inc.
does: (name of business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Proposer's Signature

03/03/2025

Date

(This form must be completed & returned)



PURCHASING DIVISION

Charlotte County Administration Center
18500 Murdock Circle, Suite 344
Port Charlotte, Florida 33948-1094

Phone 941.743.1378
Fax 941.743.1384

TO: PROSPECTIVE PROPOSERS

DATE: FEBRUARY 18, 2025

RE: ADDENDUM #1, RFP NO. 2024000645, INSPECTION AND PLAN REVIEW SERVICES LIBRARY – ANNUAL CONTRACT

PROPOSAL DUE DATE: 3:00 p.m. (EST), MARCH 4, 2025

Firms are hereby notified that this addendum shall be made a part of the above-named proposal and contract documents. The following are issued to revise/clarify the proposal and contract documents, and these items shall have the same force and effect as the original proposal and contract documents. Proposals to be submitted on the above-specified date at Purchasing shall conform to the revisions and clarifications as listed herein.

ITEM # 1 QUESTIONS/ANSWERS

Q1. For this contract, are we able to provide the plan reviews remotely?

A1. Yes.

This addendum is binding and is to be considered as if contained within the original proposal documents of RFP No. 2024000645. Firms are required to acknowledge receipt of this addendum on their proposal forms.

Kimberly Corbett

Kimberly Corbett, C.P.M., CPPB
Senior Division Manager - Purchasing

KC/at

cc: Clerk
File



PURCHASING DIVISION

Charlotte County Administration Center
18500 Murdock Circle, Suite 344
Port Charlotte, Florida 33948-1094

Phone 941.743.1378
Fax 941.743.1384

TO: PROSPECTIVE PROPOSERS

DATE: FEBRUARY 20, 2025

RE: ADDENDUM #1, RFP NO. 2024000645, INSPECTION AND PLAN REVIEW SERVICES LIBRARY – ANNUAL CONTRACT

PROPOSAL DUE DATE: 3:00 p.m. (EST), MARCH 4, 2025

Firms are hereby notified that this addendum shall be made a part of the above-named proposal and contract documents. The following are issued to revise/clarify the proposal and contract documents, and these items shall have the same force and effect as the original proposal and contract documents. Proposals to be submitted on the above-specified date at Purchasing shall conform to the revisions and clarifications as listed herein.

ITEM # 1 CORRECTIONS:

1. On Page 10, RP-24 Proposal Format, please correct 'RP-26, Evaluation Method and Criteria' to read, 'RP-27, Evaluation Method and Criteria'.
2. On Page 10, RP-25 Proposal Requirements, please correct 'RP-26, Evaluation Method and Criteria' to read, 'RP-27, Evaluation Method and Criteria'.

ITEM # 2 QUESTIONS/ANSWERS:

- Q1.** Page 10 of the RFP, (item D of RP-25 Proposal Requirements) notes that a reference list is required. Please clarify which section of the proposal response proposers should provide this list.
A1. Please see RP-24 and RP-27 (please see the correction above related to RP-24).
- Q2.** RP-20 (Part II Scope of Services) notes that firms are to provide "their cost for an Hourly Rate for Plans Examiners and an Hourly Rate for Inspectors." Previous County submissions have requested this information with proposal responses, but it is not mentioned in RP-22 Requirements for this opportunity. Please clarify which section of the proposal response, that proposers should provide this information.
A2. Please see RP-24 and RP-27 (please see the correction above related to RP-24).

This addendum is binding and is to be considered as if contained within the original proposal documents of RFP No. 2024000645. Firms are required to acknowledge receipt of this addendum on their proposal forms.

Kimberly Corbett

Kimberly Corbett, C.P.M., CPPB
Senior Division Manager - Purchasing

KC/at

cc: Clerk
File



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
03/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. Aon Risk Services Northeast, Inc. NY NY Office One Liberty Plaza 165 Broadway, Suite 3201 New York NY 10006 USA	CONTACT NAME: PHONE (A/C. No. Ext): 866-283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:																					
INSURED C.A.P. Government, Inc. 343 Almeria Avenue Coral Gables FL 33134 USA	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Hartford Fire Insurance Co.</td><td>19682</td></tr><tr><td>INSURER B:</td><td>Allianz Global Risks US Insurance Co.</td><td>35300</td></tr><tr><td>INSURER C:</td><td>Trumbull Insurance Company</td><td>27120</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Hartford Fire Insurance Co.	19682	INSURER B:	Allianz Global Risks US Insurance Co.	35300	INSURER C:	Trumbull Insurance Company	27120	INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:** 570111161877**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X	COMMERCIAL GENERAL LIABILITY			USL00159325	01/01/2025	01/01/2026	EACH OCCURRENCE	\$2,000,000
		CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			SIR applies per policy terms & conditions			DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
								MED EXP (Any one person)	\$10,000
								PERSONAL & ADV INJURY	\$2,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,000
		POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$2,000,000
		OTHER:							
A		AUTOMOBILE LIABILITY			10 AB S41202 AOS	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
	X	ANY AUTO						BODILY INJURY (Per person)	
		OWNED AUTOS ONLY						BODILY INJURY (Per accident)	
		HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
B	X	UMBRELLA LIAB	X		USL00163325	01/01/2025	01/01/2026	EACH OCCURRENCE	\$5,000,000
		EXCESS LIAB						AGGREGATE	\$5,000,000
		DED <input checked="" type="checkbox"/> RETENTION \$250,000							
C		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			10WNS41200	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE	
		ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> N	N/A	See State Policy Addendum			E.L. EACH ACCIDENT	\$1,000,000
		If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	\$1,000,000
								E.L. DISEASE-POLICY LIMIT	\$1,000,000
B		Architects & Engineers Professional			USF00248025	01/01/2025	01/01/2026	Each Claim	\$2,000,000
					Claims Made			Aggrgate	\$4,000,000
					SIR applies per policy terms & conditions				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE:RFP No. 2024000645 Inspection and Plan Review Services.
Charlotte County a political subdivision of the State of Florida and it officers, employees, agents and volunteers are included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies. General Liability, Auto Liability policy evidenced herein is Primary and Non-Contributory to other insurance available to an Additional Insured, but only in accordance with the policy's provisions. A waiver of Subrogation is granted in favor of Charlotte County a political subdivision of the State of Florida and it officers, employees, agents and volunteers in accordance with the policy provisions of the General Liability, Automobile Liability and workers Compensation policies.The

CERTIFICATE HOLDER**CANCELLATION**

Charlotte County a political subdivision of the state of Florida 18500 Murdock Circle, Suite 344 Port Charlotte FL 33948-1094 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Northeast, Inc.</i>
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Holder Identifier :

Certificate No : 570111161877

**ADDITIONAL REMARKS SCHEDULE**

Page _ of _

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED C.A.P. Government, Inc.	
POLICY NUMBER See Certificate Number: 570111161877			
CARRIER See Certificate Number: 570111161877	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

Additional Description of Operations / Locations / Vehicles:

Architects & Engineers policy includes coverage for Professional Liability and Contractors Pollution Liability.



ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED C.A.P. Government, Inc.	
POLICY NUMBER See Certificate Number: 570111161877			
CARRIER See Certificate Number: 570111161877	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

Workers Compensation/Employers Liability

10WNS41200 01/01/25-01/01/26 Trumbull Insurance AR,DC,IN,LA,NE,RI,UT
 10WNS41200 01/01/25-01/01/26 Twin City Fire Insurance Company FL,ND,OH,WA,WY
 10WNS41200 01/01/25-01/01/26 Hartford Insurance Company of the Midwest AK,ID
 10WNS41200 01/01/25-01/01/26 Hartford Casualty Insurance Company MO,WV
 10WNS41200 01/01/25-01/01/26 Nutmeg Insurance Company CT,IL
 10WNS41200 01/01/25-01/01/26 Hartford Fire Insurance Company NH,OR,PA
 10WNS41200 01/01/25-01/01/26 Hartford Accident and Indemnity Company AL,GA,KY,MI,MT,NY,TN,VT
 10WNS41200 01/01/25-01/01/26 Property & Casualty Ins Co of Hartford CA,CO,DE,ME, MN,MS,SC
 10WNS41200 01/01/25-01/01/26 Hartford Insurance Company of Illinois TX
 10WNS41200 01/01/25-01/01/26 Hartford Insurance Company of the Southeast KS,MD
 10WNS41200 01/01/25-01/01/26 Hartford Underwriters Insurance Company AZ,HI, NC,NJ,SD,VA
 10WNS41200 01/01/25-01/01/26 Sentinel Insurance Company, Limited IA,NM,NV,OK
 10WBRS41201 01/01/25-01/01/26 Twin City Fire Insurance Company WI
 10WBRS41201 01/01/25-01/01/26 Sentinel Insurance Company, Limited MA



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