

Charlotte County

Commission Chambers, Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov



Regular Meeting

Tuesday, January 14, 2025
9 a.m.

Board of County Commissioners

COUNTY COMMISSIONERS

Joseph Tiseo, District 5, Chairman
Ken Doherty, District 1, Vice Chairman
Christopher Constance, District 2
Bill Truex, District 3
Stephen R. Deutsch, District 4

COUNTY ADMINISTRATOR

Hector Flores

COUNTY ATTORNEY

Janette S. Knowlton

CLERK OF THE CIRCUIT COURT

Roger D. Eaton

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

ALL PERSONS AND PROPERTY ARE SUBJECT TO SEARCH UPON ENTERING THE MEETING ROOM.

9:00 A.M.

Call to Order and Roll Call

Invocation

If you wish, please rise for the invocation

[Reverend Haddock](#)
[First Macedonia Missionary Baptist Church](#)

Pledge of Allegiance

Changes to the Agenda

See separate sheet

Proclamations - Commissioner Stephen R. Deutsch

[Dr. Martin Luther King, Jr. Day](#)
[National Certified Registered Nurse Anesthetists Week](#)
[Native Tree and Shrub Preservation Week Florida Arbor Day 2025](#)
[**Change, Added attachment - Revised Dr. Martin Luther King, Jr. Day, 1/13/2025**](#)

Employee Recognition

[Years of Service - December 2024](#)

5 Years

Dustin Butterbaugh	Community Services
Daniel Lisby	Public Safety

10 Years

Lawrence Tomlinson II	Utilities
Maximino Lopez III	Public Safety
Lisa Eby	Commission Office

15 Years

Ronelle Moore

Community Development

20 Years

Ben Jacobson

Utilities

Sheri Strong

Budget & Administrative Services

Beth Reed

Public Works

35 Years

Alisa True

Budget & Administration

Award Presentations**PUBLIC INPUT - AGENDA ITEMS ONLY**

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

COMMITTEE VACANCIES

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

*** [Agricultural & Natural Resources Advisory Committee](#)**

The Agricultural & Natural Resources Advisory Committee is searching for (3) three volunteers who must be residents or owners of real property in Charlotte County to include representatives of:

- Range, Timber and Wildlife/Sod, Hay, Aquacultural, or Honey Production
- Vegetable Production
- Livestock Production
- Citrus Production
- Agricultural Economics
- Environmental Conservation
- Agricultural Engineering/Water Management
- Agricultural Realty
- Rural Land Use and Environmental Law

Please contact Morgan Cook at Morgan.Cook@charlottecountyfl.gov for more information.

*** [Barrier Island Fire Service MSBU Advisory Board](#)**

Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board is seeking a volunteer to fill a vacant position with term ending October 31, 2025.

Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida

33982; call 941-833-5602 or email Carole.Thomas@CharlotteCountyFL.gov.

* [Environmentally Sensitive Lands Oversight Committee](#)

The Environmentally Sensitive Lands Oversight Committee is searching for one volunteer to fill the unexpired position of Rocco Pennella as a representative of business/land development. The position is effective immediately and expires in December 2025. Please contact Morgan.Cook@charlottecountyfl.gov for more information.

* [MSBU-MSTU Advisory Board Vacancies](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Alligator Creek Waterway Unit** is seeking one person to fill a position with a term through October 31, 2025.
- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to a fill position with a term through October 31, 2027.
- **Edgewater North Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking two members to fill position with a term through October 31, 2027.
- **Grove City Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, one member to fill a position with a term through October 31, 2027.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and seeking one member to fill a position with a term through October 31, 2027.
- **Gulf Cove Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **Harbour Heights Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Manchester Waterway Utility Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **Northwest Port Charlotte Waterway Unit** is seeking one member to fill a position with term through October 31, 2027.
- **Pirate Harbor Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.

- **Rotonda Sands Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Suncoast Waterway Unit** is one member to fill a position with a term through October 31, 2025
- **West Charlotte Stormwater** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.

REPORTS RECEIVED AND FILED

CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. [Finance](#)

Recommended Action:

Approve the Clerk’s Finance Memorandum.

Budgeted Action:

No action needed.

B. Minutes Division

1. [Minutes](#)

Recommended Action:

Approve the following Minutes:

November 19, 2024 BCC Board Workshop

November 26, 2024 BCC Regular and Land Use Meeting

December 9, 2024 BCC Pre-Agenda

December 10, 2024 BCC Regular and Land Use Meeting

December 17, 2024 BCC Public Workshop

December 17, 2024 BCC Board Workshop

Budgeted Action:

No action needed.

Board of County Commissioners

C. Commission Office

1. [Appointment - Grove City Street & Drainage Advisory Board](#)

Recommended Action:

Approve the appointment of Stephanie Blaisdell to fill an unexpired term on the Grove City Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2027.

Budgeted Action:

No action needed.

2. [Appointment - Rotonda Heights Street & Drainage Advisory Board](#)

Recommended Action:

Approve the appointment of Melissa Sullivan to fill an unexpired term on the Rotonda Heights Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2027.

Budgeted Action:

No action needed.

3. [Appointment - West Charlotte Stormwater Advisory Board](#)

Recommended Action:

Approve the appointment of Derrick Hedges to the West Charlotte Stormwater Advisory Board. This will be a three-year term replacing Benjamin Sinclair who has chosen not to seek reappointment. This appointment will be effective immediately and will expire on October 31, 2027.

Budgeted Action:

No action needed.

4. [Appointment - Affordable Housing Advisory Committee](#)

Recommended Action:

Approve the appointment of Natalie Monfiston to the Affordable Housing Advisory Committee as the representative of the home building industry. The term is two years and begins January 1, 2025 and expires on December 31, 2027.

Budgeted Action:

No action needed.

5. [Appointment - Parks and Recreation Advisory Board](#)

Recommended Action:

Approve the appointment of Bernard Deitering as District 2 representative to fill the vacant and unexpired term to the Parks and Recreation Advisory Board. Term is effective immediately and will expire on November 30, 2026.

Budgeted Action:

No action needed.

6. [Reappointment - Beaches and Shores Advisory Committee](#)

Recommended Action:

Approve the reappointment of Wendy Lang to the Beaches and Shores Advisory Committee as the representative of District 5. The appointment begins immediately and expires in November of 2028.

Budgeted Action:

No action needed.

7. [Reappointment - Construction Industry Licensing Board Representing the Consumer Advocate Category](#)

Recommended Action:

Approve the reappointment of Dianne Quilty to the Construction Industry Licensing Board representing the consumer advocate category. Length of term is 4 years.

Budgeted Action:

No action needed.

8. [Reappointments - Affordable Housing Advisory Committee](#)

Recommended Action:

a) Approve the reappointment of Brittany Perlino as an at-large member; and
b) Approve the reappointment Daniel Hughes as a representative of banking, to the Affordable Housing Advisory Committee.

Terms begin on January 1, 2025 and expire on December 31, 2027.

Budgeted Action:

No action needed.

D. **County Administration**

E. **County Attorney**

F. **Budget and Administrative Services**

Fiscal Services

Information Technology

Purchasing

1. [25-002, Award, Rotonda Water Reclamation Facility Membrane Replacement \(Utilities\)](#)

Recommended Action:

a) Approve the Sole Source File #25-002, Rotonda Water Reclamation Facility Membrane Replacement, and award to Veolia (ZENON Environmental Corporation) of Trevose, Pennsylvania, for the total cost of \$984,000; and
b) Authorize the Chairman to execute the agreement.

Budgeted Action:

No action needed. Budgeted in the Utility Capital Maintenance Plan, as approved in the FY24 and FY25 budget process. Funding comes from the Utility Renewal and Replacement Fund.

2. [25-175, Award, Purchase of Vactor 2100i PD Sewer Cleaner Truck \(Public Works\)](#)

Recommended Action:

a) Approve award of "Piggyback" to File #25-175, for the purchase of five (5) Vactor 2100i PD Sewer Cleaner Truck, per the Sourcewell Contract #101221VTR, and award to Environmental Products Group, Inc. of Apopka, Florida for a purchase price of

\$632,024 per unit; and

b) Authorize the Chairman to sign both the Repurchase Agreement and the Turn Key Maintenance Contract; and

c) Approve Asset #35631 to be sold via auction.

Budgeted Action:

No action needed. Budgeted in the Capital Improvement Project “Additional Rolling Stock Public Works (FY24/FY25)” and the Heavy Equipment Replacement Plan as approved in the FY25 budget process. Funding is supplied from the Vehicle Replacement fund and will be charged back to the appropriate department.

3. [25-184, Award, Purchase of Menzi Muck Excavators MM545X \(Public Works\)](#)

Recommended Action:

a) Approve award of “Piggyback” to File #25-184, for the purchase of two (2) Menzi Muck Excavators MM545X, per Florida Sheriff’s Association Cooperative Purchasing Program Contract #FSA23-EQU21.0, and award to Menzi USA Sales, Inc of Lakeland, Florida for a purchase of \$656,048.77 per unit; and

b) Approve Asset #35840 to be sold via auction

Budgeted Action:

No action needed. Budgeted in the Capital Improvement Project “Additional Rolling Stock Public Works FY24/FY25)” and the Heavy Equipment Replacement plan as approved in the FY25 budget process. Funding is supplied from the Vehicle Replacement fund and will be charged to the appropriate department.

4. [25-141, Award, Purchase Dump Truck Replacements \(Utilities\)](#)

Recommended Action:

a) Approve award of “Piggyback” to File #25-141, for the purchase of two (2) 2026 Peterbilt 567 Dump Trucks, per Florida Sheriff’s Association Cooperative Purchasing Program Contract# FSA23-VEH21.0, and award to the Peterbilt Store South FL of Fort Myers, Florida for a purchase price of \$224,336 per unit; and

b) Approve Assets #35163 and #34395 to be sold via auction.

Budgeted Action:

No action needed. Budgeted in the Heavy Equipment Replacement Plan as approved in the FY25 budget process. Funding is supplied from Utility rate revenues.

5. [Property Deletions for the Month of January, 2025 \(Purchasing\)](#)

Recommended Action:

Approve the deletion of additional property inventory items listed on the attached for the month of January 2025.

Budgeted Action:

No action needed.

Real Estate Services

6. [Lease Agreement for Florida Representative Danny Nix, Jr.](#)

Recommended Action:

Approve Resolution authorizing the execution of a lease agreement between Charlotte

County and the Honorable Danny Nix, Jr.

Budgeted Action:

No action needed. Budgeted in the General Fund.

Risk Management

Transit

G. Community Development

H. Community Services

I. Economic Development

J. Facilities Management

K. Human Resources

L. Human Services

M. Public Safety

1. [Florida Department of Emergency Management \(FDEM\) Hazard Mitigation Grant Program \(HMGP\) 4486-069-R- New Day Church](#)

Recommended Action:

a) Approve Resolution for budget adjustment BA25-147 in the amount of \$378,337; and

b) Amend Capital Improvement Project "Emergency Mgt Generators - FY23 HM Grant Program" with a total budget of \$1,261,128.

Budgeted Action:

Approve budget adjustment BA25-147 in the amount of \$378,337 amending Capital Improvement Project "Emergency Mgt Generators - FY23 HM Grant Program" from \$840,753 to \$1,261,128 to include the New Day Christian Church site. The County's local cost share of 10% is \$42,037.50, and the Federal share is \$378,337.50. The local share is provided from Capital Projects ad valorem.

N. Public Works

1. [Waste Management Agreement - Three \(3\) Year Contract Extension](#)

Recommended Action:

Approval of the 3-year extension clause of the amended and restated exclusive franchise agreement with Waste Management.

Budgeted Action:

No action needed.

2. [Deep Creek Drainage - Memorandum of Understanding](#)**Recommended Action:**

- a) Approve the Deep Creek Memorandum of Understanding (MOU) containing the updated stakeholder information; and
- b) Authorize the Chairman to execute the MOU.

****Change, Added attachment - Revised MOU, 1/10/2025****

Budgeted Action:

No action needed. The work performed as outlined in the MOU will be funded by the Mid-Charlotte Stormwater and the Deep Creek Street and Drainage MSBU assessments.

O. Tourism Development**P. Utilities****1. [Annual Authority Water Demand Projections](#)****Recommended Action:**

Approve Charlotte County 20-year projected water demands and available water quantities for transfer to the distribution pool information for submittal to the Peace River/Manasota Regional Water Supply Authority (PRMRWSA).

Budgeted Action:

No action needed.

Q. Other Agencies

REGULAR AGENDA

R. Regular Agenda**1. [West Coast Inland Navigation District January 24, 2025 Agenda](#)****Community Services**

Discussion and direction on the West Coast Inland Navigation District (WCIND) agenda for the upcoming meeting on January 24, 2025.

2. [Charlotte HOME and Hurricane Housing Recovery \(HHR\) Loans for Blue Deep Creek](#)**Human Services**

- a) Authorize the issuance of the awarded Charlotte HOME subsidy as a deferred loan for Blue Deep Creek; and
- b) Authorize the Charlotte HOME/Local Government Area of Opportunity (LGAO) loan for Blue Deep Creek; and
- c) Authorize the HHR loan for Blue Deep Creek.

3. [23-272, Amendment 4, Construction Manager at Risk - Hurricane Ian Recovery - Mid County \(Facilities\)](#)**Budget & Admin Services**

Approve Amendment #4 to Contract #23-272, Construction Manager at Risk - Hurricane Ian Recovery - Mid County, with Wharton-Smith, Inc. for the GMP for the Mid-County Regional Library Repairs in the amount of \$6,914,843 (which includes a cost of \$1,636,198 for improvements outside the hurricane repair scope). Request Board direction with additional scope.

PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

1. [Consider a Resolution Electing to Use the Uniform Method of Collection for 2025 Non-Ad Valorem Assessments](#)

Budget & Admin Services

Conduct a public hearing to consider a Resolution electing to use the Uniform Method of Collecting for 2025 Non-Ad Valorem Assessments.

PRESENTATION AGENDA

T. 10:00 A.M. Presentations

PUBLIC INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator Comments

BB. County Attorney Comments

CC. Economic Development Director Comments

DD. County Commissioner Comments

County Commissioners

Joseph Tiseo, District 5, Chairman
Ken Doherty, District 1, Vice Chairman
Christopher Constance, District 2
Bill Truex, District 3
Stephen R. Deutsch, District 4

Board of County Commissioners

Schedule of Future Closures/Hearings/Workshops

The schedule linked below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this

meeting.

[Schedule](#)