

Charlotte County

Commission Chambers, Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov



Regular Meeting

Tuesday, March 10, 2026

9 a.m.

Board of County Commissioners

COUNTY COMMISSIONERS

Joseph Tiseo, District 5, Chairman

Christopher Constance, District 2, Vice Chairman

Ken Doherty, District 1

Bill Truex, District 3

Stephen R. Deutsch, District 4

COUNTY ADMINISTRATOR

Hector Flores

COUNTY ATTORNEY

Thomas M. David

CLERK OF THE CIRCUIT COURT

Roger D. Eaton

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

ALL PERSONS AND PROPERTY ARE SUBJECT TO SEARCH UPON ENTERING THE MEETING ROOM.

9:00 A.M.

Call to Order and Roll Call

Invocation

If you wish, please rise for the invocation

[Reverend Jonathan Adkins](#)
[North Port Community United Church of Christ](#)

Pledge of Allegiance

Changes to the Agenda

See separate sheet

Proclamations - Commissioner Bill Truex

[Artist of the Month](#)
[50th Anniversary of the Charlotte County Genealogical Society](#)
[International Grant Professionals Day](#)
[Florida Government Finance Professionals Week](#)
[National Nutrition Month](#)

Employee Recognition

[Years of Service - February 2026](#)

5 Years

Jenny Shao	Facilities Management
Brett Carroll	Community Development
Michaela Arreola	Utilities
Lawrence Axton	Utilities

10 Years

Vincent Lockhart	Utilities
Richard Nelson	Utilities
Heidi Maddox	Transit
Kelly Smith	Utilities
Robert W. Weaver	Public Works
Wyatt Hoffman	Budget & Admin Services, IT

20 Years

Kimberly Chamberlain	Budget & Admin Services, Purchasing
Lacey Solomon	Community Services

30 Years

David Cain	Utilities
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Award Presentations**PUBLIC INPUT - AGENDA ITEMS ONLY**

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

COMMITTEE VACANCIES

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

* [Construction Industry Licensing Board - Electrical Contractor](#)

The **Construction Industry Licensing Board** is seeking a volunteer to fill an unexpired term representing the electrical contractor category. Volunteer must have an active electrical contractor's license and be a resident of Charlotte County for at least two years. Length of term is until March 26, 2028. To obtain an application, please contact Diane Whidden at 941-743-1298 or via email at Diane.Whidden@CharlotteCountyFL.gov.

* [Construction Industry Licensing Board - Consumer Advocate](#)

Construction Industry Licensing Board is seeking one volunteer to represent the "consumer advocate" category. Volunteer must be a resident of Charlotte County for at least two years and have no financial interest, direct or indirect, in the building trades. Length of term is four years. To obtain an application, please call 941-743-1298 or email Diane.Whidden@CharlotteCountyFL.gov.

* [Beaches and Shores Advisory Committee](#)

The **Beaches and Shores Advisory Committee** is seeking a volunteer to fill the vacancy of the District 4 Representative. The applicant must be a resident of Charlotte County and reside within the boundaries of District 4. The term will be effective

immediately upon approval and expire December 31, 2029. This position will remain open until it is filled. To obtain an application send an email to Claudia.Mayo@charlottecountyfl.gov.

* [MSBU-TU Advisory Board Vacancies](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to fill a position with a term through October 31, 2028.
- **Cook & Brown Street Unit** is seeking one member to fill a position with a term through October 31, 2026, and two members to fill positions with terms through October 31, 2027 and two members to fill positions with terms through October 31, 2028.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Gulf Cove Waterway Benefit Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to fill a position with a term through October 31, 2028.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and two members to fill positions with terms through October 31, 2028.
- **Manasota Key Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Manchester Waterway Benefit Unit** is seeking one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **Mid-Charlotte Stormwater Utility Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Northwest Port Charlotte Waterway Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Pirate Harbor Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Placida Area Street & Drainage Maintenance Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a

position with a term through October 31, 2028.

- **Rotonda Lakes Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Sands Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **South Charlotte Stormwater Utility Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Suncoast Waterway Maintenance Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to fill a position with a term through October 31, 2028.

* [Barrier Island Fire Services MSBU-Vacancy](#)

Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board is seeking a volunteer to fill a vacant position with term ending October 31, 2026. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5602 or email Dawn.Johnston@CharlotteCountyFL.gov.

* [Metropolitan Planning Organization \(MPO\) Vacancies](#)

The Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO) is accepting applications for the following volunteer positions:

Citizens' Advisory Committee (CAC) - one South County Representative. The CAC reviews and makes recommendations on transportation plans and projects for MPO Board consideration.

Bicycle/Pedestrian Advisory Committee (BPAC) - one West County Representative (applicant must reside West of the Myakka River. The BPAC reviews and makes recommendations on transportation plans and projects for MPO Board consideration.

Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) is seeking one volunteer representing the **Economically Disadvantaged** (rule: "A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in the county."); and one **experienced representative of the local private for-profit transportation industry**. The LCB identifies local service needs and to provide guidance to the Community Transportation Coordinator on services for the transportation disadvantaged.

Application deadline: Friday, March 20, 2026. Apply online at www.ccpqmpo.gov or contact the MPO for an application. Address: Charlotte County-Punta Gorda MPO, 1050 Loveland Blvd. Box C, Port Charlotte, FL 33980; Email: office@ccpgmpo.gov. The MPO Board will elect members at its **Monday, March 30, 2026** Meeting

REPORTS RECEIVED AND FILED

CONSENT AGENDA

Clerk of the Circuit Court**A. Comptroller Division****1. [Finance](#)****Recommended Action:**

Approve the Clerk's Finance Memorandum.

Budgeted Action:

No action needed.

B. Minutes Division**1. [Minutes](#)****Recommended Action:**

Approve the following Minutes:

February 19, 2026 BCC Pre Agenda

February 25, 2026 BCC Regular and Land Use Meeting

Budgeted Action:

No action needed.

Board of County Commissioners**C. Commission Office****1. [Appointment - Gulf Cove Waterway Advisory Board](#)****Recommended Action:**

Approve the new appointment of Aubrey Lowry to fill a vacant position on the Gulf Cove Waterway Advisory Board. This appointment will be effective immediately and will expire on October 31, 2028.

Budgeted Action:

No action needed.

2. [Appointment - Gulf Cove Waterway Advisory Board](#)**Recommended Action:**

Approve the appointment of Donald Hair to fill the unexpired term of Donna Draus on the Gulf Cove Waterway Advisory Board. This appointment will be effective immediately and will expire on October 31, 2028.

Budgeted Action:

No action needed.

3. [Appointment - Harbour Heights Street & Drainage Advisory Board](#)**Recommended Action:**

Approve the new appointment of Alan Pike to fill the unexpired term of Brian Fiegal on the Harbour Heights Street & Drainage Advisory Board. This appointment will be

effective immediately and will expire on October 31, 2027.

Budgeted Action:

No action needed.

4. [Appointment - Affordable Housing Advisory Committee](#)

Recommended Action:

Approve the new appointment of Steve Vieira to the Affordable Housing Advisory Committee as a representative of the Planning and Zoning Board. The term begins immediately and will expire on December 31, 2028.

Budgeted Action:

No action needed.

5. [Reappointment - Northwest Port Charlotte Waterway Advisory Board](#)

Recommended Action:

Approve the reappointment of Shawn Joannes to the Northwest Port Charlotte Waterway Advisory Board. This appointment will be effective immediately and will expire on October 31, 2026.

Budgeted Action:

No action needed.

6. [Reappointment - Gulf Cove Street & Drainage Advisory Board](#)

Recommended Action:

Approve the reappointment of Shirley Slaughter to the Gulf Cove Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2028.

Budgeted Action:

No action needed.

7. [Reappointment - Construction Industry Licensing Board](#)

Recommended Action:

Reappointment of Michael LaPorta to the Construction Industry Licensing Board representing the consumer advocate category. Length of term is until March 11, 2030.

Budgeted Action:

No action needed.

D. **County Administration**

E. **County Attorney**

1. [Joint Meeting with Lee County Board of County Commissioners](#)

Recommended Action:

Approve Resolution scheduling a Joint Public Meeting with the Lee County Board of County Commissioners at 9:00 a.m. on April 27, 2026, pursuant to Section 164.1055, Florida Statutes.

Budgeted Action:

No action needed.

2. [Crime Stoppers Program](#)

Recommended Action:

Approve and authorize the Chairman to sign the attached corrected Letter of Agreement with Southwest Florida Crime Stoppers Program, Inc. designating them as the County's agent for receiving funds from the State Crime Stoppers Trust Fund pursuant to Section 16.555(5)(b), F.S., and Rule 2A-9.002 (2) F.A.C.

Budgeted Action:

No action needed.

F. **Budget and Administrative Services**

Fiscal Services

Information Technology

Purchasing

1. [26-310, Award, Piggyback, Sewer Vacuum Truck \(Utilities\)](#)

Recommended Action:

a) Approve award of Piggyback purchase, File #26-310, for the purchase of a Sewer Vacuum Truck on the Sourcewell Contract 101221-GPV from Evervac Equipment, LLC of Winter Haven, Florida for the amount of \$644,159.86; and
b) Authorize asset #35704 to be sold at auction; and
c) Approve resolution for budget adjustment BA26-233 in the amount of \$644,160; and
d) Approve amending Heavy Equipment Replacement Capital Maintenance Plan increasing the total budget from \$15,228,592 to \$15,872,752.

Budgeted Action:

Approve budget adjustment BA26-233 in the amount of \$644,160 amending the FY26 budget for the Heavy Equipment Replacement Capital Maintenance Plan from \$15,228,592 to 15,872,752. Additional funding is needed in FY26 to advance the replacement of an inoperable vacuum tank. Funding is supplied from Utility Rate Fees.

2. [26-189, Approve Ranking, Emergency Operations Center Facility Emergency Food Catering - Annual Contract \(Emergency Management\)](#)

Recommended Action:

a) Approve ranking of firms for Request for Proposal #26-189, Emergency Operations Center (EOC) Facility Emergency Food Catering - Annual Contract: 1st: Mattison's 41, of Sarasota, Florida, 2nd: Cotton Commercial USA, Inc., of Katy, Texas; and
b) Approve start of negotiations; and
c) Authorize the Chairman to sign the Contract after completion of negotiations.

Budgeted Action:

No action needed. The potential expense for this contract would only occur if there was an emergency or disaster event and will be submitted to FEMA for reimbursement if applicable.

3. [25-505, Approve Change Orders #1, 2, and 3, Hansen CIS SaaS Software Cloud \(Utilities\)](#)
Recommended Action:
Approve award of Change Orders #1, 2, and 3 for File #25-505, Hansen CIS SaaS Software Cloud Agreement, to Hansen Banner, LLC of Bethlehem, Pennsylvania in the amount of \$55,200 for the additional services required for the Cityworks integration.
Budgeted Action:
No action needed. Budgeted in the Capital Improvement Project “CCU Business Services Customer Billing” as approved in the FY26 budget process. Funding will be supplied from the Utility Operations & Maintenance Fund.
4. [23-654, Cancel, Advanced Metering Infrastructure System Assessment Study \(Utilities\)](#)
Recommended Action:
Approve the cancellation of Contract #23-654, Advanced Metering Infrastructure System Assessment Study with E Source Companies, LLC.
Budgeted Action:
No action needed
5. [25-188, Amendment of Contract, Inspection and Condition Assessment for Wastewater System Pipelines, Manholes and Force Mains \(Utilities\)](#)
Recommended Action:
a) Approve the amended contract for Request for Proposal #25-188, Inspection and Condition Assessment for Wastewater System Pipelines, Manholes and Force Mains, with Mead & Hunt of Fort Myers, Florida; and
b) Authorize the Chairman to sign.
Budgeted Action:
No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Operations budget as approved in the FY2026 budget process. Funding for this expenditure comes from rate revenues.
6. [Property Deletions for the Month of March 2026 \(Purchasing\)](#)
Recommended Action:
Approve the deletion of additional property inventory items listed on the attached for the month of March 2026.
Budgeted Action:
No action needed.

Real Estate Services

Risk Management

G. Community Development

H. Community Services

I. Economic Development**J. Emergency Management****K. Facilities Management****L. Human Services****1. [Local Housing Assistance Plan \(LHAP\) Technical Revisions](#)****Recommended Action:**

- a) Approve a Resolution adopting the LHAP technical revisions; and
- b) Authorize the Chairman to execute the Resolution and Certification form to Florida Housing Finance Corporation.

Budgeted Action:

No action needed.

M. People Operations**N. Public Safety****O. Public Works****1. [Amendment 2 to Contract # 11-278 and Site Lease for Biosolids Management and Recycling Agreement](#)****Recommended Action:**

- a) Approve Amendment 2 to Contract # 11-278 between Charlotte County and Charlotte County Bio-Recycling Center, LLC for Biosolids Management and Recycling; and
- b) Approve Amendment 2 to Site Lease Agreement between Charlotte County and Charlotte County Bio-Recycling Center, LLC; and
- c) Authorize the Chairman to sign.

Budgeted Action:

No action needed.

P. Tourism Development**Q. Utilities****1. [Adoption of Fiscal Sustainability Plan for East Port Water Reclamation Facility Expansion](#)****Recommended Action:**

- a) Approve Resolution adopting the East Port Water Reclamation Facility Expansion Capital Project Fiscal Sustainability Plan (FSP) for inclusion into the County's Capital Maintenance Programs; and
- b) Authorize the Chairman to execute the Resolution.

Budgeted Action:

No action needed. The FSP is a documentary obligation of East Port Water Reclamation Facility Expansion Florida Department of Environmental Protection's (FDEP) Loan Agreement and currently has no funding requirements. Any future funding requirements will be incorporated into the County's Capital Maintenance Program.

2. [Amendment 1 to State Revolving Fund Loan Agreement DW0802L0](#)**Recommended Action:**

- a) Approve Amendment 1 State Revolving Fund Loan Agreement DW0802L0 between Charlotte County and the State of Florida Department of Environmental Protection (FDEP) for the South County Improvements; and
- b) Authorize the Chairman to sign Amendment 1.

Budgeted Action:

No action needed. Budgeted in Capital Improvement Project "South County Utility Infrastructure Improvements" as approved in the FY26 budget process. This amendment does not have a financial impact to the project.

R. Other Agencies

REGULAR AGENDA

S. Regular Agenda**1. [Hurricane Housing Recovery Program Update and Loan Authorization](#)****Human Services**

- a) Approve a Hurricane Housing Recovery (HHR) Non-profit/Low-income/Special Needs Rental Rehabilitation loan for Presbyterian Homes of Port Charlotte (PHPC) in the amount of \$2,500,000; and
- b) Approve a Hurricane Housing Recovery (HHR) Multi-family Construction loan for Sovereign at Parkside East in the amount of \$400,000; and
- c) Approve a Hurricane Housing Recovery (HHR) Multi-family Construction loan for Sovereign at Harbor West in the amount of \$400,000; and
- d) Approve a Hurricane Housing Recovery (HHR) Non-profit/Low-income/Special Needs Rental Rehabilitation loan for Vincentian Villas I in the amount of \$800,000; and
- e) Approve a Hurricane Housing Recovery (HHR) Non-profit/Low-income/Special Needs Rental Rehabilitation loan for Vincentian Villas II in the amount of \$800,000.

****Change, Added attachment - Revised HHR Update and Loan Authorization Presentation, 3/4/2026****

PUBLIC HEARING AGENDA

T. 10:00 A.M. Public Hearing or soon thereafter, as the agenda allows.**1. [Amend the Ordinance Governing the Environmentally Sensitive Lands Oversight Committee.](#)**

Recommended Action:

Conduct a public hearing to consider amending the ordinance to remove the requirement that the board appoints a member of the board to be a liaison to the committee.

Budgeted Action:

No action needed.

PRESENTATION AGENDA

U. 10:00 A.M. Presentation or soon thereafter, as the agenda allows.

PUBLIC INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator Comments

BB. County Attorney Comments

CC. Economic Development Director Comments

DD. County Commissioner Comments

County Commissioners

Joseph Tiseo, District 5, Chairman
Christopher Constance, District 2, Vice Chairman
Ken Doherty, District 1
Bill Truex, District 3
Stephen R. Deutsch, District 4

Board of County Commissioners

Schedule of Future Closures/Hearings/Workshops

The schedule linked below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

[Schedule](#)