

BOARD OF COUNTY COMMISSIONERS

MAY 22, 2025

A Focus Area Workshop - Infrastructure was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Tiseo, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Truex. Also in attendance were: County Administrator Flores, County Attorney Knowlton, and Minutes Clerk Welsh. The following members were absent: None.

The Meeting was called to order at 2:00 pm, followed by the Pledge of Allegiance.

County Administrator Flores highlighted Focus Area Workshop - Infrastructure.

1. Review of Current Infrastructure - Francine Lisby

Francine Lisby, Assistant Budget Director gave a brief overview of Infrastructure Mission, Agenda, Infrastructure – What is it: Public Works and Utilities, Community Services, and Net Budget: Capital versus (vs) Operating.

2. Financial Trends - Francine Lisby

Ms. Lisby gave a brief overview of Infrastructure Divisions, Fiscal Year (FY) 2024 Expenditures by Focus Area, FY 2024 Expenditures by Focus Area & Department, FY 2024 Revenue Sources: Infrastructure, Revenues vs Expenditures: Infrastructure, Historical Trend: Total Expenditures by Department, Total Full Time Equivalent (FTE) by Department, Comparable Counties: \$ Spent Per Capita on Transportation, FTE Per Thousand for Transportation, Population Data, and Vision/Mission/Values.

Commissioner Constance discussed Comparable Counties: \$ Spent Per Capita on Transportation and Population Data.

3. Infrastructure Strategic Focus Area Goals

Ms. Lisby gave a brief overview of Infrastructure Revised Goals.

a. Levels of Maintenance - Tara Brady

Tara Brady, Strategic County Assets Manager gave a brief overview of Strategic Initiative, Results, Actions Taken, Plan of Action & Milestones, responded to vendor contracts, project funding, and Change Orders.

Chair Tiseo mentioned vendor, implementation, CityWorks Software, annual support, and updates. **Commissioner Doherty** commented on increased reimbursement, Municipal Service Benefit Units (MSBU), Transportation Trust and General Funds, and benefits.

b. Local Transportation Plan - John Elias

John Elias, Public Works Director gave a brief overview of Local Transportation Plan: Roadway Level of Service, Intersection Improvements, and Data driven decisions.

Commissioner Doherty noted Hillsborough Boulevard, CityWorks Software, and asset management segments.

c. Define and Maintain Balance Between Capital and Operating - Francine Lisby

Ms. Lisby gave a brief overview of Service Delivery New Position Requests, Parks Master Plan – Parks and Natural Resources Levels of Maintenance & Operations (LOMO): Parks Maintenance, Ballfields and Environmental, Parks Master Plan, Infrastructure New Position Requests, General Fund: Updated Projection, Updated Projection (Infrastructure Only), Updated Projection (Infrastructure & Service Delivery), General Fund Projection Update - Updated Assumptions, Updated Projection, Transportation Trust Fund: Staff Recommendations, Operational Projection with All 3 options, Transportation Trust - Long Range Projection, Lighting District - Long Range Projection, Lighting District Including Updated Assumptions, Landfill Long Range Projection, and Landfill Including Updated Assumptions.

Chair Tiseo spoke to Parks Master Plan, park modes and users, Service Delivery New Position Requests, Transportation Trust Fund: Staff Recommendations, Operational Projection with All 3 options, and cash flow. **Commissioner Constance** discussed Service Delivery New Position Requests and average annual salaries. **Commissioner Doherty** mentioned revenues, General Fund: Updated Projection, expenditures, and disbursements.

Tommy Scott, Community Services Director replied to park modes, Parks and Recreation Master Plan, amenity analysis process, average salaries, Service Delivery New Position Requests, service level adjustments, and flexibility.

County Administrator Flores responded to service levels, Parks Master Plan, infrastructure, community wants and needs, systemic changes, General and Transportation Trust Funds, and scalable scenarios.

d. Completion of Capital Needs Assessment through 2031 - Francine Lisby

Ms. Lisby gave a brief overview of Complexities, Funding Capital Needs Assessment, Capital Funding Revenues, Gas Tax Revenue for Maintenance, Gas Tax Revenue for Maintenance - Projections, Gas Tax Revenue for Capital, Gas Tax Revenue for Capital - Projections, Transportation - Total Projected Revenues, Capital Projects Millage, Capital Projects Millage Projections, Capital Projects Millage Projected, Hazard Mitigation, Capital Projects Millage Projected with Hazard Mitigation Grants Program (HMGP) Match, Impact Fees: FY 2020 - FY 2024 Collections, FY 2025 - FY 2031 Projected, Sales Tax Revenue, Sales Tax Revenue - Total Projected Revenue, Local Sales Tax Projects, Changes in Capital Program, Transportation - Total Projected Expenditures, Transportation - Variance, Sheriff - Total Projected Expenditures, Sheriff - Variance, General Government - Total Projected Expenditures, General Government - Variance, Summary, and Next Steps.

Chair Tiseo commented on Gas Tax Revenue for Capital, Gas Tax Revenue for Capital Projections, Capital Projects Millage Projections, Murdock Village, FY 2025 - FY 2031 Projected, Impact Fees: FY 2020 - 2024 Collections, Metro Forecasting Update, distribution flexibility, Local Sales Tax Projects, Port Charlotte Beach Complex, adjustments, and Changes in Capital Program. **Commissioner Constance** spoke to Gas Tax Revenue for Capital, Gas Tax Revenue for Capital Projections, distribution methodologies, Florida Department of Health (FDOH) funding formula, Capital Projects Millage Projected with HMGP Match, Impact Fees, road projects, fee distribution, Sales Tax Revenue - Total Projected Revenue, Local Sales Tax Projects, and Sheriff - Total Projected Expenditures. **Commissioner Doherty** noted Gas Tax, distribution methodology, FY 2025 - FY 2031 Projected, category consolidation, April 22, 2025 Sales Tax Update Presentation, Local Sales Tax Projects, Port Charlotte Beach Complex, and Sheriff - Total Projected Expenditures. **Commissioner Truex** discussed hurricane-damaged homes, Manasota Key, and Sales Tax Revenue - Total Projected Revenue.

Shaun Cullinan, Planning and Zoning Official remarked on Impact Fee Study Request for Proposal (RFP), changes, usage, and fee distribution.

AA. County Administrator Comments - None

BB. County Attorney Comments - None

CC. Commissioner Comments

Chair Tiseo mentioned The Verandas III ribbon cutting, affordable housing projects, and partnership.

ADJOURNED: 3:23 pm

Joseph M. Tiseo, Chair

DATE ADOPTED: _____

ATTEST:

**ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS**

By: _____
Deputy Clerk