



Members of the American Planning Association and American Institute of Certified Planners

September 16, 2024

Ms. Kimberly A. Corbett, C.P.M., CPPG
Senior Division Manager – Purchasing
Charlotte County Administration Center
18500 Murdock Circle
Port Charlotte, FL 33948-1094

Re: Contract #23-440 Interactive Growth Model
Amendment #3

Dear Ms. Corbett:

Enclosed please find two (2) signed, witnessed, and dated copies of Contract #23-440 Interactive Growth Model, Amendment 3.

It's a pleasure doing business with Charlotte County.

Sincerely,

A handwritten signature in blue ink that reads "David H. Farmer".

David Farmer, PE, AICP, MPA
CEO

Precise Data | Expert Analytics | Optimal Solutions

**AMENDMENT #3 TO
CONTRACT NO. 2023000440
BETWEEN CHARLOTTE COUNTY
AND
METRO FORECASTING MODELS, LLC
FOR
INTERACTIVE GROWTH MODELING**

THIS AMENDMENT #3 to Contract No. 2023000440 is made by and between CHARLOTTE COUNTY, a political subdivision of the State of Florida, 18500 Murdock Circle, Port Charlotte, Florida 33948-1094 (hereinafter the "County") and METRO FORECASTING MODELS, LLC, 9410 Fountain Medical Court #A103, Bonita Springs, Florida 34135 (hereinafter the "Consultant").

WHEREAS, on or about May 15, 2023, the Parties entered into Contract No. 2023000440 (the "Contract"), to provide professional services for the development and implementation of an Interactive Growth Model (the "Project"); and

WHEREAS, on or about April 30, 2024, the Parties entered into Amendment #1 to the Contract to add additional Project Services; and

WHEREAS, on or about July 23, 2024, the Parties entered into Amendment #2 to the Contract to add additional services needed to complete the Parks Analysis Task described in Amendment #1; and

WHEREAS, the Parties desire to further amend the Agreement to add additional services and compensation in consideration for the services; and

WHEREAS, the Consultant has been providing, and is capable of continuing to provide, the necessary Project services.

NOW, THEREFORE, in consideration of the mutual terms and conditions, promises, covenants and payment hereinafter set forth, County and Consultant agree to amend the Contract as follows.

ARTICLE I
COMPENSATION / SERVICES

1.1. The following provisions of this Amendment #3, and **Exhibit A**, Proposed Scope of Services and Additional Work Tasks, attached hereto, are specifically incorporated into and made a part of the Contract.

1.2. The Scope of Services for the Project is hereby amended to include the additional work as described in **Exhibit A**, and this Amendment #3, to include Socioeconomic Data Analysis as compensation for the work described in Work Task 7B.

1.3. The County shall pay Consultant for these additional services an amount not to exceed Fourteen Thousand Nine Hundred Dollars and no cents (\$14,900.00), as described in **Exhibit B**, attached.

1.4. The Consultant will complete the additional tasks no later than September 9, 2025.

ARTICLE II
MISCELLANEOUS

2.1. The effective date of this Amendment #3 is the date on which it is signed by both parties.

2.2. Any terms used in this Amendment #3 shall have the same meanings and definitions as they have in the Contract.

2.3. All other provisions of the Contract, and Amendments #1 and #2, not in conflict with this Amendment #3 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates written below.

METRO FORECASTING MODELS, LLC

WITNESS:

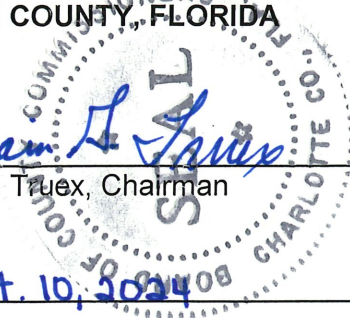
Signed By: Adele Ziminski
Print Name: Adele ZIMINSKI
Date: Sept. 16, 2024

Signed By: David C
Print Name: David Farmer
Title: CEO
Date: Sept. 16, 2024

**BOARD OF COUNTY COMMISSIONERS OF
CHARLOTTE COUNTY, FLORIDA**

ATTEST:
Roger D. Eaton, Clerk of Circuit
Court and Ex-Officio Clerk to the
Board of County Commissioners

By: William G. Truex
William G. Truex, Chairman
Date: Sept. 10, 2024



By: Kimberly Walsh
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

By: Janette S. Knowlton
Janette S. Knowlton, County Attorney
LR24-0702

Exhibits:
Exhibit A - Scope of Services
Exhibit B - Additional Services Fee Estimate



9410 Fountain Medical Ct. Suite 103
Bonita Springs, FL 34135
239.913.6949
metroforecasting.com

Proposed Scope of Services and Additional Work Tasks
For the Development and Implementation of an Interactive Growth Model

Proposed agreement between Metro Forecasting Models, LLC (hereafter referred to as the CONSULTANT) and Charlotte County, Florida (hereafter referred to as the CLIENT) to provide services with the assistance of CLIENT's Staff for the development and implementation of an Interactive Growth Model Ver 3 (hereinafter referred to as the IGM).

Work Task 7B

Socioeconomic Data Analysis: The CONSULTANT will gather relevant GIS datasets regarding household demographics and incomes and overlay these layers with the spatial IGM population and housing unit forecasts for analysis. The goal of the analysis is to identify existing and future locations where lower incomes or otherwise need county services may exist and persist. The CONSULTANT will work closely with CLIENT to help determine where additional county services may be needed to support existing and future residents.

Deliverables: The CONSULTANT will provide GIS layers of the analyses for staff's use and a presentation of the analysis results to Staff or BOCC. A letter report summarizing the analysis and findings/recommendations will be provided.

EXHIBIT B

2024 MFM Charlotte County Additional Services Fee Estimate

Project Personnel Hours Estimate

The table below shows the specific category of personnel, estimated hours, and cost per individual task, as summarized. This represents an estimate of the personnel required and hours to complete the project. Personnel used may shift based on project requirements while total labor costs will not change.

Metro Forecasting Project Personnel (Projected Hours)						
Task	Project Manager	Senior Data Analyst	GIS Data Analyst	Staff Planner	Model Technician	Totals
Socioeconomic Data Analysis - Provide additional data and analysis to spatially forecast future service needs.	24	18	24	0	0	\$ 9,900
Letter Report and Presentation	20		4	8		\$ 5,000
Total Hours	44	18	28	8	0	
Hourly Rate	\$ 175	\$ 150	\$ 125	\$ 125	\$ 95	
Labor Cost	\$ 7,700	\$ 2,700	\$ 3,500	\$ 1,000	\$ -	\$ 14,900