

# Charlotte County

Commission Chambers, Room 119  
18500 Murdock Circle  
Port Charlotte, FL 33948  
CharlotteCountyFL.gov



## Regular and Land Use Meeting

Tuesday, September 9, 2025  
9 a.m.

### **Board of County Commissioners**

#### **COUNTY COMMISSIONERS**

*Joseph Tiseo, District 5, Chairman*  
*Ken Doherty, District 1, Vice Chairman*  
*Christopher Constance, District 2*  
*Bill Truex, District 3*  
*Stephen R. Deutsch, District 4*

#### **COUNTY ADMINISTRATOR**

*Hector Flores*

#### **COUNTY ATTORNEY**

*Janette S. Knowlton*

#### **CLERK OF THE CIRCUIT COURT**

*Roger D. Eaton*

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

ALL PERSONS AND PROPERTY ARE SUBJECT TO SEARCH UPON ENTERING THE MEETING ROOM.

## **9:00 A.M.**

### **Call to Order and Roll Call**

#### **Invocation**

If you wish, please rise for the invocation

[Pastor Daniel Cox](#)  
[Calvary Baptist Church](#)

#### **Pledge of Allegiance**

#### **Changes to the Agenda**

See separate sheet

#### **Proclamations - Commissioner Christopher Constance**

[Artist of the Month](#)  
[Constitution Week 2025](#)  
[Patriot Day & National Day of Remembrance](#)  
[The 100th Anniversary of the GFWC- Punta Gorda Woman's Club](#)

#### **Employee Recognition**

##### [Years of Service Awards - July 2025](#)

##### **5 Years**

Elizabeth Hoffman  
Carole Thomas  
Jeremiah Lanford

Budget & Administrative Services  
Public Safety  
Public Works

##### **10 Years**

Rhonda Harvey

Public Works

**20 Years**

William Neal

David Santimauro

Utilities

Community Development

**30 Years**

Joseph Tamburri

Utilities

**Employee of the Month – July 2025**

Leah Williams

Community Services

**Award Presentations****Commissioners' Award for Customer Service – Commissioner Doherty**

First Quarter Commissioners' Award

Heidi Maddox

Budget &amp; Administrative Services

**PUBLIC INPUT - AGENDA ITEMS ONLY**

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

**COMMITTEE VACANCIES**

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

**\* Affordable Housing Advisory Committee**

**The Affordable Housing Advisory Committee (AHAC)** is searching for one volunteer who lives in Charlotte County who is actively engaged in any of the following:

- Citizen actively engaged in the residential home building industry in connection with affordable housing.
- Citizen actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- Citizen representative of those areas of labor actively engaged in home building in connection with affordable housing.
- Citizen actively engaged as an advocate for low-income persons in connection with affordable housing.
- Citizen actively engaged as a for-profit provider of affordable housing.
- Citizen actively engaged as a not-for-profit provider of affordable housing.
- Citizen actively engaged as a real estate professional in connection with affordable housing.
- Citizen actively serving on the local planning agency pursuant to s.163.3174.
- Citizen residing within the jurisdiction of the local governing body making the

appointments.

- Citizen who represents employers within the jurisdiction.
- Citizen who represents essential services personnel, as defined in the local housing assistance plan.

Please contact [Morgan.Cook@charlottecountyfl.gov](mailto:Morgan.Cook@charlottecountyfl.gov) for more information.

\* [Agricultural & Natural Resources Advisory Committee](#)

**The Agricultural & Natural Resources Advisory Committee** is searching for one volunteer who must be a resident or owner of real property in Charlotte County to include representatives of:

- Range, Timber and Wildlife/Sod, Hay, Aquacultural, or Honey Production
- Vegetable Production
- Livestock Production
- Citrus Production
- Agricultural Economics
- Environmental Conservation
- Agricultural Engineering/Water Management
- Agricultural Realty
- Rural Land Use and Environmental Law

Please contact Morgan Cook at [Morgan.Cook@charlottecountyfl.gov](mailto:Morgan.Cook@charlottecountyfl.gov) for more information.

\* [Barrier Island Fire Services MSBU-Vacancy](#)

**Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board** is seeking a volunteer to fill a vacant position with term ending October 31, 2026. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5602 or email [Carole.Thomas@CharlotteCountyFL.gov](mailto:Carole.Thomas@CharlotteCountyFL.gov).

\* [Beaches and Shores Advisory Committee](#)

The Beaches and Shores Advisory Committee is seeking a volunteer to fill the vacant position of District 4 Representative. The applicant must be a resident of Charlotte County and reside within the boundaries of District 4. The term will be effective immediately and expire September 2029. To obtain an application please contact [Claudia.Mayo@CharlotteCountyFL.gov](mailto:Claudia.Mayo@CharlotteCountyFL.gov). This position will remain open until filled.

\* [MSBU-TU Advisory Board Vacancies](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail [MSBU-TU@CharlotteCountyFL.gov](mailto:MSBU-TU@CharlotteCountyFL.gov).

- **Alligator Creek Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and two members to fill positions with terms through October 31, 2028.
- **Buena Vista Waterway Unit** is seeking one member to fill a position with a term

through October 31, 2026, and two members to fill positions with terms through October 31, 2028.

- **Burnt Store Village Street & Drainage** is seeking two members to fill positions with terms through October 31, 2028.
- **Deep Creek Non-Urban Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Don Pedro/ Knight Islands Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Edgewater North Waterway Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and two members to fill positions with terms through October 31, 2028.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and two members to fill positions with terms through October 31, 2028.
- **Grove City Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Gulf Cove Street & Drainage** is seeking two members to fill positions with terms through October 31, 2028.
- **Gulf Cove Waterway Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Harbour Heights Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Harbour Heights Waterway Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Manasota Key Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Manchester Waterway Utility Unit** is seeking one member to fill a position with a term through October 31, 2027, and two members to fill positions with terms through October 31, 2028.
- **Mid-Charlotte Stormwater Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Northwest Port Charlotte Waterway Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Pirate Harbor Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Pirate Harbor Waterway Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Placida Area Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and two members to fill positions with terms through October 31, 2028.
- **Rotonda Heights Street & Drainage Unit** is seeking two members to fill

positions with terms through October 31, 2028.

- **Rotonda Lakes Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Rotonda Sands Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Rotonda West Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **South Charlotte Stormwater Unit** is seeking one member to fill a position with a term through October 31, 2027, and two members to fill positions with terms through October 31, 2028.
- **South Gulf Cove Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **South Gulf Cove Waterway Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Suncoast Waterway Unit** is seeking one member to fill a position with a term through October 31, 2026, and two members to fill positions with terms through October 31, 2028.
- **West Charlotte Stormwater Unit** is seeking one member to fill a position with a term through October 31, 2026, and two members to fill positions with terms through October 31, 2028.

\* [Tourist Development Council](#)

**Tourist Development Council** is seeking one volunteer who is involved in the tourism industry (i.e.: restaurant, attraction, etc.) or represents tourism accommodations as an owner or operator of a motel, hotel, recreational vehicle park or other tourist accommodation located in the county and subject to tourist development tax. Volunteer shall be an elector of Charlotte County or reside in a county adjacent to Charlotte County and own a business within Charlotte County, have demonstrated an interest in tourist development and have paid the local business tax in Charlotte County. Length of term: four years. For an application, please contact Nina at (941) 743-1300, press 2 or via email [Janina.stamoulis@charlottecountyfl.gov](mailto:Janina.stamoulis@charlottecountyfl.gov).

## REPORTS RECEIVED AND FILED

1. [Clerk of Court's County Quarterly Investment Report](#)

**Comptroller Division**

Clerk of Court's County Quarterly Investment Report, June 30, 2025.

2. [Quarterly Housing Division Report – July 2025](#)

**Human Services**

April, May, and June 2025 Housing Division Report.

## CONSENT AGENDA

**Clerk of the Circuit Court****A. Comptroller Division****1. [Finance](#)****Recommended Action:**

Approve the Clerk's Finance Memorandum.

**Budgeted Action:**

No action needed.

**B. Minutes Division****1. [Minutes](#)****Recommended Action:**

Approve the following Minutes:

June 19, 2025 Utilities Department Financial Update Meeting

June 19, 2025 BCC Focus Area Workshop - Efficient & Effective Government

June 24, 2025 BCC Regular Meeting

July 09, 2025 Joint Meeting with City of Punta Gorda

July 15, 2025 BCC Monthly Workshop

July 15, 2025 Utilities Department Quarterly Update

July 16, 2025 BCC Municipal Service Benefit Unit (MSBU) Public Hearing

July 17, 2025 BCC Pre-Agenda

July 17, 2025 BCC Municipal Service Benefit Unit (MSBU) Public Hearing

July 22, 2025 BCC Regular and Land Use

July 24, 2025 BCC Tentative Budget Meeting

August 19, 2025 BCC MSBU/Budget Workshop

**Budgeted Action:**

No action needed.

**Board of County Commissioners****C. Commission Office****1. [New Appointment – Affordable Housing Advisory Committee](#)****Recommended Action:**

Approve the new appointment of Tanya Soholt to the Affordable Housing Advisory Committee as a representative of the Home Building Industry. This appointment is to fill the vacancy of Mike Mansfield. The new appointment begins immediately and expires December 31, 2025.

**Budgeted Action:**

No action needed.

**2. [Appointment - Englewood East Street & Drainage Advisory Board](#)****Recommended Action:**

Approve the appointment of Andrea Jenkins to fill an unexpired term on the Englewood East Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2027.

**Budgeted Action:**

No action needed.

3. [Appointment - Harbour Heights Waterway Advisory Board](#)

**Recommended Action:**

Approve the appointment of Eric Frohn to fill an unexpired term on the Harbour Heights Waterway Advisory Board. This appointment will be effective immediately and will expire on October 31, 2027.

**Budgeted Action:**

No action needed.

4. [Appointment - Manchester Waterway Advisory Board](#)

**Recommended Action:**

~~Approve the appointment of Brian Irwin to fill an unexpired term on the Manchester Waterway Advisory Board. This appointment will be effective immediately and will expire on October 31, 2027.~~

~~\*\*Deleted, 9/3/2025\*\*~~

**Budgeted Action:**

~~No action needed.~~

5. [Appointment - Marine Advisory Committee](#)

**Recommended Action:**

Approve the appointment of Richard Sluzewski, Jr. as a representative of the Punta Gorda Boat Club. Term is effective immediately and will expire September 30, 2028.

**Budgeted Action:**

No action needed.

6. [Appointment - Placida Area Street & Drainage Advisory Board](#)

**Recommended Action:**

Approve the appointment of Brenda Wright to fill an unexpired term on the Placida Area Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2026.

**Budgeted Action:**

No action needed.

7. [Reappointment - Barrier Island Fire Service MSBU Advisory Board](#)

**Recommended Action:**

Approve the reappointment of Linda Cotherman to the Barrier Island Fire Service Unit Advisory Board. The appointment will be effective immediately and expire on October 31, 2026.

**Budgeted Action:**

No action needed.



8. [Reappointment - Buena Vista Waterway Advisory Board](#)

**Recommended Action:**

Approve the reappointment of Chuck Witzke to the Buena Vista Waterway Advisory Board. This appointment will be effective immediately and will expire on October 31, 2026.

**Budgeted Action:**

No action needed.

D. **County Administration**

1. ["Sergeant Elio Diaz Memorial Highway" Designation](#)

**Recommended Action:**

Approve Resolution supporting the designation of the road segment of U.S. 41 between Melbourne Street and Church Street in Charlotte County as "Sergeant Elio Diaz Memorial Highway" in accordance with Florida Statute 334.071(3).

**Budgeted Action:**

No action needed.

2. [BCC Schedule Change](#)

**Recommended Action:**

Approve the following BCC Meeting schedule change:

Update the time of the BCC Monthly Workshop set for December 16, 2025, at 9 a.m. to 8:30 a.m., in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida.

**Budgeted Action:**

No action needed.

3. [Set a Murdock Village Community Redevelopment Agency Meeting on September 23, 2025](#)

**Recommended Action:**

Set a Murdock Village Community Redevelopment Agency meeting on September 23, 2025, at 10:00 a.m., or as soon thereafter, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida.

**Budgeted Action:**

No action needed.

E. **County Attorney**

1. [Foreclosure, 102 Harness Road, Placida, FL 33946](#)

**Recommended Action:**

Authorize the County Attorney's Office to initiate foreclosure on 102 Harness Road, Placida, FL 33946.

**Budgeted Action:**

No action needed.

2. [Foreclosure, 12194 Le Jeune Drive, Punta Gorda FL 33955](#)

**Recommended Action:**

Authorize the County Attorney's Office to initiate foreclosure on 12194 Le Jeune Drive, Punta Gorda FL 33955.

**Budgeted Action:**

No action needed.

**3. [Foreclosure, 3301 Peace River Drive, Punta Gorda, FL 33983](#)****Recommended Action:**

Authorize the County Attorney's Office to initiate foreclosure on 3301 Peace River Drive, Punta Gorda, FL 33983.

**Budgeted Action:**

No action needed.

**F. Budget and Administrative Services****Fiscal Services****1. [Drug Abuse Trust Fund FY2025](#)****Recommended Action:**

- a) Approve Resolution designating the Charlotte County Sheriff's Office as a recipient of the Charlotte County Drug Abuse Trust Fund Grant; and
- b) Approve the transfer of \$10,000 from the fund to the Sheriff on behalf of Drug Free Charlotte County.

**Budgeted Action:**

No action needed. Budgeted in the Drug Abuse Trust Fund, as approved in the FY2025 budget process. Funding for this expenditure comes from fine revenue.

**2. [Interlocal Agreement - Commercial Driver License \(CDL\) Training](#)****Recommended Action:**

- a) Approve Interlocal Agreement for Commercial Driver License (CDL) Training with the School Board of Charlotte County, Florida; and
- b) Authorize the Chairman to sign the Interlocal Agreement for CDL Training.

**Budgeted Action:**

No action needed. Expenses will be funded by the Fleet management fund as budgeted in the FY2025 budget process. Funding for this expenditure comes from internal service fees.

**3. [Central Florida Behavioral Network for FY25-26 to FY29-30 Purchase Agreement](#)****Recommended Action:**

- a) Approve the Purchase Agreement with Central Florida Behavioral Network for FY25-26 to FY29-30; and
- b) Approve Resolution authorizing the County Administrator, or designee, to execute documents implementing the Purchase Agreement, and other documents relating to opioid funding; and
- c) Authorize the Chairman to sign the Purchase Agreement and Resolution.

**Budgeted Action:**

No action needed. Budget action will be brought to the board at a later date.

4. [Set Public Hearing to Adopt FY2026 Capital Improvement Program Schedule](#)

**Recommended Action:**

Set a public hearing for September 23, 2025, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte Florida 10:00 a.m., to consider adopting an Ordinance updating and modifying the Capital Improvement Program (CIP) Schedule FY25/26 through FY30/31.

**Budgeted Action:**

No action needed.

**Information Technology**

**Purchasing**

5. [25-465, Award, Sand, Rock, and Rip Rap - Annual Contract \(Public Works\)](#)

**Recommended Action:**

- a) Approve the split “per item” Award of Request for Bid #25-465 Sand, Rock, and Rip Rap- Annual Contract, to three firms: SiteOne Landscape Supply of Port Charlotte, Florida; Nickale Corporation of Naples, Florida; and Grippo Pavement Maintenance Inc. of Lehigh Acres, Florida, at unit prices attached, with the initial contract term of October 1, 2025, through and including September 30, 2026; and
- b) Authorize the County Administrator to approve renewal options for up to two additional one-year terms at the same prices, terms and conditions, by mutual consent.

**Budgeted Action:**

No action needed. Budgeted in Road Maintenance infrastructure and various MSBU/TU work programs in the FY25 budget process. Items to be placed in inventory and charged out to the appropriate assessments or Gas Tax

6. [24-294, Cancel, Ackerman Vacuum Sewer Zones 1 and 2 - Plumbing Contract 5 \(Utilities\)](#)

**Recommended Action:**

Approve cancelation of Request for Bid #24-294 Ackerman Vacuum Sewer Zones 1 and 2 - Plumbing Contract 5, which was awarded to Rohaley and Sons Plumbing Contractors Incorporated of Fort Myers, Florida in the amount of \$491,583.75.

**Budgeted Action:**

No action needed. No additional financial impact at this time.

7. [25-470, Approve Ranking, Design - Placida Fishing Pier and Approach \(Community Services\)](#)

**Recommended Action:**

- a) Approve ranking of firms for Request of Proposal #25-470, Design - Placida Fishing Pier and Approach: 1st Coastal Engineering Consultants, Inc., of Bonita Springs, Florida, 2nd Giffels-Webster Engineers, Inc., of Englewood, Florida, 3rd The Weiler Engineering Corporation, of Punta Gorda, Florida; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the Contract after completion of negotiations.

**Budgeted Action:**

No action needed. A fourth quarter budget adjustment will be brought to the Board if award is accepted. Funding for the hurricane repairs is being collected in the hurricane fund. There is an anticipated reimbursement of 75% Federal Emergency Management Agency with a state reimbursement from the Florida Dept. of Emergency Management of 12.5% and a required local match of 12.5%.

8. [19-279, Approve Amendment 3, Design Components - Intersection Improvements \(Public Works\)](#)

**Recommended Action:**

Approve Amendment #3 to Contract #19-279, Design Components - Intersection Improvements, with Florida Transportation Engineering (FTE), from Punta Gorda, Florida, for the total amount of \$56,736. This amendment is for additional intersection improvements.

**Budgeted Action:**

No action needed. Budgeted in the Capital Improvement Project "Intersection Improvements at Various Locations" as approved in the FY25 budget process. Funding is supplied from Gas Taxes reimbursed from Road Impact Fees.

9. [22-261, Approve Amendment 1, Engineering Services – West Port Water Reclamation Facility Expansion \(Utilities\)](#)

**Recommended Action:**

- a) Approve Amendment #1 to Contract #22-261, Engineering Services - West Port Water Reclamation Facility Expansion, with HDR Engineering, Inc. of Sarasota, Florida, in the amount of \$762,000 and a revised completion date of April 30, 2028; and
- b) Authorize the Chairman to sign Amendment #1 to Contract #22-261.

**Budgeted Action:**

No action needed. Budgeted in the CIP Project "West Port WRF Expansion" as approved in the FY25 Capital Improvement Program budget process. Funding is supplied from the Utility Wastewater Connection Fee Fund.

10. [25-392, Approve Ranking, Florida State Lobbyist \(Administration\)](#)

**Recommended Action:**

- a) Approve ranking of firms for Request for Proposal #25-392, Florida State Lobbyist: 1st: The Southern Group of Florida, of Tallahassee, Florida, 2nd: Jones Walker, LLP, of Tallahassee, Florida, and 3rd: Carlton Fields, PA, of Tallahassee, Florida; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the contract after completion of negotiations.

**Budgeted Action:**

No action needed.

11. [25-440, Award, Safety Mowing of Roadway Rights-of-Way - Mid and West County - Annual Contract \(Public Works\)](#)

**Recommended Action:**

- a) Approve award of Request for Bid #25-440, Safety Mowing of Roadway Rights-of-Way - Mid and West County - Annual Contract to TGA Equipment, Inc. of

Punta Gorda, Florida at the unit prices indicated on the bid tabulation for the term October 1, 2025, through and including December 31, 2026; and

b) Authorize the County Administrator to approve renewal options of up to two (2) additional one-year terms, at the same prices, terms, and conditions, by mutual consent.

**Budgeted Action:**

No action needed. Budgeted in Transportation Trust and various MSBU funds. Funding is supplied from gas tax and applicable MSBU assessments.

**12. [25-479, Approve Ranking, Design - Restroom Buildings \(Facilities\)](#)**

**Recommended Action:**

a) Approve ranking of firms for Request for Proposal #25-479, Design - Restroom Buildings: 1st Harvard Jolly Inc. dba PBK of Sarasota, Florida; 2nd Fawley Bryant Architects, Inc. of Sarasota, Florida; 3rd Weiler Engineering Corporation of Punta Gorda, Florida; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the Contract after completion of negotiations.

**Budgeted Action:**

No action needed. Budgeted in the Capital Improvement Projects "Lake Betty Park", "Park Restrooms - Bill Coy Preserve" and "Park Restrooms - Randy Spence & Midway Parks" as approved in the FY25 budget process. Funding is supplied from Capital Projects, ad valorem.

**13. [25-439, Award, Stormwater Collection System Rehabilitation - Annual Contract \(Public Works\)](#)**

**Recommended Action:**

a) Approve award of Request for Bid #25-439, Stormwater Collection System Rehabilitation - Annual Contract, to the lowest responsive, responsible bidder, Hinterland Group, Inc. of Riviera Beach, Florida at the unit prices submitted, from October 1, 2025, up to and including September 30, 2026, with option to renew for two (2) additional one-year terms at the same prices, terms, and conditions; and

b) Authorize County Administrator, or designee, to approve annual renewals. This is for the rehabilitation of existing storm sewer pipes, utilizing cured-in-place pipelining.

**Budgeted Action:**

No action needed. Funding will be provided by Gas Tax or the applicable MSBU assessment.

**14. [25-492, Approve Ranking, Medical Support Staffing Services for Disaster Shelters \(Public Safety\)](#)**

**Recommended Action:**

a) Approve ranking of firms for Request for Proposal #25-492, Medical Support Staffing Services for Disaster Shelters: 1st Strategic Response Solutions, LLC, of Rapid City, South Dakota, 2nd Med-Call Healthcare, Inc., of Lombard, Illinois, 3rd Synergy Staffing, Inc., of Denver, Colorado; and

b) Authorize start of negotiations; and

c) Authorize the Chairman to sign the Contract after completion of negotiations.

**Budgeted Action:**

No action needed. Disaster costs are accumulated in the hurricane fund and reimbursed by state and federal funding.

15. [25-514, Approve Ranking, Emergency Food Services \(Public Safety\)](#)

**Recommended Action:**

- a) Approve ranking of firms for Request for Proposal #25-514, Emergency Food Services: 1st Cotton Commercial USA, Inc., of Katy, Texas; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the Contract after completion of negotiations.

**Budgeted Action:**

No action needed. Disaster costs are accumulated in the hurricane fund and reimbursed by state and federal funding.

16. [25-062, Ratify Contract, Kings Highway and Harborview Road Intersection Improvements \(Public Works\)](#)

**Recommended Action:**

Ratify the Contract signed by the County Administrator for Request for Bid #25-062, Kings Highway and Harborview Road Intersection Improvements, which was awarded to the lowest responsive, responsible bidder, Andrew Sitework LLC of Fort Myers, Florida for a total cost of \$1,435,486.95

**Budgeted Action:**

No action needed. Budgeted in the Capital Improvement Project "Harborview Rd/Kings Highway Intersection Improvements" as approved in the FY25 budget process. Grant funding in the amount of \$2,500,000.00 is included in the FY25 budget for Greater Charlotte Street Lighting District. Grant funding will be provided by Florida Department of Transportation. There is no local match required.

17. [25-438, Award, Fencing Installation, Maintenance, and Repairs-Annual Contract \(Facilities\)](#)

**Recommended Action:**

- a) Approve award of Request for Bid #25-438, Fencing Installation, Maintenance, and Repairs - Annual Contract to the lowest, responsive, responsible bidder, McFarlane's Construction, Inc DBA Eagle Fence of Cape Coral, Florida at hourly rate bid. Term of Contract is from October 1, 2025, through and including September 30, 2026; and
- b) Authorize the County Administrator to approve renewal options for up to two additional one-year terms, at the same prices, terms and conditions, by mutual consent.

**Budgeted Action:**

No action needed. Services provided and charged out to various departments. Funding for this expenditure comes from various funding sources.

18. [25-467, Award, Burnt Store Reverse Osmosis Water Plant Membrane Replacement \(Utilities\)](#)

**Recommended Action:**

Approve award of Request for Bid #25-467, Burnt Store Reverse Osmosis Water Plant Membrane Replacement, to the lowest responsive, responsible bidder, H2O Innovation USA, Inc. of Ramsey, Minnesota, in the amount of \$429,975. This is to secure the

services of a Contractor to perform replacement, cleaning, and installation work of the brackish water reverse osmosis membranes in trains B, C, D, and E at the Burnt Store Reverse Osmosis Water Treatment Plant.

**Budgeted Action:**

No action needed. Budgeted in the Utility Capital Maintenance Plan, as approved in the FY25 budget process. Funding comes from the Utility Renewal and Replacement Fund.

19. [25-483, Award, Bermont Road Bridge Rehabilitations for #010020, 010003, 010016, and 010017 \(Public Works\)](#)

**Recommended Action:**

Approve award of Request for Bid #25-483, Bermont Road Bridge Rehabilitations (#010020, 010003, 010016, and 010017), to Titan Construction Management, LLC of Tarpon Springs, Florida, for the total amount of \$863,587.20. This is to complete the repairs and rehabilitation of four (4) box culverts along Bermont Road.

**Budgeted Action:**

No action needed. Budgeted in the Public Works Bridge Capital Maintenance Plan as approved in the FY25 budget process. Funding is supplied from Capital Projects Fund, ad valorem.

20. [25-618, Award, Multi Copier - Annual Contract \(Purchasing\)](#)

**Recommended Action:**

a) Approve File #25-618, Multi Copier - Annual Contract, "Piggyback" per Sourcewell Contract #112124, Copiers, Printers, and Multi-Function Devices with Related Supplies, Accessories, and Services, with J.M. Todd Incorporated of Fort Myers, Florida at the unit prices listed on the attached pricing sheet, for a period from date of award through and including December 31, 2028, at the same pricing, terms and conditions; and

b) Authorize the County Administrator to approve renewal options for a period of up to three (3) additional one-year terms, at the same pricing, terms and conditions, by mutual consent

**Budgeted Action:**

No action needed. Budgeted in the General Fund - Purchasing budget as approved in the FY2025 budget process. Funding for this expenditure comes from Ad valorem.

21. [25-624, Award, Purchase of a Caterpillar 950 GC Wheel Loader \(Public Works\)](#)

**Recommended Action:**

a) Approve Piggyback of File #25-624, Purchase of one (1) Caterpillar 950 GC Wheel Loader, per the Florida Sheriff's Association Cooperative Purchasing Program Contract FSA23-EQU21.0, Equipment, and award to Kelly Tractor Co, of Miami, Florida for a purchase price of \$362,330.

b) Approve Asset #34692 to be sold via auction.

**Budgeted Action:**

No action needed. Budgeted in the Heavy Equipment Replacement plan as approved in the FY25 budget process. Funding is supplied from the Vehicle Replacement Fund and will be charged to Public Works, Maintenance & Operations.



22. [25-616, Award, GC Herring Phase I Playground and Fitness Equipment \(Facilities Management\)](#)

**Recommended Action:**

Approve award of "Piggyback" #25-616, GC Herring Phase I Playground and Fitness Equipment to Rep Services, Inc. of Longwood, Florida for a total of \$456,976.95, off of the Clay County Contract # 2023/2024-284, the agreement to provide various equipment and amenities for parks and recreation.

**Budgeted Action:**

No action needed. Budgeted in the Capital Improvement Project "GC Herring Park Ph1" as approved in the FY25 budget process. Funding is supplied from the 2020 Sales Tax Extension. Grant funding will be provided by the Florida Department of Environmental Protection. Matching funds in the amount of \$200,000.00 will be provided from the 2020 Sales Tax Extension.

23. [25-625, Award, Purchase of Front-End Loader \(Public Works\)](#)

**Recommended Action:**

a) Approve Piggyback of File #25-625 for the purchase of one (1) CAT® Wheel Loader- 3.0 Caterpillar 930, per the Florida Sheriff's Association Cooperative Purchasing Program Contract #FSA23-EQU21.0, and award to Kelly Tractor Company of Miami, Florida for a purchase price of \$285,100; and

b) Approve asset #34150 to be sold via auction.

**Budgeted Action:**

No action needed. Budgeted in the Heavy Equipment Replacement plan as approved in the FY25 budget process. Funding is supplied from the Vehicle Replacement Fund and will be charged to Public Works, Maintenance & Operations.

24. [25-265, Approve Change Order 1, Rotonda Water Reclamation Facility - 2nd Set Membrane Replacement \(Utilities\)](#)

**Recommended Action:**

Recommend approval of Change Order #1 to Contract #25-265, Rotonda Water Reclamation Facility - 2nd Set Membrane Replacement as awarded to Veolia (ZENON Environmental Corporation) of Trevose, Pennsylvania for an additional amount of \$88,627.

**Budgeted Action:**

No action needed. Budgeted in the Utility Capital Maintenance Plan as approved in the FY25 budget. Funding is provided from Utility Renewal & Replacement Fund.

25. [25-526, Approve Ranking, Water Quality Sampling and Analysis- Annual Contract \(Administration\)](#)

**Recommended Action:**

a) Approve ranking of firms for Request for Proposal #25-526 Water Quality Sampling and Analysis- Annual Contract: 1st Environmental Science Associates Corporation, of San Francisco, California; 2nd Kimley-Horne and Associates, of Fort Myers, Florida; and 3rd Advanced Environmental Laboratories, of Jacksonville, Florida; and

b) Approve start of negotiations with the top ranked firm; and

c) Authorize the Chairman to sign the contract after completion of negotiations; and



d) Authorize the County Administrator to approve two annual one-year renewals.

**Budgeted Action:**

No action need. Budgeted in General Fund Water Quality, Mid-Charlotte Stormwater MSBU, South Charlotte Stormwater MSBU, and West Charlotte Stormwater MSBU as proposed in the FY26 budget. Funding is supplied from various funds including General Fund Water Quality, Mid-Charlotte Stormwater MSBU Assessments, South Charlotte Stormwater MSBU Assessments, and West Charlotte Stormwater MSBU Assessments.

**26. [25-502, Approve Ranking, Economic Development Marketing Services – Annual Contract \(Economic Development\)](#)**

**Recommended Action:**

a) Approve the Ranking of firms for Request for Proposals #25-502, Economic Development Marketing Services - Annual Contract: 1st Maris, West and Baker, Inc. of Sebring, Florida; 2nd Aqua Marketing and Communications, Inc. of St. Petersburg, Florida; and 3rd Marketing Alliance, Inc. of Celebration, Florida; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the Contract after completion of negotiations.

This is for a full-service economic development marketing firm that can provide strategic planning as well as develop and execute marketing initiative targeted to site selectors, business and industries considering expansions and relocations, commercial developers, and key audiences.

**Budgeted Action:**

No action needed: Budgeted in the General Fund - Economic Development budget to be approved in the upcoming FY2026 budget process.

**27. [25-599, Award, Purchase of a Volvo A40G Articulated Truck \(Public Works\)](#)**

**Recommended Action:**

a) Approve award of “Piggyback” to File #25-599, Volvo A40G Articulated Truck to Alta Equipment Company of Tampa, Florida, to purchase an Articulated Off-Road Dump Truck for a total of \$667,026 in accordance with Florida Sheriff's Association Cooperative Purchasing Program Contract #FSA23-EQU21.0.

b) Approve the Trade-In of Asset #37350.

**Budgeted Action:**

No action needed. Budgeted in the Heavy Equipment Replacement Plan as approved in the FY25 budget process. Funding is supplied from the Solid Waste Enterprise fund, landfill fees.

**28. [25-532, Award, Riverside Park Boat Ramp \(Facilities\)](#)**

**Recommended Action:**

Approve award of Request for Bid #25-532, Riverside Park Boat Ramp, to the lowest responsive, responsible bidder, Thomas Marine Construction, Inc. of Fort Myers, Florida, in the amount of \$814,065. This is to secure a licensed Contractor for the construction and facility installation of one (1) new boat ramp, one (1) ADA parking, and one (1) ADA boat dock, located at Riverside Park.

**Budgeted Action:**

No action needed. Budgeted in the Capital Improvement Project “Riverside Boat Ramp

Replacement” as approved in the FY25 budget process. Funding is supplied from Capital Projects, ad valorem.

29. [25-062, Approve Change Order, Kings Highway and Harborview Road Intersection Improvements \(Public Works\)](#)

**Recommended Action:**

Approve Change Order #1 to File 25-062, Kings Highway and Harborview Road Intersection Improvements at the unit prices submitted, for an additional cost of \$99,377.77, which was awarded to Andrew Sitework LLC, of Fort Myers, Florida for a new total cost of \$1,534,864.72.

**Budgeted Action:**

No action needed. Budgeted in the Capital Improvement Project “Harborview Rd/Kings Highway Intersection Improvements” as approved in the FY25 budget process. Grant funding in the amount of \$2,500,000.00 is included in the FY25 budget for Greater Charlotte Street Lighting District. Grant funding will be provided by Florida Department of Transportation. There is no local match required.

30. [25-482, Approve Award, Emergency Repairs of Water, Wastewater, and Reclaimed Water Systems – Annual Contract \(Utilities\)](#)

**Recommended Action:**

a) Approve the award of Request for Proposal #25-482, Emergency Repairs of Water, Wastewater, and Reclaimed Water Systems- Annual Contract with Andrew Sitework, LLC of Fort Myers, Florida, as the Primary and DeJonge Excavating Contractors, Inc. of Venice, Florida as the Secondary with a contract term from date of award through and including September 30, 2026 with option to renew for two additional on-year terms; and

b) Authorize the Chairman to sign the Contracts; and

c) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same terms and conditions, by mutual consent.

This is an annual contract for Emergency Repairs of Water, Wastewater, and Reclaimed Water Systems.

**Budgeted Action:**

No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Operations budget as approved in the FY2025 budget process. Funding for this expenditure comes from the rate revenues.

31. [25-443, Award, Bleachers and Dugout Shade Structures for Various Parks \(Community Services\)](#)

**Recommended Action:**

Approve award of Request for Bid #25-443, Bleachers and Dugout Shade Structures for Various Parks, to Creative Shade Solutions, of Tarpon Springs, Florida, for a total cost of \$351,000. This is for shade structures over the bleachers and dugouts at Centennial Park, Harold Avenue Regional Park, South County Regional Park, and Carmalita Park, to repair damages due to Hurricane Ian.

**Budgeted Action:**

No action needed. A 4th quarter budget amendment will be brought to the Board for approval if awarded. There is an anticipated reimbursement of 90% by the Federal

Emergency Management Agency (FEMA) with a Florida Division of Emergency Management (FDEM) reimbursement of 5% and a local match of 5%. The SB4A state program may cover the local share of 5% if funding is still available.

**32. [25-503, Award, Transit Marketing Services – Annual Contract \(Transit\)](#)**

**Recommended Action:**

a) Approve the award of Request for Proposal #25-503, Transit Marketing Services - Annual Contract to Global-5 of Longwood, Florida at the unit price bid for a not-to-exceed cost of \$100,000. Term of contract is from date of award through and including September 30, 2026; and

b) Authorize the Chairman to sign the Contracts; and

c) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same prices, terms, and conditions, by mutual consent. This contract is for Transit marketing services.

**Budgeted Action:**

No action needed. An adjustment will be brought to the board for approval amending the FY25 budget. Expenses will be reimbursed by the Federal Transit Administration. Transportation Development Credits will be used as a “soft match” for the local share, which allows the federal share to be reimbursed up to 100% as authorized by Chapter 53 of the Title 49 U.S.C.

**33. [25-512, Award, Free Standing Framed Shade Structures for Various Parks \(Community Services\)](#)**

**Recommended Action:**

Approve award of Request for Bid #25-512, Free Standing Framed Shade Structures for Various Parks, to 360 Recreation, of Orlando, Florida, for a total cost of \$501,586.23. This is for free standing shade structures over playgrounds and picnic areas at Ann and Chuck Dever Regional Park and Community Pool Splash Pad, Carmalita Park, Centennial Park, Deep Creek Park, Franz Ross Park, Harold Avenue Regional Park, Rotonda Park, South County Regional Park, and Tringali Park

**Budgeted Action:**

No action needed. A 4th quarter budget amendment will be brought to the Board for approval if awarded. There is an anticipated reimbursement of 90% by the Federal Emergency Management Agency (FEMA) with a Florida Division of Emergency Management (FDEM) reimbursement of 5% and a local match of 5%. The SB4A state program may cover the local share of 5% if funding is still available.

**34. [25-506, Award Hurricane Ian Charlotte County Jail Various Repair \(Facilities\)](#)**

**Recommended Action:**

Approve the award of Request for Bid #25-506, Hurricane Ian Charlotte County Jail Various Repair, to the lowest, responsive, responsible bidder, Maloney Homes, LLC, of Port Charlotte, Florida, in the amount of \$206,999.10. This is to secure the services of a licensed Contractor to provide services to install, remove, repair, or replace various damaged items at the Charlotte County Jail due to Hurricane Ian.

**Budgeted Action:**

No action needed. A 4th quarter budget amendment will be brought to the Board for

approval if awarded. There is an anticipated reimbursement of 90% by the Federal Emergency Management Agency (FEMA) with a Florida Division of Emergency Management (FDEM) reimbursement of 5% and a local match of 5%. The SB4A state program would cover the local share of 5% if funding is still available.

**35. [16-322 Approve, Amendment 4, Self-Insured Vision Insurance \(Risk Management\)](#)**

**Recommended Action:**

a) Approve Amendment #4, of Contract #16-322, Self-Insured Vision Insurance with EyeMed Vision Care LLC, of Mason, Ohio, to renew the annual contract for the term October 1, 2025 through and including September 30, 2028. This is for self-insured vision insurance services; and

b) Authorize the Chairman, or his designee, to sign the Fourth Amendment to Fee for Service Agreement.

**Budgeted Action:**

No action needed. Budgeted in the Risk Management Fund - Health Insurance Budget to be approved in the FY2026 budget process. Funding for this expenditure comes from Insurance premiums.

**36. [08-359, Approve Renewal, Insurance, Health, Dental, Short-Term and Long-Term Disability, Life, Employee Assistance Program Self-Insured - Annual Contract \(Risk Management\)](#)**

**Recommended Action:**

Approve a 3-Month Extension of Contract #08-359, Self-Insured Health, Dental, Short-Term and Long-Term Disability, Life, Employee Assistance Program coverage for a term renewal for the period October 1, 2025, through and including December 31, 2025.

**Budgeted Action:**

No action needed. Budgeted in the Risk Management Fund - Health Insurance Budget during the FY2026 budget approval process. Funding for this expenditure comes from Health Insurance premiums.

**37. [25-664, Approve, Property and Casualty Insurance Coverage \(Risk Management\)](#)**

**Recommended Action:**

Approve Contract #25-664, Property and Casualty Insurance Coverage with the Various Carriers specified on the attached evaluation in the amount of \$7,424,981, for the term of October 1, 2025, through and including, September 30, 2026.

**Budgeted Action:**

No action needed. Budgeted in the Risk Management Fund - Self Insurance Budget as a part of the FY26 budget process. Funding for this expenditure comes from Self Insurance premiums.

**38. [Property Deletions for the Month of September, 2025 \(Purchasing\)](#)**

**Recommended Action:**

Approve the deletion of additional property inventory items listed on the attached for the month of September 2025.

**Budgeted Action:**

No action needed.

**Real Estate Services****39. [Correction to Maintained Right-of-Way Establishing Zemel Road](#)****Recommended Action:**

- a) Approve Corrective Resolution regarding the surveys for the property identified in Charlotte County, Florida that has been continuously and uninterruptedly maintained by the County for more than seven (7) years; and
- b) Authorize the Chairman to sign the Corrective Resolution and the Mylar which is depicted through the survey attached to the Corrective Resolution as corrected Exhibit "G".

**Budgeted Action:**

No action needed.

**40. [Lease Agreement - JLJI PC, LLC & Charlotte County Utilities at 3280 Tamiami Trail, Suite 505, Port Charlotte](#)****Recommended Action:**

- a) Approve Lease Agreement; and
- b) Authorize the Chairman to sign Lease Agreement.

**Budgeted Action:**

No action needed. A 4th quarter budget amendment will be brought to the Board for approval if awarded. There is potential reimbursement of 90% by the Federal Emergency Management Agency (FEMA) with a Florida Division of Emergency Management (FDEM) reimbursement of 5% and a local match of 5%. The SB4A state program may cover the local share of 5% if they have funding available.

**41. [Tower Lease Agreement - Cellco Partnership d/b/a Verizon Wireless & Charlotte County at State Road 31](#)****Recommended Action:**

- a) Approve Memorandum of Tower Lease Agreement; and
- b) Authorize the Chairman to sign the Memorandum of Tower Lease Agreement; and
- c) Approve Lease Agreement; and
- d) Authorize the Chairman to sign the Lease Agreement.

**Budgeted Action:**

No action needed. Budgeted in the Radio Communications Fund - Radio budget as approved in the FY2025 budget process. Funding for this revenue will go to the Radio Communications Fund.

**Risk Management****Transit****G. Community Development****1. [Interlocal Agreement - Building Code Enforcement Services](#)****Recommended Action:**

Approve Interlocal Agreement between City of North Port, City of Venice, City of Sarasota, City of Punta Gorda, Town of Longboat Key and Sarasota County to provide building code enforcement services when needed.

**Budgeted Action:**

No action needed.

**H. Community Services**

**1. [William R. Gaines Jr. Veterans Memorial Park Kayak Launch Sign](#)**

**Recommended Action:**

a) Approve an agreement with the William R. Gaines Jr. Memorial Fund; and

b) Authorize the Chair to sign the agreement.

**Budgeted Action:**

No action needed. Maintenance is budgeted in the General Fund - Parks Maintenance as planned in the FY2026 Budget Process. Funding for this expenditure comes from ad valorem.

**I. Economic Development**

**J. Facilities Management**

**K. Human Resources**

**L. Human Services**

**1. [Local Housing Assistance Plan Amendment and Technical Revisions](#)**

**Recommended Action:**

a) Adopt Resolution approving the 2023-2026 Local Housing Assistance Plan (LHAP) amendment and technical revisions; and

b) Adopt Resolution approving the 2020-2023 Local Housing Assistance Plan (LHAP) technical revisions; and

c) Authorize the Chairman to execute Certifications forms to Florida Housing Finance Corporation.

**Budgeted Action:**

No action needed.

**2. [State Housing Initiatives Partnership \(SHIP\) Program Year 2023 \(FY23\) Close-out and Hurricane Housing Recovery \(HHR\) Program Year 2023 \(FY23\) Interim Annual Report](#)**

**Recommended Action:**

a) Approve the SHIP FY23 Close-out and HHR FY23 Interim Annual Report of Expenditures and SHIP/HHR FY24 Encumbrance; and

b) Authorize the Chairman to execute the Certification of the Annual Report.

**\*\*Change, Added attachment - SHIP PY23 HHR Annual Report, 9/4/2025\*\***

**Budgeted Action:**

No action needed.



**M. Public Safety**

1. [Clinical Affiliation Agreement - Sarasota School Board d/b/a Suncoast Technical College](#)

**Recommended Action:**

- a) Approve Affiliation Agreement with the Sarasota School Board, d/b/a Suncoast Technical College; and
- b) Authorize Chairman to execute the agreement.

**Budgeted Action:**

No action needed. No financial impact.

2. [Set Public Hearing to Consider Certificate of Public Convenience and Necessity Application by AdventHealth](#)

**Recommended Action:**

Set a public hearing for September 23, 2025, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider Certificate of Public Convenience and Necessity application by AdventHealth.

**Budgeted Action:**

No action needed.

**N. Public Works**

1. [Set a Public Hearing to Consider an Ordinance Establishing the Cook & Brown Street MSBU Advisory Board](#)

**Recommended Action:**

Set a public hearing to consider approving an Ordinance to create the Cook & Brown Street Unit MSBU Advisory Board on September 23, 2025, at 10 a.m., or as soon thereafter as may be heard, in Room 119, Commission Chambers located at 18500 Murdock Circle, Port Charlotte, Florida.

**Budgeted Action:**

No action needed.

2. [Interlocal Agreement - Lee County Mosquito Control District & Charlotte County Mosquito Control](#)

**Recommended Action:**

- a) Approve an Interlocal Agreement between Lee County Mosquito Control District (LCMCD) and Charlotte County memorializing mutual aid and authorizing LCMCD to perform mosquito control activities, including treatment at no cost to 400 acres +/- of land on Gasparilla Island designated as land owned by Charlotte County adjacent to Lee County land and those areas named Boca Grande; and
- b) Authorize the Chairman to sign the Interlocal Agreement.

**Budgeted Action:**

No action needed. Budgeted in the General Fund - Mosquito Control budget as approved in the FY2025 budget process. Funding for the expenditure comes from Ad Valorem.

3. [Interlocal Agreement and Easement - West Port CDD & KL Westport Expansion, LLC for Roadway & Waterway Improvements](#)

**Recommended Action:**

- a) Approve Interlocal Agreement and Easement Regarding Roadway and Waterway Improvements; and
- b) Authorize the Chairman to sign the Interlocal Agreement and Easement Regarding Roadway and Waterway Improvements Agreement.

**Budgeted Action:**

No action needed.

4. [Construction Agreement - Florida Department of Transportation \(FDOT\) for Cranberry Boulevard & Hillsborough Boulevard Roundabout Improvements](#)

**Recommended Action:**

- a) Approve Resolution and Construction Agreement with the Florida Department of Transportation for Cranberry Boulevard and Hillsborough Boulevard Roundabout Improvements; and
- b) Authorize the Chairman to sign the Resolution and Construction Agreement.

**Budgeted Action:**

No action needed. Budgeted in the Capital Improvement Project "Hillsborough Blvd/Cranberry Blvd Intersection Improvements" as approved in the FY25 budget process. Funding is supplied from Capital Gas Tax, to be reimbursed with available Road Impact Fees.

5. [Florida Department of Transportation \(FDOT\) SUN Trail Grant for the Design of Segment 1 along SR776 from US41 to Gillot.](#)

**Recommended Action:**

Approve Resolution of support for project.

**Budgeted Action:**

No action needed. A new project was adopted 7/22/25 on budget adjustment BA25-172 for the Capital Improvement Project "SUN Trail Cape Haze Pioneer Trail US41-Gillot Blvd" in the amount of \$2,535,984. Allowable grant expenses will be reimbursed by the Florida Department of Transportation (FDOT). There is no local match required.

6. [Florida Department of Transportation \(FDOT\) SUN Trail Grant for the Design of Segment 2 along Gillot Blvd from SR776 to the Myakka State Forest](#)

**Recommended Action:**

Approve Resolution of support for project.

**Budgeted Action:**

No action needed. A new project was adopted 7/22/25 on budget adjustment BA25-173 for the Capital Improvement Project "SUN Trail - Cape Haze Pioneer Trail Gillott-Myakka State Forest" in the amount of \$928,356. Allowable grant expenses will be reimbursed by the Florida Department of Transportation (FDOT). There is no local match required.

7. [Sanitation Franchise Consumer Price Index \(CPI\) Increase](#)



**Recommended Action:**

Approve Waste Management's sanitation rate increase of 4.00% to be effective October 1, 2025, in accordance with the Amended and Restated Franchise Agreement that went into effect on October 1, 2020.

**Budgeted Action:**

No action needed.

**8. [Solid Waste Landfill Tipping Fee Increase](#)****Recommended Action:**

a) Approve Resolution to increase landfill tipping fees with a one-year upfront increase and subsequent annual percentage increases to keep pace with inflation; and  
b) Authorize the Chairman to sign Resolution.

**Budgeted Action:**

No action needed. Budgeted in the Enterprise Fund - Public Works Solid Waste Landfill budget as approved in the FY2025 budget process. Funding for the expenditure comes from Fees.

**O. Tourism Development****1. [Sponsorship for 2025 Englewood Beach Waterfest](#)****Recommended Action:**

a) Approve the Tourism Development Department sponsorship for Englewood Beach Waterfest 2025, not to exceed \$70,000 in funding; and  
b) Authorize the County Administrator, or designee, to sign the sponsorship letter.

**Budgeted Action:**

No action needed. Budgeted in the Tourism Development Fund budget as proposed in the FY25-26 budget process. Funding for the expenditures comes from the Tourism Development Tax.

**P. Utilities****Q. Other Agencies****1. [Set a Public Hearing to Consider Approving an Ordinance Regulating Operation of Electric Bicycles and Motorcycles in the Babcock Ranch Community](#)****Recommended Action:**

Set a public hearing for September 23, 2025, at 10:00 a.m., or soon thereafter as may be heard, in Room 119, at 18500 Murdock Circle, Port Charlotte, Florida, to consider an Ordinance regulating the operation of electric bicycles and motorcycles in the Babcock Ranch Community.

**Budgeted Action:**

No action needed.

**2. [Property Appraiser Request to Extend 2025 Tax Roll](#)****Recommended Action:**

Approve Tax Collector's request (on behalf of the Property Appraiser) to extend the

2025 Tax Roll to the Tax Collector before the Value Adjustment Board completes its final meetings.

**Budgeted Action:**

No action needed.

3. [Uniform Method of Collecting Non-Ad Valorem Assessments Agreement](#)

**Recommended Action:**

- a) Approve the Agreement between Charlotte County Tax Collector and Charlotte County to establish the terms and conditions for collecting and enforcing certain non-ad valorem assessments levied by the County pursuant to the uniform method of collecting; and
- b) Authorize the Chairman to sign the Agreement.

**Budgeted Action:**

No action needed.

## REGULAR AGENDA

R. **Regular Agenda**

1. [West Coast Inland Navigation District September 12, 2025, Agenda](#)

**Community Services**

Discussion and direction on the West Coast Inland Navigation District (WCIND) agenda for the upcoming meeting on September 12, 2025.

2. [Englewood Beach Parking & Boca Grande Parking Analysis](#)

**Commission Office**

- a) Discussion on Englewood Beach Parking; and
- b) Discussion and direction on the proposed Resolution.

**\*\*Change, Added attachments (3), 9/3/2025\*\***

**\*\*Change, Updated title to include "& Boca Grande Parking Analysis", 9/4/2025\*\***

**\*\*Change, Added attachment - Resolution & Updated wording, 9/8/2025\*\***

3. [Bayshore Live Oak Park Phase 1 Recovery](#)

**Community Services**

- a) Presentation on Bayshore Live Oak Park; and
- b) Discussion and direction on Bayshore Live Oak Park.

4. [2026 Sales Tax Focus Group](#)

**County Administration**

- a) ~~Approve~~ Discussion and direction on replacement Representative from for the Englewood Chamber of Commerce to the 2026 Sales Tax Committee; and
- b) If desired, appoint by ballot replacement representative from applications submitted.

**\*\*Change, Added attachment - Ballot & Updated wording, 9/8/2025\*\***

5. [New Legislation - Community Development Department](#)

**Community Development**

Discussion regarding new legislation affecting the Community Development Department.

6. [Bachmann Tract Update](#)**County Administration**

Update on Bachmann Tract.

## **PUBLIC HEARING AGENDA**

## S. 10:00 A.M. Public Hearing

1. [Ordinance Authorizing the Usage of Speed Detection Systems for Enforcement of School Zone Speed Limits](#)**Public Works**

Conduct a public hearing to consider approving an Ordinance authorizing the usage of speed detection systems for enforcement of school zone speed limits.

**\*\*Change, Added attachment - Presentation, 9/4/2025\*\***

## **PRESENTATION AGENDA**

## T. 10:00 A.M. Presentations

## **PUBLIC INPUT - ANY SUBJECT**

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

## **2 P.M. LAND USE AGENDA**

### **PUBLIC INPUT - LAND USE CONSENT AGENDA ITEMS ONLY**

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

## **Consent Agenda**

UA1. [DRC-25-090 Willow-Phase 3](#)**Community Development**

Approve a Resolution relating to RESPEC Company, LLC's request for a Final Detail Site Plan approval for Willow (Tuckers Point) Phase 3. The project consists of 394 single-family units and associated infrastructure. This project site is 98.41± acres and is located at 11710 Tamiami Trail, Punta Gorda, Florida. Located in Commission District II.

**Quasi-Judicial****UA2. [PFP-25-05 Turnleaf Phase 1A](#)****Community Development**

Approve the First Amendment to Developer's Agreement to acknowledge the corresponding proposed replat and revised PD Final Detail Site Plan. This request is associated with the applicant's Preliminary and Final Plat application for a residential subdivision to be named, Turnleaf Phase 1A, consisting of 24 residential lots and four tracts, to reconfigure and add lots within the existing Phase 1 boundary, which also replats a portion of Tract R and all of Tract F-1, Tract O-3, and Lot 135 of Turnleaf Phase 1, as recorded in Plat Book 27, Pages 13A through 13Z6 of the Public Records of Charlotte County, Florida. This site contains 123.14± acres and is generally located north of Victoria Place, east of Green Gulf Boulevard, south of Scham Road, west of Burnt Store Road, within the boundary of the Burnt Store Area Plan area, the Coral Creek Community Development District, and the Punta Gorda area. Located in Commission District II.

**Quasi-Judicial****UA3. [PFP-25-06, Babcock Ranch Community Verde Phase 2](#)****Community Development**

Approve the Second Amendment to Developer's Agreement to acknowledge the corresponding proposed replat and modification to the Final Site Plan. This request is associated with the applicant's Preliminary and Final Plat application for a residential subdivision to be named, Babcock Ranch Community Verde Phase 2, consisting of 51 single-family residential lots, to replat 71 lots of the previously platted Babcock Ranch Community Verde, as recorded in Plat Book 26, Pages 21A through 21N of the Public Records of Charlotte County, Florida. This site contains 10.89± acres and is generally located southeast of Kelly Drive, north Shade Tree Loop, and west of Midtown Boulevard, in the boundary of the Babcock Ranch Community Development of Regional Impact (DRI) Increment 2, within the East County area. Located in Commission District I.

**Quasi-Judicial****UA4. [FP-23-03-05, Cali Cove Bond Release](#)****Community Development**

Approve a Bond Release for the Final Plat of a residential subdivision named Cali Cove. The site contains 26.22± acres and is generally located north of Acline Road, southwest of Taylor Road, and west of Indian Springs Cemetery Road, within the Punta Gorda area. Located in Commission District II.

**Quasi-Judicial**

## Public Hearing

**UB1. [PD-25-09, Major Modification to West Port PD - Natural Buffer](#)****Community Development**

Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Planned Development (PD) to PD. This is a major

modification to Ordinance Number 2024-017, by amending the adopted PD condition “m” in order to modify the requirements of the “natural buffer with 25 feet in width”, for property generally located south of Franklin Avenue, north of El Jobean Road (SR 776), east of the Crestview Waterway, and west of Toledo Blade Boulevard, in the Port Charlotte area, within the Murdock Village Community Redevelopment Area (CRA), and containing 630.82± acres; Petition No. PD-25-09; Applicant: KL Westport Expansion LLC; providing an effective date. Located in Commission District IV.

**\*\*Change, Added attachment - Presentation, 9/8/2025\*\***

**Quasi-Judicial**

**UB2. [PAL-23-00005, Lake Lonely, LLC Large Scale Plan Amendment to MRE](#)**

**Community Development**

Approve an Ordinance pursuant to Section 163.3184(3), Florida Statutes, adopting a Large Scale Plan Amendment to Charlotte County FLUM Series Map #1: 2030 Future Land Use from Agriculture (AG) to Mineral Resource Extraction (MRE); for property located at 2650 SR 31, in the Punta Gorda area and within the East County area; containing 223.14± acres; Petition No. PAL-23-00005; Applicant: Lake Lonely, LLC; providing an effective date. Located in Commission District I.

**Legislative**

**UB3. [Z-23-41-19, Lake Lonely, LLC EM Rezoning](#)**

**Community Development**

Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Agriculture (AG) to Excavation and Mining (EM); for property located at 2650 SR 31, in the Punta Gorda area and within the East County area; containing 223.14± acres; Petition No. Z-23-41-19; Applicant: Lake Lonely, LLC; providing an effective date. Located in Commission District I.

**Quasi-Judicial**

**UB4. [PAL-23-00004, Tarpon Waterfront Village Large Scale Plan Amendment](#)**

**Community Development**

Pursuant to Section 163.3184(3), Florida Statutes, deny a Large Scale Plan Amendment to 1) amend Charlotte County FLUM Series Map #3: 2030 Service Area Delineation, to extend the Urban Service Area boundary to include 14.52± acres of the property; and 2) amend Charlotte County FLUM Series Map #2: 2050 Framework, from Agricultural/Rural to Revitalizing Neighborhood for 11.51± acres of the property and Managed Neighborhood for 3.01± acres; for property including three parcels, two parcels located at 4331 and 4399 Willow Street, in the Port Charlotte area, and one undressed parcel generally located north of the Peace River, south of Edgewater Drive, west of Bayshore Road, east of Lister Street and southeast of Crews Court, in the Charlotte Harbor Community Redevelopment area and in the Port Charlotte area, containing 14.51± acres; Petition No. PAL-23-00004; Applicant: Tarpon Waterfront Village LLC; providing an effective date. Located in Commission District V.

**Legislative**

**UB5. [PAS-24-00002, Tarpon Waterfront Village Small Scale Plan Amendment](#)**

**Community Development**

Deny a Small Scale Plan Amendment to Charlotte County FLUM Series Map #1: 2030 Future Land Use, from Preservation (PR) (11.01± acres) and Parks and Recreations (PKR) (8.57± acres), and Low Density Residential (LDR) (0.75± acres) to High Density Residential (HDR) for 11.05± acres and PR for 9.28± acres, containing 20.33± acres; Petition No. PAS-24-00002; Applicant: Tarpon Waterfront Village LLC; providing an effective date. Located in Commission District V.

**Legislative**

**UB6.** [PD-24-08, Tarpon Waterfront Village PD Rezoning](#)

**Community Development**

Deny an Ordinance, pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Environmentally Sensitive (ES) (9.74± acres), Parks and Recreation (PKR) (3.51± acres), Residential Single-family 3.5 (RSF-3.5) (0.75± acres), Residential Multi-family 5 (1.27 acres), and Commercial Tourist (CT) (5.06± acres) to Planned Development (PD) in order to allow for a residential development up to 156 units; requiring a transfer of 152 density units to reach the maximum of 156 units; and adopting a “General PD Concept Plan” for this proposed development; for property including five parcels, four parcels located at 4420 or 4444 Crews Court, 4331 and 4399 Willow Street, and 4400 Lister Street, in the Port Charlotte area, and one unaddressed parcel generally located north of the Peace River, south of Edgewater Drive, west of Bayshore Road, east of Lister Street and southeast of Crews Court, in the Charlotte Harbor Community Redevelopment area and in the Port Charlotte area, containing 20.33± acres; Petition No. PD-24-08; Applicant: Tarpon Waterfront Village LLC c/o Jeffrey DiLaura; providing an effective date. Located in Commission District V.

**Quasi-Judicial**

**AA. County Administrator Comments**

**BB. County Attorney Comments**

**CC. Economic Development Director Comments**

**DD. County Commissioner Comments**

**County Commissioners**

Joseph Tiseo, District 5, Chairman  
Ken Doherty, District 1, Vice Chairman  
Christopher Constance, District 2  
Bill Truex, District 3  
Stephen R. Deutsch, District 4

**Board of County Commissioners**

**Schedule of Future Closures/Hearings/Workshops**

The schedule linked below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this

meeting.

[Schedule](#)