



DIVISION OF
STATE FIRE MARSHAL
FLORIDA DEPARTMENT OF FINANCIAL SERVICES



July 1, 2025

SENT VIA ELECTRONIC MAIL ONLY

Charlotte County
matthew.mcelroy@charlottecountyfl.gov

Re: Notice of Grant Award for Charlotte County High Water Rescue Vehicles with Dual-Purpose Capabilities

Charlotte County:

As the Director of the Division of State Fire Marshal within the Florida Department of Financial Services (Division), it is my privilege to inform you that the 2025 Florida Legislature appropriated funds to support your requested equipment purchase.

This correspondence serves as the notice of the grant award in the amount of \$825,000.00. These grant award funds may be available for distribution to you as early as July 1, 2025, once the appropriate requirements are met.

First, you must complete and email the included Confirmation Form to SFMGrant@MyFloridaCFO.com. Once the Division receives the completed form, an assigned contract manager will schedule an initial meeting with the Point of Contact listed in the Confirmation Form to discuss the scope of the project and next steps. The assigned contract manager will be the main point of contact within the Division for all matters relating to this notice of grant award, the grant award funds agreement, and the reimbursement of funds.

Please note, the defined performance period for the grant is one (1) year starting July 1, 2025, and ending June 30, 2026. If your equipment purchase will take longer than one (1) year to complete and meet reimbursement requirements, you must notify your assigned contract manager as soon as possible. Additionally, if you do not meet the one (1) year requirement, you may need to resubmit your Local Initiative Funding Request Form or Appropriations Project Request Form to the appropriate local parties.

Congratulations, I look forward to working with Charlotte County on this important project.

Sincerely,

JoAnne E. Rice, Director
Division of State Fire Marshal

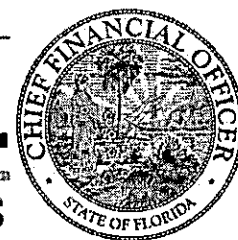
LT/ct

FLORIDA DEPARTMENT OF FINANCIAL SERVICES

JoAnne E. Rice • Director
Division of State Fire Marshal
200 East Gaines St. • Tallahassee, FL 32399-0340 • Tel. 850-413-3610
Email • SFMGrant@myfloridacfo.com



DIVISION OF
STATE FIRE MARSHAL
FLORIDA DEPARTMENT OF FINANCIAL SERVICES



CONFIRMATION FORM

Contact Information

Grantee: Charlotte County
(The Grantee name MUST be the name registered with the Department of State and MyFloridaMarketplace, commonly known as MFMP)
Federal ID # (FEIN): 59-600541
Mailing Address: 18500 Murdock Circle
City, State, Zip: Port Charlotte, FL 33948
Physical Address: 26571 Airport Road
City, State, Zip: Punta Gorda, FL 33982

Financial Administrator

Name: Beth Steinecke
Title: Sr. Financial Analyst
Phone: 941-742-1412
Email: Elizabeth.Steinecke@charlottecountyfl.gov

Contract Manager

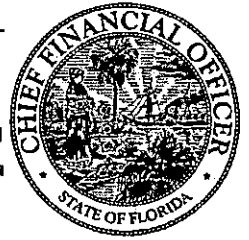
Name: Jason Fair
Title: Director of Public Safety/Fire Chief
Phone: 941-866-5600
Email: Jason.Fair@CharlotteCountyFL.gov

All email and phone communications will be directed to the Point of Contact (POC). Please list POC here:

Name: Matthew McElroy
Title: Deputy Chief
Phone: 941-833-5600
Email: Matthew.McElroy@CharlotteCountyFL.gov



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Grantee:	Charlotte County
(The Grantee name MUST be the name registered with the Department of State and MyFloridaMarketplace, commonly known as MFMP)	
Federal ID # (FEIN):	
Mailing Address:	
City, State, Zip:	
Physical Address:	
City, State, Zip:	

Financial Administrator

Name:	
Title:	
Phone:	
Email:	

Contract Manager

Name:	
Title:	
Phone:	
Email:	

All email and phone communications will be directed to the Point of Contact (POC). Please list POC here:

Name:	
Title:	
Phone:	
Email:	



Charlotte County
Grant Administrative Approval

Department Making Request:

Public Safety

Grant Coordinator Assigned: Tina Chavez

Fiscal Contact Assigned: Cassandra Bonds

Requested Action:

Approval to accept 2025 Florida Legislature Appropriated Funds grant agreement with Other in the amount of \$825,000.00

Is this item budgeted? ☐ Yes ☒ No

Budget Action:

Approve grant appropriation to Charlotte County in the amount of \$825,000 for two highwater rescues. A Q4 budget adjustment will be brought to the board for approval. This funding will be budgeted in the Emergency Management general revenues.

Background: (Why is the Action Necessary, and What Action will be accomplished)

High Water Rescue Vehicles with Dual-Purpose Capabilities

The County has been receiving the 2025 Florida Legislature Appropriated Funds grant for 1 years. These vehicles will enhance our ability to respond effectively to emergencies, safeguarding lives and property while maximizing resource efficiency.

Currently CCFEM has several brush trucks that have been used as "high water" rescue units, but such usage can create maintenance issues for the existing fleet. The specialized vehicle design enables them navigation through flooded areas, ensuring quicker response times and reduced risk to both responders and civilians. The enhanced "pump and roll" equipment ensures the vehicles' utility during both the rainy flood season and the dry fire-prone season.

Grant Checklist Attached?

☒ Yes ☐ No

Risk Assessment Attached?

☒ Yes ☐ No

Delegation Resolution Attached?

☒ Yes ☐ No

Signatures:

County Administrator

Date:

Department Director
Jason Fair

Fiscal Services
Zinnia Vargas

County Attorney

Grant Compliance
James Gentile

Date: 7/24/2025

Date: 7/25/2025

Date: 8/6/25

Date: 7/25/2025

2025-0798 22



Charlotte County Grant Checklist

Department: Public Safety

Staff Completing Form: Tina Chavez

Grant Program Name: 2025 Florida Legislature App

Instructions:

- Departments to attach to Agenda Item when applying or accepting a grant.
- Fill out one form for each grant.
- Contact a Fiscal Services Grant Representative with any questions.

1. How much funding will the Department/County receive from the grant?

\$825,000.00

2. Is there a County match required? If yes, identify type and source.

Yes ☐ No ☒ NA

3. How many years have we been receiving this grant?

1

4. What will the grant be used for?

High Water Rescue Vehicles with Dual-Purpose Capabilities

5. Is it for additional or new services/equipment/facilities?

Equipment estimated at \$412,500 each

6. Does it pay for something that the County already does?

Currently CCFEM has several brush trucks that have been used as "high water" rescue units, but such usage can create maintenance issues for the existing fleet. The specialized vehicle design enables them navigation through flooded areas, ensuring quicker response times and reduced risk to both responders and civilians. The enhanced "pump and roll"

7. Does it pay for any positions? If yes, what happens to the position(s) if the grant goes away?

No

8. Is the County obligated to pay for anything after the grant goes away?

Sustainability: CCFEMS currently budgets for the repair and preventative maintenance of its fleet. If practical, units could replace existing brush units that have exceeded their life/usage expectancy, thereby reducing maintenance cost created by the older equipment.

Estimated annual recurring cost: \$1,000.00

In the following area related to grant project:

Maintenance; Other_Operation;