

# Charlotte County

Commission Chambers, Room 119  
18500 Murdock Circle  
Port Charlotte, FL 33948  
CharlotteCountyFL.gov



## Regular Meeting

Tuesday, January 13, 2026  
9 a.m.

### **Board of County Commissioners**

#### **COUNTY COMMISSIONERS**

*Joseph Tiseo, District 5, Chairman*  
*Christopher Constance, District 2, Vice Chairman*  
*Ken Doherty, District 1*  
*Bill Truex, District 3*  
*Stephen R. Deutsch, District 4*

#### **COUNTY ADMINISTRATOR**

*Hector Flores*

#### **COUNTY ATTORNEY**

*Janette S. Knowlton*

#### **CLERK OF THE CIRCUIT COURT**

*Roger D. Eaton*

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

ALL PERSONS AND PROPERTY ARE SUBJECT TO SEARCH UPON ENTERING THE MEETING ROOM.

## **9:00 A.M.**

### **Call to Order and Roll Call**

#### **Invocation**

If you wish, please rise for the invocation

[Reverend Jonathan Adkins](#)  
[North Port Community Church of Christ](#)

#### **Pledge of Allegiance**

#### **Changes to the Agenda**

See separate sheet

#### **Proclamations - Commissioner Stephen R. Deutsch**

[Artist of the Month- January/February](#)  
[Dr Martin Luther King, Jr. Day](#)  
[National Certified Registered Nurse Anesthetists Week](#)  
[Native Tree and Shrub Preservation Week](#)

#### **Employee Recognition**

##### [Years of Service - December 2025](#)

###### **10 Years**

Edward Perry

Billy Dennison Jr.

Gary Rodehorst

Kenna Hubai

Community Development

Utilities

Community Development

Public Works

###### **15 Years**

Bonnie Sauer

Utilities

**20 Years**

Gary Zoia II

Tracy Doherty

Elizabeth Robling

Public Works

Communications

Utilities

**25 Years**

Bruce Schellinger

Utilities

**35 Years**

Denise Caruthers

Utilities

**Award Presentations****PUBLIC INPUT - AGENDA ITEMS ONLY**

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

**COMMITTEE VACANCIES**

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

\* [Barrier Island Fire Services MSBU-Vacancy](#)

**Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board**

is seeking a volunteer to fill a vacant position with term ending October 31, 2026.

Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5602 or email [Dawn.Johnston@CharlotteCountyFL.gov](mailto:Dawn.Johnston@CharlotteCountyFL.gov).

\* [MSBU-TU Advisory Board Vacancies](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail [MSBU-TU@CharlotteCountyFL.gov](mailto:MSBU-TU@CharlotteCountyFL.gov).

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to fill a position with a term through October 31, 2028.
- **Cook & Brown Street Unit** is seeking one member to fill a position with a term through October 31, 2026, and two members to fill positions with terms through October 31, 2027 and two members to fill positions with terms through October 31, 2028.
- **Edgewater North Waterway Unit** is seeking one member to fill a position with a term through October 31, 2028.

- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Grove City Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Gulf Cove Street & Drainage** is seeking one member to fill a position with a term through October 31, 2028.
- **Gulf Cove Waterway** is seeking one member to fill a position with a term through October 31, 2028.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and two members to fill positions with terms through October 31, 2028.
- **Manasota Key Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Manchester Waterway Benefit Unit** is seeking one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **Mid-Charlotte Stormwater Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Northwest Port Charlotte Waterway** is seeking one member to fill a position with a term through October 31, 2026.
- **Pirate Harbor Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Placida Area Street & Drainage Maintenance Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Lakes Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Sands North Street and Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **South Charlotte Stormwater Utility Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **South Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Suncoast Waterway Maintenance Unit** is seeking one member to fill a position with a term through October 31, 2026 and one member to fill a position with a term through October 31, 2028.

## REPORTS RECEIVED AND FILED

## CONSENT AGENDA

### Clerk of the Circuit Court

#### A. Comptroller Division

##### 1. [Finance](#)

**Recommended Action:**

Approve the Clerk's Finance Memorandum.

**Budgeted Action:**

No action needed.

#### B. Minutes Division

##### 1. [Minutes](#)

**Recommended Action:**

Approve the following Minutes:

November 25, 2025 BCC Regular and Land Use Meeting

December 4, 2025 BCC Pre-Agenda

December 9, 2025 BCC Regular and Land Use Meeting

December 16, 2025 BCC Board Workshop

December 16, 2025 BCC Special Meeting

**Budgeted Action:**

No action needed.

### Board of County Commissioners

#### C. Commission Office

##### 1. [Appointment - Northwest Port Charlotte Street & Drainage Advisory Board](#)

**Recommended Action:**

Approve the appointment of Natalia Shea to the Northwest Port Charlotte Street & Drainage Advisory Board. This will be a three-year term replacing Robert Cable who has chosen not to seek reappointment. This appointment will be effective immediately and will expire on October 31, 2028.

**Budgeted Action:**

No action needed.

#### D. County Administration

##### 1. [Organizational Updates](#)

**Recommended Action:**

a) Approve the appointment of Matthew McElroy as Public Safety Director; and

b) Approve Patrick Fuller as Director of the newly established independent department

of Emergency Management; and

c) Affirm the realignment of the Transit Division from Budget and Administrative Services to the Human Services Department; and

d) Affirm the department name change of Human Resources to People Operations.

These changes to be made effective as of January 14, 2026.

**Budgeted Action:**

No action needed.

**E. County Attorney**

**1. [Animal Control Enforcement and Compliance](#)**

**Recommended Action:**

a) Approve Resolution authorizing the County Attorney, or designee, to initiate litigation, in the name of the County, to enforce animal control statutes, ordinances and regulations against violators; and

b) Authorize the Chairman to sign the Resolution.

**Budgeted Action:**

No action needed.

**F. Budget and Administrative Services**

**Fiscal Services**

**1. [Subrecipient Agreement between Charlotte County and Charlotte Behavioral Health Center- Opioid Funds](#)**

**Recommended Action:**

a) Authorize Subrecipient Agreement between Charlotte County Charlotte Behavioral Health; and

b) Authorize the Chairman to sign the agreement.

**Budgeted Action:**

No action needed. A quarterly budget amendment will be brought to the Board for approval.

**Information Technology**

**Purchasing**

**2. [23-464, Amendment 1, Transportation Development Plan \(Transit\)](#)**

**Recommended Action:**

a) Approve Amendment 1 to Contract 23-464, Transportation Development Plan with Alfred Benesch & Company of Tampa, FL in the amount of \$49,038.33; and

b) Authorize the chairman to sign Amendment 1. This an additional study that will provide support for Transit to assess and optimize the existing on-demand services.

**Budgeted Action:**

No action needed. A quarterly budget will be brought to the Board for approval. Grant funding will be provided by the Federal Transit Administration (FTA) Section 5307

Grant. Transportation Development Credits will be used as a “soft match”, which allows the federal share to be reimbursed up to 100% as authorized by Chapter 53 of Title 49 U.S.C.

3. [24-131, Approve, Work Assignment, Port Charlotte Beach Park Shoreline Stabilization \(Public Works\)](#)

**Recommended Action:**

Approve Work Assignment #10 under Contract #24-131, with Coastal Engineering Consultants, Inc. of Bonita Springs, Florida, for Port Charlotte Beach Park Shoreline Stabilization in the amount of \$194,882. This is for the Port Charlotte Beach Park Erosion and Navigation Channel Study, which will provide design, permitting, conduct bathymetric surveys, locate existing features, map submerged resources, measure facility details, and identify site constraints that could affect construction and implementation.

**Budgeted Action:**

No action needed. Budgeted in the Capital Improvement Project “Port Charlotte Beach Recreation Center” as approved in the FY26 budget process. Funding is provided from the 2020 Sales Tax Extension.

4. [25-693, Approve, Demolition of Commercial/ Residential Structures - Annual Contract \(Community Development\)](#)

**Recommended Action:**

a) Approve award of Request for Bid #25-693, Demolition of Commercial/Residential Structures- Annual Contract to the lowest responsive, responsible bidders, R.S. Development of SW Florida LLC, of Port Charlotte, Florida the Punta Gorda, Port Charlotte and Englewood and the islands, for the period of date of award through and including December 31, 2026, at the unit prices indicated on the bid tabulation; and b) Authorize the County Administrator, or his designee, to approve renewal options for up to two (2) additional one-year terms, at the same prices, terms and conditions, by mutual consent

**Budgeted Action:**

No action needed. Budgeted in the General Fund - Code Compliance budget as approved in the FY2026 budget process. Funding for this expenditure comes from fines.

5. [25-601, Award, Bunker Gear and Accessories - Annual Contract \(Public Safety\)](#)

**Recommended Action:**

a) Approve award of Request for Bid #25-601, Bunker Gear and Accessories - Annual Contract as follows: Group A (Bunker Gear) and Group B (Helmets and Hardware) to the lowest responsive, responsible bidder, Bennett Fire Products Company of Woodstock, Georgia; Group C (Boots) to the lowest responsive, responsible bidder, North America Fire Equipment Company of Decatur, Alabama; and Group D (Gloves) to the lowest responsive, responsible bidder, Read’s Uniforms of Asheville, North Carolina, at the unit prices indicated in the bid tabulations for the contract period from January 1, 2026 through and including December 31, 2026; and b) Authorize the County Administrator, or his designee, to approve renewal options up to two (2) additional one-year terms at the same prices, terms, and conditions, by

mutual consent.

**Budgeted Action:**

No action needed. Budgeted in the Fire Rescue Fund - Fire budget as approved in the FY2026 budget process. Funding for this expenditure comes from Fire Rescue MSBU assessments.

6. [25-697, Award, Ackerman Vacuum Zones 1 and 2 - Plumbing Contract 6 \(Utilities\)](#)

**Recommended Action:**

Approve award of Request for Bid 25-697, Ackerman Vacuum Sewer Zones 1 and 2 - Plumbing Contract 6, to the lowest responsive, responsible, bidder, Quality Plumbing of Sarasota, located in Bradenton, Florida, in the amount of \$367,657.50. This is to furnish and install all piping and appurtenances, abandon septic tanks, and restore all affected properties to successfully connect approximately 100 properties in Phase 2 of Ackerman Countryman Plumbing Contract Zones 1 & 2 area to the vacuum central sewer system.

**Budgeted Action:**

No action needed. Budgeted in Capital Improvement Project "Ackerman Septic to Sewer and Water Expansion" as approved in the FY26 budget process. Funding will be supplied by the Ackerman MSBU Fund through Ackerman Sewer MSBU Assessments and Base Rates.

7. [26-001, Award, Standby Generator Replacement - East Port \(Utilities\)](#)

**Recommended Action:**

Approve award of Request for Bid #26-001, Standby Generator Replacement - East Port, to GenServe of Cape Coral, Florida for a total amount of \$196,486.50. This is to replace the standby generator at the East Port Operations Building, located at 3100 Loveland Boulevard, Port Charlotte, FL 33980.

**Budgeted Action:**

No Action Needed. Budgeted in the Utility Capital Maintenance Plan as approved in the FY25 budget. Funding is provided from Utility Renewal & Replacement Fund.

8. [26-151, Award Piggyback, Purchase of Peterbilt 567 Dump Trucks \(Public Works\)](#)

**Recommended Action:**

a) Approve award of Piggyback File #26-151, for the purchase of three (3) Peterbilt 567 Dump Trucks per the Florida Sheriff's Association Cooperative Purchasing Program Contract #FSA25-VEH23.0: Heavy Trucks and Buses, and award to The Peterbilt Store South Florida, LLC of Fort Myers, Florida for a purchase price of \$219,036 per unit; and

b) Approve Asset #35425, 35427, and 35430 to be sold via auction.

**Budgeted Action:**

No action needed. Budgeted in the Heavy Equipment Replacement Plan as approved in the FY26 budget process. Funding is provided from the Vehicle Replacement fund and will be charged back to Public Works, Maintenance and Operations division.

9. [25-738, Award, Fiber Optic Infrastructure - Annual Contract \(Information Technology\)](#)

**Recommended Action:**



- a) Approve award of Request for Bid #25-738, Fiber Optic Infrastructure - Annual Contract to the lowest responsive, responsible bidder, Intelligent Infrastructure Solutions LLC of Fort Myers, Florida at the unit prices bid for a period of January 1, 2026, through and including December 31, 2026; and
- b) Authorize County Administrator, or his designee, to approve renewal options for up to two (2) additional one (1) year periods at the same prices, terms and conditions, by mutual consent.

**Budgeted Action:**

No action needed. Budgeted in various funds, information technology budget as approved in the FY26 budget process. Funding for this expenditure comes from various sources.

**10. [26-170, Award, Piggyback, Purchase of Four \(4\) 2026 Freightliner Ambulance Rescues \(Public Safety\)](#)**

**Recommended Action:**

- a) Approve File #26-170, for the purchase of four (4) 2026 Freightliner M2 2-Door AEW Type I Ambulances including Stryker Power Pro XT cot, FLIR K2 camera and Activetek Induct Active Pure Technology, to ETR, LLC, of Altamonte Springs, Florida, to piggyback off the Florida Sheriff's Association Contract #FSA25-VEF19.0, at the unit cost of \$493,800 and one (1) Stryker Pro Model 6252 at the unit cost of \$4,682; and
- b) Authorize Property #35927, #35929, and #36018 to be sold at auction.

**Budgeted Action:**

No action needed. Budgeted in the Heavy Equipment Replacement Plan as approved in the FY26 budget process. Funding is provided from General Fund revenues reimbursed from Capital Projects, ad valorem.

**11. [26-172, Award, Piggyback, Purchase of Two \(2\) E-One Cyclone Fire Rescue Pumpers \(Public Safety\)](#)**

**Recommended Action:**

- a) Approve File #26-172, for the purchase of two (2) 2028 E-One Cyclone Fire Rescue Pumpers, from Matheny Fire & Emergency, of Ocala, Florida; piggybacking off the Florida Sheriff's Association Contract #FSA25-VEF19.0, at the unit cost of \$1,154,844.17; and
- b) Authorize Property #30579 and #31199 to be sold at auction.

**Budgeted Action:**

No action needed. Budgeted in the Heavy Equipment Replacement Plan as approved in the FY26 budget process. Funding is provided from Fire/Rescue Municipal Service Benefit Unit assessments.

**12. [25-740, Award, Pool Chemicals - Annual Contract \(Community Services\)](#)**

**Recommended Action:**

- a) Approve split award of Request for Bid #25-740, Pool Chemicals - Annual Contract, to the lowest responsive responsible bidders by chemical, as indicated on the attached bid tabulation, to Hawkins Incorporated of LaBelle, Florida and Commercial Energy Specialist of Jupiter, Florida, at the unit prices submitted, for the term of January 1, 2026, through and including December 31, 2026; and
- b) Authorize the County Administrator to approve two (2) additional one-year terms, at

the same prices, terms, and conditions, by mutual consent. This is an annual contract for the supply and delivery of pool chemicals.

**Budgeted Action:**

No action needed. Budgeted in the General Fund - Recreation budget as approved in the FY26 budget process. Funding for this expenditure comes from ad valorem.

13. [Property Deletions for the Month of January, 2026 \(Purchasing\)](#)

**Recommended Action:**

Approve the deletion of additional property inventory items listed on the attached for the month of January, 2026.

**Budgeted Action:**

No action needed.

**Real Estate Services**

**Risk Management**

**Transit**

**G. Community Development**

**H. Community Services**

1. [Placida Passive Park Florida Communities Trust Grant Application](#)

**Recommended Action:**

- a) Approve grant application between Florida Communities Trust and Charlotte County with proceeds in the amount of \$3,447,000 to be used for acquisition of property in Placida Florida; and
- b) Authorize the Chairman, or his designee, to sign memo and any other grant related documents.

**Budgeted Action:**

No action needed. A budget adjustment and capital improvements project amendment will be brought to the Board for approval, if awarded. Adjustment will be made to the Capital Improvement Project "Placida Passive Park Phase 2". Grant funding in the amount of \$3,447,000.00 will be provided by the Florida Department of Environmental Protection. There is a required County match of 25% in the amount of \$1,149,000.00. The source of the local cost share in the anticipated amount of \$5,503,000.00 has yet to be identified but will need to be determined at the time of acceptance.

2. [West Coast Inland Navigation District January 23, 2026, Agenda](#)

**Recommended Action:**

Discussion and direction on the West Coast Inland District (WCIND) agenda for the upcoming meeting on January 23, 2026.

**Budgeted Action:**

No action needed.

**I. Economic Development****J. Facilities Management****K. People Operations****L. Human Services****M. Public Safety****N. Public Works****1. [Fourth Amendment to Mosquito Control Interlocal Agreement between Charlotte County and the Charlotte County Sheriff's Office](#)****Recommended Action:**

- a) Approve Amendment 4 to the Interlocal agreement between Charlotte County and Charlotte County Sheriff's Office (CCSO); and
- b) Authorize the Chairman to sign Amendment 4.

**Budgeted Action:**

No action needed. Budgeted in the General Fund - Mosquito Control budget as approved in the FY2026 budget process. Funding for the expenditure comes from Ad Valorem.

**O. Tourism Development****P. Utilities****1. [Firelight CDD Off-Site Utilities Agreement](#)****Recommended Action:**

- a) Approve Off-Site Utilities Agreement between the County and Firelight Community Development District (CDD); and
- b) Authorize Chairman to sign the Off-Site Utilities Agreement.

**Budgeted Action:**

No action needed.

**2. [Annual Peace River Water Supply Authority Water Demand Projections Submittal](#)****Recommended Action:**

Approve Charlotte County 20-year projected water demands and available water quantities for transfer to the distribution pool information for submittal to the Peace River/Manasota Regional Water Supply Authority (PRMRWSA).

**Budgeted Action:**

No action needed.

**Q. Other Agencies**

**1. [Crime Stoppers Program](#)****Recommended Action:**

Approve and authorize the Chairman to sign the attached letter of agreement with Southwest Florida Crime Stoppers Program, Inc. designating them as the County's agent for receiving funds from the State Crime Stoppers Trust Fund pursuant to Section 16.555 and 938.06, Florida Statutes.

**Budgeted Action:**

No action needed.

## REGULAR AGENDA

**R. Regular Agenda****1. [County Attorney Contract](#)****Commission Office**

Request Board of County Commissioners' approval of the attached contract for Thomas M. David, County Attorney.

**2. [Legislative Update](#)****County Administration**

Discussion and direction on local bill.

**3. [Boca Grande Parking Suggestions](#)****Commission Office**

- a) Discussion and direction on Boca Grande parking; and
- b) Set potential joint meeting dates.

**4. [Charlotte County Sheriff's Office Firing Range Noise](#)****Facilities Management**

Discussion and direction on the Firing Range.

## PUBLIC HEARING AGENDA

**S. 10:00 A.M. Public Hearing or soon thereafter, as the agenda allows.****1. [Charlotte County Utilities Rates, Charges, and Fees increase](#)****Budget & Admin Services**

Conduct a public hearing approving the Rate Resolution to adopt increases for Charlotte County Utilities user rates, miscellaneous charges, and connections fees effective on or after April 1, 2026.

## PRESENTATION AGENDA

**T. 10:00 A.M. Presentation or soon thereafter, as the agenda allows.**

## **PUBLIC INPUT - ANY SUBJECT**

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

### **AA. County Administrator Comments**

### **BB. County Attorney Comments**

### **CC. Economic Development Director Comments**

### **DD. County Commissioner Comments**

#### **County Commissioners**

Joseph Tiseo, District 5, Chairman

Christopher Constance, District 2, Vice Chairman

Ken Doherty, District 1

Bill Truex, District 3

Stephen R. Deutsch, District 4

#### **Board of County Commissioners**

#### **Schedule of Future Closures/Hearings/Workshops**

The schedule linked below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

[Schedule](#)