



PURCHASING DIVISION

Charlotte County Administration Center
18500 Murdock Circle, Suite 344
Port Charlotte, Florida 33948-1094

Phone 941.743.1378
Fax 941.743.1384

TO: PROSPECTIVE PROPOSERS

DATE: FEBRUARY 11, 2025

RE: ADDENDUM #1, RFQ NO. 2024000557, VACUUM SEWER SYSTEM MATERIALS

PROPOSAL DUE DATE: 3:00 p.m. (EST), FEBRUARY 26, 2025

Firms are hereby notified that this addendum shall be made a part of the above-named proposal and contract documents. The following are issued to revise/clarify the proposal and contract documents, and these items shall have the same force and effect as the original proposal and contract documents. Proposals to be submitted on the above-specified date at Purchasing shall conform to the revisions and clarifications as listed herein.

ITEM # 1 QUESTIONS/ANSWERS

- Q1.** What is the maximum number of pages required for our submittal (and what required/requested materials are excluded/can exceed the maximum page count)?
- A1.** Submittals should be limited to a maximum of 30 pages, one-sided, excluding cover letter, index, dividers, resumes, VSSM Background Questionnaire, and other required forms. The response format shall contain a letter of transmittal, and six (6) tabbed sections as identified in Response Format on Page 7 of the RFQ document.

ITEM # 2 CORRECTIONS: Please correct RP-06 Proposal Restrictions; A.; "50 pages" to read "30 pages".

This addendum is binding and is to be considered as if contained within the original proposal documents of RFP No. 2024000557. Firms are required to acknowledge receipt of this addendum on their proposal forms.

Kimberly Corbett

Kimberly Corbett, C.P.M., CPPB
Senior Division Manager - Purchasing

KC/at

cc: Clerk
File



Charlotte County Purchasing Division
18500 Murdock Circle, Suite 344
Port Charlotte, Florida 33948-1094

Phone 941.743.1378

NOTICE OF AVAILABILITY

REQUEST FOR QUALIFICATIONS
CHARLOTTE COUNTY, FLORIDA

The County of Charlotte will be receiving sealed proposals at the Purchasing Division, Suite 344, Charlotte County Administration Center, 18500 Murdock Circle, Port Charlotte, FL 33948-1094, for:

RFQ NO. 2024000557 VACUUM SEWER SYSTEM MATERIALS

Charlotte County Utilities is soliciting qualifications from vacuum sewer system material vendors interested in becoming the approved provider of materials and services for the Lake View Midway Water Quality Improvements project.

There will not be a Pre-Submittal Conference for this project. Please send all questions to the email address below.

**PROPOSAL DUE DATE: 3:00 p.m. (EST), FEBRUARY 26, 2025
PURCHASING DIVISION CONFERENCE ROOM**

Proposal Documents may be obtained by accessing the Charlotte County Purchasing Division's website at <https://purchasingbids.charlottecountyfl.gov> under "Purchasing Bids Online", document number 245572. Any questions can be answered by contacting Alisa L. True, CPPB, Senior Contract Specialist at 941.743.1549, or email: Alisa.True@CharlotteCountyFL.gov

ELECTRONIC BID SUBMISSIONS: All submittals for this project shall be submitted electronically. Please visit <http://bit.ly/3TYAyKa> and follow given instructions.

Notice of Availability
Posted: January 29, 2025



Charlotte County Purchasing Division
18500 Murdock Circle, Suite 344
Port Charlotte, Florida 33948-1094

Phone 941.743.1378

Fax 941.743.1384

STATEMENT OF NO SUBMITTAL

If you **do not** intend to submit on this commodity/service, please return this form to the above address immediately. If this statement is not completed and returned, your company may be deleted from the Charlotte County Vendors' list for this commodity/service.

We, the undersigned, have declined to submit on requested commodity/service **RFQ #2024000557, VACUUM SEWER SYSTEM MATERIALS**, for the following reason(s):

_____ Specifications too "tight", i.e. geared toward one brand or manufacturer only (explain below).

_____ Insufficient time to respond to the Request for Proposal.

_____ We do not offer this product or service.

_____ Our schedule would not permit us to perform.

_____ Unable to meet bond/insurance requirements.

_____ Unable to meet specifications.

_____ Specifications are unclear (explain below).

_____ Remove us from your vendors' list for this commodity/service.

_____ Other (specify below).

Remarks: _____

Company Name: _____

Contact Person (typed or printed): _____

Contact Person Signature: _____

Phone: _____ Fax: _____

E-Mail Address: _____

Note: Statement of No Submittal may be emailed to Alisa.True@CharlotteCountyFL.gov

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RFQ NO. 2024000557

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1. SECTION 6: VSSM BACKGROUND QUESTIONNAIRE (6 Pages)	
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**REQUEST FOR QUALIFICATIONS
VACUUM SEWER SYSTEM MATERIALS
RFQ 2024000557**

PART I - INSTRUCTIONS

RP-01 INTENT:

A. It is the intent of the County to select a firm who clearly demonstrates the highest level of ability and proven reliability to perform the professional services specified in the Scope of Services. Brief summaries applicable to the required work should be included with the proposal.

B. **Time and Date Due** - Charlotte County will accept proposals from individuals, corporations, partnerships, and other legal entities authorized to conduct business in the State of Florida until **3:00 p.m., FEBRUARY 26, 2025.**

RP-02 CONTRACT AWARDS: The County is seeking to source a vendor for the entire Lakeview Midway Water Quality Improvements project. The selection process will determine the vendor most suitable for the project based on the submitted proposals. The Term of Contract extends until all areas of the entire project have been serviced. See attached Attachment 2 Project Boundary.

The County anticipates entering into a contract with one (1) firm who submit the proposal judged to be most advantageous to the County. The selected firm shall be required to sign a formal agreement in the standard form currently used by Charlotte County for professional services.

The proposer understands that this RFQ does not constitute an agreement or a contract with the proposer. A proposal is not binding until proposals are reviewed and accepted by the Board of County Commissioners and a contract is executed by both parties.

RP-03 DEVELOPMENT COSTS: The County shall not be liable for any expense incurred in connection with preparation of a response to this Request for Qualifications (RFQ) Proposers should prepare a straightforward and concise description of the proposers' ability to meet the requirements of the RFQ.

RP-04 INQUIRIES: The County will not respond to oral inquiries. Proposers may submit written or emailed inquiries regarding this RFQ to Purchasing, 18500 Murdock Circle, Suite 344, Port Charlotte, Florida 33948 or Alisa.True@CharlotteCountyFl.gov. The County will respond to written or emailed inquiries received at least five (5) calendar days prior to the RFQ due date.

The County will record its responses to inquiries and any supplemental instructions in the form of written addenda. It shall be the responsibility of the proposer, prior to submitting their proposals, to view the website <https://purchasingbids.charlottecountyfl.gov> to determine if addenda were issued, acknowledging and incorporating them into their proposal.

RP-05 PROPOSAL SUBMISSION AND WITHDRAWAL: The County will receive proposals electronically. Please visit <http://bit.ly/3TYAyKa> and follow given instructions.

Proposals received after the established deadline will not be opened. Proposers may withdraw their proposal by notifying the County in writing at any time prior to the due date. Proposals not so withdrawn shall, upon opening, constitute an irrevocable offer for a period of 120 days to provide Charlotte County the services set forth in these specifications until one of the proposals has been accepted by the Board of County Commissioners. Upon opening, proposals become "public records" and shall be subject to public disclosure in accordance with Chapter 119, Florida Statutes.

RP-06 PROPOSAL RESTRICTIONS:

A. In order to control the cost of preparation, submittals should be limited to a maximum of 50 pages, excluding cover letter, index, dividers, resumes, and the required forms.

B. In accordance with Ordinance #96-002, the manufacture, use, display or other employment of any facsimile or reproduction of the Charlotte County Seal, without the express, prior, written approval of the Board of County Commissioners of Charlotte County, Florida, is hereby declared to be unlawful and punishable as a Second Degree Misdemeanor as provided in Section 165.043, Florida Statutes.

RP-07 DRUG FREE WORKPLACE: Charlotte County is a Drug Free Workplace. It is strongly suggested that the attached Drug Free Workplace Form be signed and returned to this office with the proposal.

RP-08 PUBLIC ENTITY CRIMES STATEMENT: In accordance with Florida Statutes Sec. 287.133(2)(a), "A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods/services to a public entity, may not submit a bid on a contract with a public entity for construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for Category Two, for a period of 36 months from the date of being placed on the convicted vendor list".

RP-09 CANCELLATION/TERMINATION: The County shall have the right to unilaterally cancel, terminate or suspend this Contract, in whole or in part, by providing the successful proposer thirty (30) days written notice by certified mail.

It is expressly understood by the County and the Contractor that funding for any successive fiscal years is contingent upon appropriation of monies by the Board of County Commissioners. In the event funds are not available or not appropriated, the County reserves the right to terminate the Contract and/or individual leases. The County will be responsible for any outstanding invoices prior to the termination.

RP-10 RESERVED RIGHTS: The County reserves the right to accept or reject any and/or all proposals, to waive irregularities and technicalities, and to request resubmission. Any sole response received the first submission date may or may not be rejected by the County, depending on available competition and timely needs of the County. The County shall be the sole judge of the proposal and the resulting agreement that is in its best interest, and its decision shall be final.

The County reserves the right to accept or reject any or any part of the submissions, if it is deemed in the best interest of the County. The County, in its sole discretion, may expand the scope of work to include additional requirements. The County reserves the right to investigate as it deems necessary to determine the ability of any firm to perform the work or services requested. The firms, upon request shall provide information the County deems necessary in order to make a determination.

RP-11 EQUAL EMPLOYMENT OPPORTUNITY CLAUSE: Charlotte County, Florida, in accordance with the provisions of Title VII of The Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all firms it will affirmatively ensure in any contract entered into pursuant to this advertisement, women-owned and minority business enterprises (collectively MBEs) will be afforded full opportunity to submit proposals in response to this advertisement and will not be discriminated against on the grounds of gender, race, color or national origin in consideration for an award. The County will consider the firm's status as an MBE or a certified MBE, and also the status of any sub-contractors or sub-consultants proposed to be utilized by the firm, within the evaluation process. Interested MBEs and certified MBEs are encouraged to respond.

All firms are hereby notified that the successful firms must and shall comply with the Civil Rights Act of 1964, the Age Discrimination in Employment Act, the Rehabilitation Act of 1973, the Americans with Disabilities Act and the Florida Civil Rights Act, all as amended. Specifically, firms agree that:

No person shall, on the grounds of race, color, sex, religion, age, disability, national origin or marital status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, activity or service funded through this Contract.

- Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, disability, national origin or marital status. Contractor agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.
- Contractor will, in all solicitations or advertisements regarding program activities, services provided or applications for employment, state that all qualified applicants will receive consideration for services or employment without regard to race, color, religion, sex, age, disability, national origin or marital status.
- County may require Contractor to submit reports as may be necessary to indicate non-discrimination. County officials will be permitted access to Contractor's books, records, accounts and other sources of information and its facilities as may be pertinent to ascertain compliance with non-discrimination laws.

It is expressly understood that County shall have the right to terminate this Contract upon receipt of evidence of discrimination.

RP-12 PAYMENT: Request for payment must be submitted to Charlotte County Purchasing on a form approved by the County in accordance with contract documents. Price shall be net and all invoices payable according to the Local Government Prompt Payment Act (F.S.218.74).

RP-13 PERFORMANCE EVALUATION: At the end of the Contract, the receiving department will evaluate the successful proposers' performance. This evaluation will become public record.

RP-14 UNAUTHORIZED ALIEN WORKERS: Charlotte County will not intentionally award publicly-funded contracts to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324a [Section 274A of the Immigration and Nationality Act (“INA”)]. The County shall consider employment by any Contractor of unauthorized aliens a violation of Section 274A of the INA. Such violation by the Contractor of the employment provisions contained in Section 274A of the INA shall be grounds for termination of this Agreement by the County. In addition, pursuant to Section 448.095 of the Florida Statutes, all persons or firms entering into contracts with Charlotte County are required to register with, and use, the E-Verify system of the U.S. Department of Homeland Security to electronically verify the employment eligibility of all newly hired employees. The County may terminate this Agreement for failure on the part of the Contractor to use E-Verify. Contract termination for failure to use E-Verify is not considered a breach of contract pursuant to s. 448.095(2)(c)3, *Fla. Stat.*

RP-15 EMPLOYEE BACKGROUND CHECK: If an owner, except a stockholder in a publicly traded corporation, or an employee of the Contractor has been convicted of any offenses requiring registration as a sexual offender or sexual predator, regardless of the location of conviction, the Contractor shall ensure that the offender's or predator's work on the project is consistent with the terms of his probation and registry requirements.

RP-16 PUBLIC RECORDS CLAUSE TO CONTRACTORS “ACTING ON BEHALF OF THE COUNTY”: Pursuant to Section 119.0701 of the Florida Statutes, Contractors acting on behalf of the County must comply with the public records laws, specifically: a) keep and maintain public records required by the County to perform the contracted services; b) upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 of the Florida Statutes or as otherwise provided by law; c) ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract; and d) upon completion of the contract, keep and maintain all public records required by the County to perform the service, and meet all applicable requirements for retaining public records.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO RETAIN AND PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE COUNTY'S CUSTODIAN OF PUBLIC RECORDS AT (941) 743-1441, E-MAIL TO RECORDS@CHARLOTTECOUNTYFL.GOV, 18500 MURDOCK CIRCLE, BLDG. B, Suite 109, PORT CHARLOTTE, FLORIDA 33948.

RP-17 SOCIAL, POLITICAL, OR IDEOLOGICAL INTERESTS: Charlotte County will not request documentation of, or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor. Charlotte County does not give preference to vendors based on social, political, or ideological interests.

END OF PART I

PART II SCOPE OF SERVICES

RP-18 PROJECT DESCRIPTION: Charlotte County Utilities (CCU) is soliciting qualifications from vacuum sewer system material vendors interested in becoming the approved provider of materials and services for the Lake View Midway project. Services that may be required are outlined in the Scope of Services, below. The County will select one (1) of the proposing vendors as the project Vacuum Sewer System Manufacturer (VSSM) and will include the provider's specifications in the Design Specifications for the Lake View Midway Vacuum Sewer Project as the basis of design. The intent is to ensure the warranties are intact and to ensure that all the equipment will be provided by one company.

RP-19 SCOPE OF SERVICES: CCU is requesting proposals from vendors specializing in the design, manufacture, and construction assistance associated with vacuum sewer systems. In general, the Scope of Services for the approved provider may include the following:

1. System Design — pump station layout and review of collection system line design
2. Equipment Supply — valves, valve pits, buffer tanks, prefabricated vacuum equipment, and testing equipment
3. Design Training
4. Design Review & Approval
5. Public Education
6. Construction Inspection and Representation
7. Operation and Maintenance Training
8. System Start-up Services (including skid delivery inspection, preliminary station start-up, final station start-up, and final collection system start-up)
9. Warranty claim resolution
10. On-going Support

QUALITY OF EQUIPMENT: All Pumps, Piping, Valves, and Accessories shall comply with the department's "2011 Design Compliance Standards."

1. Warranties:
 - a. One (1) year warranty on all Vacuum Station Equipment Components
 - b. Two (2) year warranty on all Vacuum Valve Pit Equipment Components
2. Vacuum Station Equipment shall be factory assembled and witness tested, prior to shipment to the Project site. The assembled station will be vacuum tested to 24" Hg. for a period of not less than two (2) hours. The station will be test run at as near field conditions as can be factory simulated Test reports shall be provided to the County.
3. Sewage Pumps shall be ISO 9001-2015 Certified.
4. Electrical Equipment supplied for the Vacuum Station shall conform to NFPA 70 and the National Electric Code (NEC).
5. Control Panel shall bear a UL listing labeling for the applicable categories. Enclosure Panel shall be NEMA-12.
6. Manufacturer of prefabricated station equipment and controls shall have a minimum of five (5) years of experience in the design, manufacture, and start-up of Vacuum Stations, and have at least five (5) installations in service. Verification shall be provided to the County upon request.

RESPONSE FORMAT: In order to control the cost of preparation, submittals should be limited to a maximum of 30 pages, one-sided, excluding the VSSM Background Questionnaire. The response format shall contain a letter of transmittal and the following six (6) tabbed sections:

Section 1. Corporate Experience

- a. Describe, in detail, the firm's history and experience with vacuum sewer system technology. Include the number and scale of past and current projects domestically and internationally and provide contact information on the enclosed reference sheet for at least five (5) projects (with at least 500 connections) within North America (Canada, United States, and Mexico) completed in the past five (5) years.

Section 2. System Description/Quality

- a. Describe, in detail, options for key components supplied with your system. The quality information should include specification and/or cut sheets with graphics that visually depict the components, warranties of the respective components, and, where appropriate, the maintenance benefits and any concerns associated with each component. The components should include:
 - i. Prefabricated vacuum pump skids, sewage pump skids, vacuum collection tank skid and control panel
 - ii. Factory testing prefabricated skids
 - iii. Vacuum valve and appurtenances
 - iv. Valve pits

- v. Buffer tanks
- vi. Air terminals
- vii. System Monitoring

Section 3. Support Services

- a. Describe in detail your proposed support services including training, pre-design and design assistance, construction assistance and construction services, ongoing design and maintenance assistance, warranty service, and the like. Include related fees, the physical location of support personnel, and discuss the response time for a typical service call.

Section 4. Personnel

- a. Briefly describe the qualifications of your company's key personnel and provide resumes, particularly for those who would participate in the project design, construction, and ongoing support services. Also, provide a list of key vendors. Provide contact information for key personnel.

Section 5. Build America, Buy America (BABA) Act and State Revolving Fund (SRF) Requirements

- a. The vendor needs to be able to meet all BABA and SRF requirements as required at the time of this RFQ submission date. Describe in detail how the BABA and SRF requirements will be met. BABA and SRF requirements are summarized below:
 - i. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
 - ii. All manufactured products used in the project are produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.
 - iii. All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.

Section 6. VSSM Background Questionnaire (attached)

- a. Complete the enclosed VSSM Background Questionnaire. The information provided will be used to rank the VSSM, based on the evaluation of the responses provided.

END OF PART II

**PART III
PROPOSAL FORMAT & EVALUATION METHOD**

RP-20 RULES FOR PROPOSALS:

A. The proposal must name all persons or entities interested in the proposals as principals. The proposal must declare that it is made without collusion with any other person or entity submitting a proposal pursuant to this RFQ.

B. The following is an excerpt from Charlotte County Resolution #2011-221 and applies to this proposal: **"Any questions regarding a project or submittal shall be directed to the designated person in the Purchasing Division for a response. From the time the notice of request for qualifications is published until the contract is awarded, there shall not be any contact between a proposer, agent or other representative and any member of the selection committee, user department, Administration, or any member of the Board of County Commissioners regarding the project or proposal submitted by any proposer. Should any member of the selection committee initiate contact or fail to report any contact, such committee member may be subject to disciplinary action up to and including dismissal. If any proposer, agent or other representative contacts any committee member, user department, Administration or member of the Board of County Commissioners regarding a request for qualifications or submitted proposal, the proposer is subject to sanctions up to and including having the County disqualify the firm's submittal."**

C. For your information, the members of the Professional Services Committee for this project are as follows:

Tom Dunn, Projects Engineer - Utilities
Jack McStravic, Deputy Building Official
Zach Patchell, Projects Manager – Public Works

RP-21 PROPOSAL FORMAT: Firms shall prepare their proposals using the format outlined in the Vendor Evaluation Form on page 10.

RP-22 EVALUATION METHOD AND CRITERIA:

A. General - The County shall be the sole judge as to the merits of the proposal, and the resulting agreement. The County's decision will be final. **Please note that proposals will be evaluated on content, *not bulk*.**

The County's evaluation criteria will include, but shall not be limited to, considerations identified throughout this document. As mentioned in PROPOSAL FORMAT, the proposals should be prepared using the format outlined in the Vendor Evaluation Form on page 10.

B. Selection - The Professional Services Committee shall evaluate the proposals submitted. Telephone discussions will be held with all firms submitting and a short list of firms from proposals will be ranked in order. Final approval will be by the Board of County Commissioners who may request public presentation.

RP-23 ANTICIPATED SCHEDULE: The projected schedule of events for this proposal is as follows:

January 29, 2025	County advertises for proposals
February 26, 2025	Proposal due date
March 10, 2025	Professional Services Committee short lists firms

EVALUATION FORM**VENDOR EVALUATION FORM
CHARLOTTE COUNTY, FLORIDA****RFQ# 2024000557, VACUUM SEWER SYSTEM MATERIALS - ANNUAL CONTRACT**

<i>Evaluation Criteria</i>	<i>Value</i>	<i>Assigned Value</i>	<i>Weight</i>	<i>Score</i>
1. CORPORATE EXPERIENCE <ul style="list-style-type: none"> Expertise in vacuum sewer systems Recent North American projects (500+ connections) Contact details for references 	1-5		X 10	
2. SYSTEM DESCRIPTION/QUALITY <ul style="list-style-type: none"> Options for pump skids, collection tanks, control panels Specs, graphics, warranties, maintenance benefits for each component Components Covered: prefabricated skids, vacuum valves, valve pits, buffer tanks, air terminals, system monitoring 	1-5		X 25	
3. SUPPORT SERVICES <ul style="list-style-type: none"> Training, design, and construction assistance Ongoing support, warranty service Fees, support personnel location, response time 	1-5		X 15	
4. PERSONNEL <ul style="list-style-type: none"> Key personnel qualifications, resumes, contact info Vendor list 	1-5		X 10	
5. BABA ACT AND SRF REQUIREMENTS <ul style="list-style-type: none"> U.S.-sourced iron, steel, construction materials per guidelines 	1-5		X 15	
6. VSSM BACKGROUND QUESTIONNAIRE <ul style="list-style-type: none"> Complete questionnaire for evaluation ranking 	1-5		X 25	

END OF PART III

PART IV - SUBMITTAL FORMS
QUALIFICATION SUBMITTAL SIGNATURE FORM

The undersigned attests to his/her authority to submit this proposal and to bind the firm herein named to perform as per contract, if the firm is awarded the Contract by the County. The undersigned further certifies that he/she has read the Request for Qualifications, Terms and Conditions, Insurance Requirements and any other documentation relating to this request and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

By signing this form, the proposer hereby declares that this proposal is made without collusion with any other person or entity submitting a proposal pursuant to this RFQ.

In accordance with section 287.135, Florida Statutes, the undersigned certifies that the company is not on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and does not have business operations in Cuba or Syria (if applicable) or the Scrutinized Companies that Boycott Israel List, or is not participating in a boycott of Israel.

As Addenda are considered binding as if contained in the original specifications, it is critical that the Vendor acknowledge receipt of same. The submittal may be considered void if receipt of an addendum is not acknowledged.

Addendum No. _____ Dated _____	Addendum No. _____ Dated _____	Addendum No. _____ Dated _____
Addendum No. _____ Dated _____	Addendum No. _____ Dated _____	Addendum No. _____ Dated _____

Type of Organization (please check one):	INDIVIDUAL	<input type="checkbox"/>	PARTNERSHIP	<input type="checkbox"/>
	CORPORATION	<input type="checkbox"/>	JOINT VENTURE	<input type="checkbox"/>

Firm Name

Telephone

Fictitious or d/b/a Name

Federal Employer Identification Number (FEIN)

Home Office Address

City, State, Zip

Number of Years in Business

Address: Office Servicing Charlotte County, other than above

Name/Title of your Charlotte County Rep.

Telephone

Name/Title of Individual Binding Firm (Please Print)

Signature of Individual Binding Firm

Date

Email Address

(This form must be completed & returned)

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that _____
does: (name of business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature

Date

(This form must be completed & returned)

**HUMAN TRAFFICKING AFFIDAVIT
for Nongovernmental Entities Pursuant To FS. §787.06**

Charlotte County Contract #2024000557

The undersigned on behalf of the entity listed below, (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth except as otherwise set forth herein.
2. I am an officer or representative of the Nongovernmental Entity and authorized to provide this affidavit on the Company's behalf.
3. Nongovernmental Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes.
4. This declaration is made pursuant to Section 92.525, Florida Statutes. I understand that making a false statement in this declaration may subject me to criminal penalties.

Under penalties of perjury, I declare that I have read the foregoing Human Trafficking Affidavit and that the facts stated in it are true.

Further Affiant sayeth naught.

Signature

Printed Name

Title

Nongovernmental Entity

Date

END OF PART IV

(This form must be completed & returned)

REFERENCES: VACUUM SEWER SYSTEM MATERIALS

Vendor shall submit a minimum of five (5) recent (within the past five (5) years) references of projects of similar size and scope. Each reference shall include a project description, project location, name and phone number of a contact person, total project amount, and completion date. The County reserves the right to contact references.

1. Project Owner / Company: _____

Name of Contact Person: _____ Telephone # _____

Address: _____

City & State: _____ Zip Code: _____

Email: _____ Duration of Contract or Business Relationship: _____

2. Project Owner / Company: _____

Name of Contact Person: _____ Telephone # _____

Address: _____

City & State: _____ Zip Code: _____

Email: _____ Duration of Contract or Business Relationship: _____

3. Project Owner / Company: _____

Name of Contact Person: _____ Telephone # _____

Address: _____

City & State: _____ Zip Code: _____

Email: _____ Duration of Contract or Business Relationship: _____

4. Project Owner / Company: _____

Name of Contact Person: _____ Telephone # _____

Address: _____

City & State: _____ Zip Code: _____

Email: _____ Duration of Contract or Business Relationship: _____

5. Project Owner / Company: _____

Name of Contact Person: _____ Telephone # _____

Address: _____

City & State: _____ Zip Code: _____

Email: _____ Duration of Contract or Business Relationship: _____

6. Project Owner / Company: _____

Name of Contact Person: _____ Telephone # _____

Address: _____

City & State: _____ Zip Code: _____

Email: _____ Duration of Contract or Business Relationship: _____

Name of Bidder: _____

(This form to be returned)

ATTACHMENT 1

SECTION 6: VSSM BACKGROUND QUESTIONNAIRE: To determine the qualifications of the VSSM, the VSSM is required to include information on the following categories. The information provided will be used to rank the VSSM, based on the evaluation of the responses provided.

1. EXPERIENCE AND EXPERTISE WITH VACUUM SEWER SYSTEMS

- A. How many systems in North America do you have that are operating at this time?

Provide a separate list of all your installations in North America, showing the number of valves in each system and the year each system was placed in operation. Provide references for each, including the name and phone number of the owner of his Utility Director or operator.

Response: _____

- B. How many systems do you have operating outside of North America?

Response: _____

- C. During what year did your 1st North American system go online?

Response: _____

- D. What is your company's primary business (brief paragraph)?

Response: _____

- E. What percentage of your company's total sales are from vacuum sewer components?

Response: _____

- F. How many direct United States based employees does your company have (not counting sales representatives) that are assigned to your vacuum sewer valve and station equipment manufacturing, technical support, and training business?

Response: _____

- G. How many of your vacuum valves are currently installed in the North America?

Response: _____

1. Of these, how many are in your designed systems?

Response: _____

2. How many are in a retrofit situation?

Response: _____

3. Where your valves are in a retro-fit, what brand valves were replaced?

Response: _____

H. Are your valves manufactured in the United States?

Response: YES ____ NO ____

2. TECHNICAL SUPPORT

A. With your current North American staff, how many projects of a size similar to this one can your company handle concurrently (support, design assistance, product supply, construction supervision, and the like.)?

Response: _____

B. Provide the name of the design engineer within your company that will assist our ENGINEER with the design review.

Response: _____

3. SYSTEM OPERATING IN A SIMILAR ENVIRONMENT

A. How many operating vacuum systems do you have in North America that service over 500 customers?

Response: _____

B. How many systems, with your valves, are operating in Florida?

Response: _____

C. How many North American systems do you have that are in a coastal environment similar to Charlotte County?

Response: _____

D. How many of your company's systems were designed to replace septic tank systems?

Response: _____

E. Where is your closest technical support office with permanent staff?

Response: _____

F. How many customers are connected to your largest combined vacuum station and collection system?

Response: _____

4. COMPONENT DESIGN & RELIABILITY

A. Provide detailed drawings, specifications, and manufacture literature of the proposed vacuum valve pit(s) and vacuum valves to be provided. Include sizes, weight, backfill requirements, and installation/repair guidelines.

B. Provide detailed drawings, specifications, manufacture literature, and schedule of materials for the vacuum station equipment to be provided.

C. Do you provide a fiberglass buffer tank?

Response: YES ____ NO ____

D. Do you provide a fiberglass buffer tank with the valve and appurtenances in a separate chamber above the sealed sump?

Response: YES ____ NO ____

E. Is your valve pit/chamber rated for H2O traffic loads without a concrete collar?

Response: YES ____ NO ____

F. Will your valve pit resist the buoyant forces from high groundwater without the use of additional concrete ballast?

Response: YES ____ NO ____

G. How many connections can be served by one vacuum tank chamber by size?

Response: _____

H. What is your maximum vacuum valve to connection ratio (Such as 1 house/valve or 2 per valve)?

Response: _____

I. What is the largest diameter sphere your valve can pass?

Response: _____

J. Are any solids left behind in the collection sump after the vacuum valve operates?

Response: YES ____ NO ____

K. How many field joints are required to connect your valve pit (from vacuum main to pit)?

Response: _____

L. Are any field connections required to connect the sewage collection sump to the valve?

Response: YES ____ NO ____

M. What vacuum levels are required throughout the collection system to ensure proper operation of your valve?

Response: Absolute minimum: _____ in – Hg

Maximum: _____ in – Hg

Recommended operating range: _____ in – Hg

N. What is the maximum recommended level of vacuum that your valve can withstand over an extended period of time before it is damaged?

Response: _____ in – Hg

O. Describe the means air is supplied to the valve? How is water prevented from entering the breather assembly or tubing?

Response: _____

- P. List vacuum valve manufacturers that offer valves interchangeable and capable of fitting within the valve chamber that you supply.

Response: _____

- Q. Describe in detail what piping modifications or re-arranging, fittings, adaptors, and the like would be necessary to retrofit a valve of another manufacturer.

Response: _____

- R. Will your valve fit and operate in valve pits that are not manufactured by your company?

Response: YES ____ NO ____

- S. What types and lengths of warranties do you provide?

Response: _____

- T. If your company supplies valves and valve pits and another company supplies the vacuum station components (control panel and premanufactured pump/tank skid units) will your company provide a system wide warranty? If not, describe how to overcome this problem.

Response: YES ____ NO ____

- U. Will your company supply some, but not all, primary vacuum components for the Lake View Midway vacuum system?

Response: YES ____ NO ____

5. CONTRACTOR SUPPORT SERVICES

- A. Do you provide construction inspection services?

Response: YES ____ NO ____

- B. What is your recommended acceptable leak rate for the vacuum mains? (such as inches/hour % loss)

Response: _____

- C. Provide the name of the person in your company who will oversee/manage equipment delivery and construction services for this project.

Response: _____

6. START-UP AND TRAINING SERVICES

- A. Do you provide system start-up services?

Response: YES ____ NO ____

- B. Do you provide a formal operator training school?

Response: YES ____ NO ____

7. PRODUCT: WARRANTY & RELIABILITY

- A. Does your valve warranty include wearing parts?

Response: YES ____ NO ____

- B. Where are your valves manufactured?

Response: _____

- C. Where are your vacuum valve controllers manufactured?

Response: _____

- D. Do you assemble your own vacuum skids or is this contracted out and done by others?

Response: Own ____ By Others ____

- E. Can the owner's system operator rebuild your controller at his shop?

Response: YES ____ NO ____

- F. Does your controller have test ports?

Response: YES ____ NO ____

8. AFTER-MARKET SERVICES

- A. If we need a field technician after the system is in operation, how many hours/days/weeks after the request is made until they arrive on site?

Response: _____

- B. If we need critical parts, such as a vacuum pump, after the system is in operation, how many hours/days/weeks after the request is made until the items will be delivered on-site?

Response: _____

- C. Where is your closest technical support service location?

Response: _____

- D. Do you provide an emergency 24-hour telephone support number, including weekends and holidays?

Response: YES ____ NO ____

E. If YES, what is that number?

Response: _____

9. **OTHER INFORMATION:** Provide any other information that you consider important in the evaluation of your system; including vacuum valve assemblies and your central vacuum station components, with emphasis on design features, ease of installation, access and maintenance, system reliability, service call histories or frequencies.

10. **ATTEST STATEMENT:** I do hereby attest to the best of my knowledge, all information included in this Questionnaire, to be used in the evaluation of equipment for the Lake View Midway Vacuum Sewer Project is accurate and truthful.

Supplier's Name: _____

Signature: _____

Title: _____

Address: _____

Telephone Number: _____

Date: _____

Witness: _____

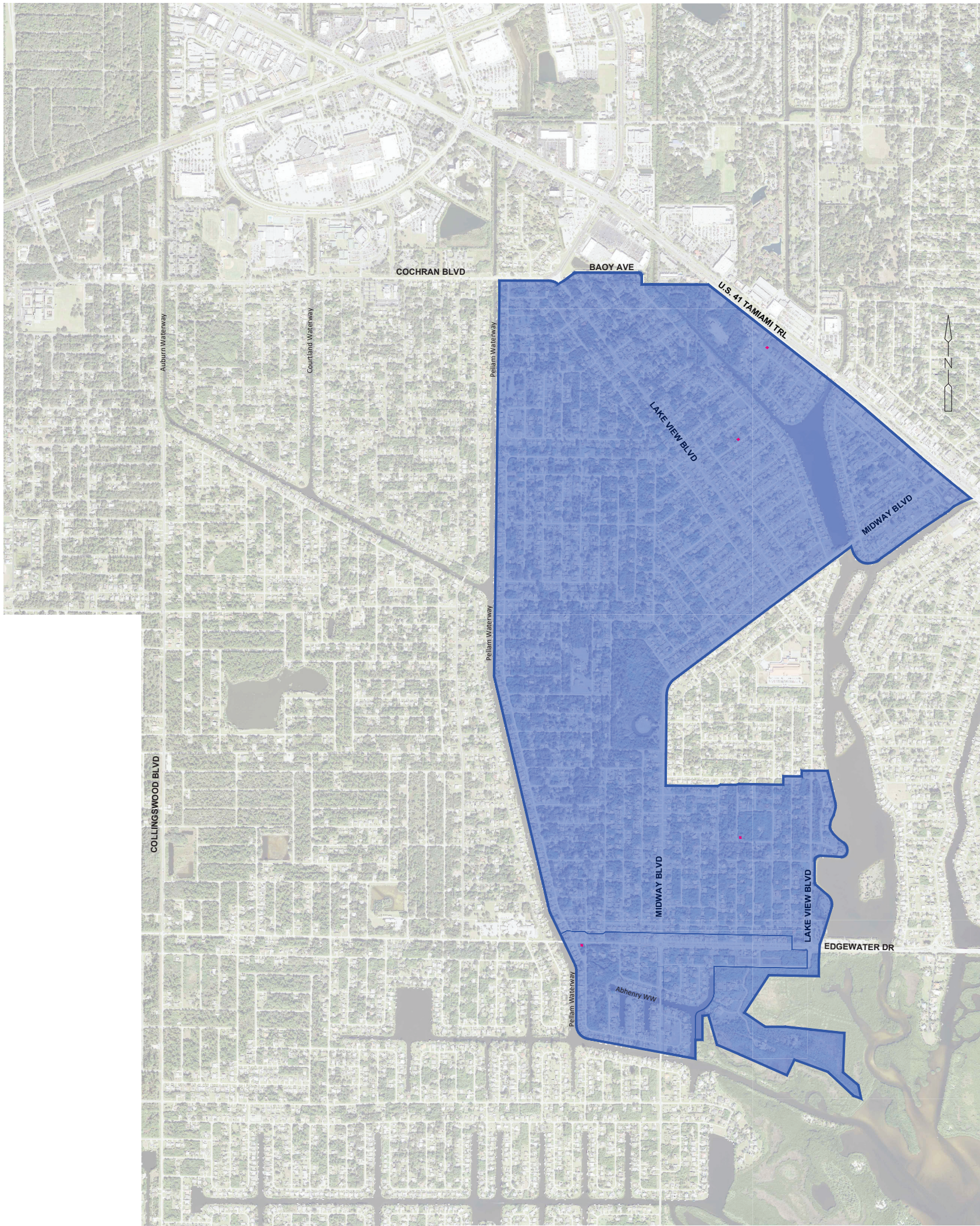
Printed Name: _____

Signature: _____

Title: _____

Date: _____

ATTACHMENT 2 PROJECT BOUNDARY



LEGEND:

-  PROJECT BOUNDARY
-  MSBU AREA



**GIFFELS-WEBSTER
ENGINEERS, INC.**