

**AMENDMENT #2 TO
CONTRACT NO. 2019000156
BETWEEN CHARLOTTE COUNTY
AND
JONES EDMUNDS & ASSOCIATES, INC.
FOR
ENGINEERING, DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES -
EASTPORT WATER RECLAMATION FACILITY EXPANSION**

THIS AMENDMENT #2 to Contract No. 2019000156 is made by and between CHARLOTTE COUNTY, a political subdivision of the State of Florida, 18500 Murdock Circle, Port Charlotte, Florida 33948-1094 (hereinafter the "County") and JONES EDMUNDS & ASSOCIATES, INC., 730 N.E. Waldo Road, Gainesville, Florida 32641 (hereinafter the "Consultant").

RECITALS

WHEREAS, on October 15, 2019, the parties entered into Contract No. 2019000156 (the "Contract"), to provide professional services for the preliminary engineering, design and construction administration for the expansion of the East Port Water Reclamation Facility ("WRF") (the "Project"); and

WHEREAS, on or about December 20, 2021, the Parties entered into Amendment #1 to the Contract to add additional Project Services; and

WHEREAS, the County will be upgrading the East Port WRF to meet Advanced Wastewater Treatment ("AWT") standards to support the County's goal of improving water quality; and

WHEREAS, the County desires to add additional Project services associated with these AWT standards, at an additional cost to the County and an extension of the time for completion of the Project, and the Consultant desires to perform these additional tasks; and

WHEREAS, the Consultant has been providing, and is capable of continuing to provide, the necessary Project services.

NOW, THEREFORE, in consideration of the mutual terms and conditions, promises, covenants and payment hereinafter set forth, County and Consultant agree to amend the Contract as follows.

**ARTICLE I
COMPENSATION / SERVICES**

1.1. The following provisions of this Amendment #2, and the **Exhibit A**, attached hereto, are specifically incorporated into and made a part of the Contract.

1.2. The Scope of Services for the Project is hereby amended as described in **Exhibit A, AWT Design**, attached hereto, and this Amendment #2, to include the addition of additional Project Services as set forth therein.

1.3. The Consultant shall provide the additional services described in the Scope of Services, **Exhibit A**, attached.

1.4. The County shall pay the Consultant for these services an amount not to exceed Four Hundred Five Thousand dollars and no cents (\$405,000.00) as described in **Exhibit A** attached, for these additional services.

1.5. The design schedule for completion of the Project Services is extended for a period of 6 months from the original completion date.

ARTICLE II
MISCELLANEOUS

2.1. The effective date of this Amendment #2 is the date on which it is signed by both parties.

2.2. Any terms used in this Amendment #2 shall have the same meanings and definitions as they have in the Contract and Amendment #1.

2.3. All other provisions of the Contract and Amendment #1 not in conflict with this Amendment #2 shall remain in full force and effect.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates written below.

JONES EDMUNDS & ASSOCIATES, INC.

WITNESSES:

Signed By: _____

Signed by: _____

Print Name: _____

Print Name: _____

Date: _____

Title: _____

Date: _____

**BOARD OF COUNTY COMMISSIONERS OF
CHARLOTTE COUNTY, FLORIDA**

ATTEST:

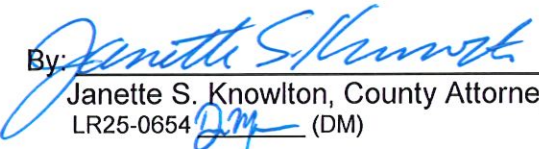

Roger D. Eaton, Clerk of the Circuit
Court and Ex-Officio Clerk to the
Board of County Commissioners

By: _____
Joseph M. Tiseo, Chairman

Date: _____

By: _____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

By:  _____
Janette S. Knowlton, County Attorney
LR25-0654  (DM)

Exhibits:

Exhibit A – Scope of Services = AWT Design and Construction Services

EXHIBIT A



May 27, 2025

Dave Watson, PE
Utilities Director
Charlotte County Utilities
25550 Harbor View Road, Suite 1
Port Charlotte, FL 33980

RE: Contract Amendment No. 2- Eastport WRF 9.0 MGD Expansion, AWT and
Construction Charlotte County Utilities (CCU) Contract No. 2019000156; PO No.
2020000293
Jones Edmunds Project No. 03405-012-09

Dear Mr. Watson:

Jones Edmunds has revised Amendment #2 to Contract No. 2019000156 for Eastport WRF 9 MGD Expansion, AWT Design and Construction Administration. This revision addresses CCU comments from March 27, 2025, and our response which includes input from our construction administrator. The goal is to assist CCU with determining the minimum amount of time Jones Edmunds needs for on-site oversight to meet contract requirements and required inspections and signoffs. The major revisions to this amendment include:

- Jones Edmunds construction administrator (CA) does not need to attend the in-field weekly meetings held every Tuesday by CCU staff with Contractor and Subcontractors. Starting in April 2025, our Construction Administrator now only attends the Contractor's monthly progress review meeting, and we prepare and distribute meeting minutes. We request the County project manager send meeting minutes and/or decision notes from weekly meetings held by CCU staff with Contractor/Subcontractor to our CA.
- Jones Edmunds on-site construction observation services will need to occur for the next 19-months of the contract and will be limited to the following working with CCU staff to observe: initial layout of a new cast-in-place concrete structures and determining control joints and verifying locations of pipes, control gates, weirs and ports; critical and/or large diameter pipe tie-ins to structures; verifying penetrations for drains, process piping and electrical penetrations thru slabs on grade; and commissioning of SCADA implementation for each unit treatment process which required check-out for Operational Readiness Testing and then Performance Acceptance Testing prior to placing each new equipment unit treatment process into service.
- Regarding submittals and document reviews by Jones Edmunds: Over the past 15 months a major portion of the project involved logging, tracking and reviewing construction submittals (shop drawings, RFIs, requests for cost changes, final cost changes) and reviewing and comments on monthly payment applications. To date we have logged, reviewed and processed 138 Requests for Information (RFIs), and 213 shop drawings for equipment and construction materials, and equipment O&M

Manuals. We estimate that 90% of all construction shop drawing submittals have been submitted by P&K and processed by Jones Edmunds. The major submittals remaining for submission and review are outstanding manufacturer's equipment O&M manuals, equipment performance test certificates and outstanding items as called for in the specifications and shop drawing resubmittals, and RFIs that occur over the remaining 19 months of the contract. Following substantial completion, we will prepare and submit FDEP Partial and Final Certificates of Construction Completion.

The purpose of Contact Amendment No. 2 is to allow construction administration and construction observation services for the remaining 19 months of construction. The following outlines the extended time approved to the construction contractor, additional meetings and support requested by County.

The construction contract for Poole & Kent (P&K) authorized 900 days until final completion, and P&K thru Change Order No. 3 (CO 03) added an additional 173-days to the contract for a total of 1073-days to achieve final completion. Through Construction Project Meeting No. 30, held on May 7, 2025, the contract is currently 44% complete, 471 days used, and there are 602-days (19-months) remaining until the final completion date of December 30, 2026, as summarized in Table 1 below.

Table 1: P&K Contract Time Summary as of Construction Progress Meeting No. 30 – held on Wed., May 7, 2025	
Notice to Proceed Date:	01/22/2024
Original Substantial Completion Date (870-days):	06/10/2026
Original Final Complete Date (900-days):	07/10/2026
Number of Days Added/Deleted (through CO 03)	173
Revised Substantial Complete Date (1,029-days):	11/30/2026
Revised Final Complete Date (1,059-days):	12/30/2026
Calendar Days Used	471
Contract Time Remaining (w/added 156 days):	602 (19-months)
Percent Complete:	44%

For the past 16-months from the notice to proceed date of January 22, 2024, through May 27, 2025, Jones Edmunds has administered thirty monthly construction progress meetings and as needed electrical and equipment coordination meetings with County staff and P&K. In addition, we conducted additional Submittal Review Team (S.R.T.) meetings as requested by County staff.

We have on-site construction observation staff to assist county staff with monitoring and documentation of heavy construction, concrete quality control work, electrical/instrumentation and controls for the new facility wastewater structures. Moving forward for the next 19 months, continued heavy construction, concrete inspection, and process equipment installation will be the primary work. In addition, we will also oversee equipment

startup and instrumentation and control operational readiness tests, performance acceptance tests, coordinate manufacturers' operations training for plant operations staff, and placing completed unit treatment processes on-line and overseeing the issuance of partial substantial completion certificates in conjunction with County operations and construction staff.

Our construction services are performed on Time and Materials (T&M) basis under Task No. 6-Construction Engineering Services, and Task No. 7-Construction Observation, in accordance with Contract No. 2019000156 East Port Water Reclamation Facility Expansion dated October 15, 2019. This amendment is modifying the Time and Material (T&M) fees for Task No. 6.0 Construction Engineering Services (T&M) and Task No. 7 Construction Observation (T&M) to provide T&M services for these tasks for the remaining 602-days (19-months) to finish and closeout the project by the final completion date of 12/30/2026.

Table 2 below summarizes the requested fee modifications for T&M Task 6.0 Construction Engineering Services and T&M Task 7.0 Construction Observation. Through April 28, 2025, we have utilized 101.87% of the Task 6.0, and 93.56% of Task 7 T&M Fees. For the May 28, 2025, Invoice, we will exceed both Task 6 and Task 7 T&M Fees, and therefore we are requesting County consideration to incorporate this amendment on a June Board meeting.

The requested Task Fee Modifications to provide an additional 19 months of construction engineering and observation T&M services (to reach project final completion day of December 30, 2026) is \$180,000 for Task 6 (equates to \$10,000/month), and \$225,000 for Task 7 (equates to \$12,500/month). This will revise the Fee Totals for Task 6 to \$758,000, for Task 7 to \$418,000.

Table 2: Modifications to T&M Tasks No. 6 and Task No.7 and Task 10.0 Lump Sum					
Task Name	Task Fee	Percent Complete	Fee Remaining	Task Fee Modification	Total Task Fee
6.0 Construction Engineering Services (T&M)	\$578,000	101.87%	(\$10,808.34)	\$180,000	\$758,000
7.0 Construction Observation (T&M)	\$193,000	93.56%	\$12,427.32	\$225,000	\$418,000

David Watson, PE
May 27, 2025
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We appreciate the opportunity to work for Chalotte County Utilities on this important project and look forward to the successful completion and startup of the AWT improvements and expansion of the WRF. Let me know if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink, appearing to read "Thomas W. Friedrich". The signature is stylized with large, flowing letters.

Thomas Friedrich, PE, BCEE
VP/ Senior Consultant-Utilities

cc: Ken Stecher, PE – Operations Manager, Charlotte County
Bruce Bullert, PE –Engineering Manager, Charlotte County
Denise Caruthers-Charlotte County