

Charlotte County

Commission Chambers, Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov



Regular Meeting

Tuesday, November 12, 2024

9 a.m.

Board of County Commissioners

COUNTY COMMISSIONERS

Bill Truex, District 3, Chairman

Christopher Constance, District 2, Vice Chairman

Ken Doherty, District 1

Stephen R. Deutsch, District 4

Joseph Tiseo, District 5

COUNTY ADMINISTRATOR

Hector Flores

COUNTY ATTORNEY

Janette S. Knowlton

CLERK OF THE CIRCUIT COURT

Roger D. Eaton

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

ALL PERSONS AND PROPERTY ARE SUBJECT TO SEARCH UPON ENTERING THE MEETING ROOM.

9:00 A.M.

Call to Order and Roll Call

Invocation

If you wish, please rise for the invocation

[Reverend Dr. R. Brian Stolarczyk](#)
[Lutheran Church of the Cross](#)

Pledge of Allegiance

Changes to the Agenda

See separate sheet

Proclamations - Commissioner Ken Doherty

[Artist of the Month - Lionel Lewis](#)
[Jimi Smith Feliciano Day](#)
[National Injury Prevention Day](#)
[U.S. Air Force Band's Airmen of Note Day](#)

Employee Recognition

[Years of Service - September 2024](#)

5 Years

Brittany Stamer
Ricknell Honore
Neil Durrant

Budget & Administrative Services
Community Services
Community Services

25 Years

Daniel Sacksteder
Dennis Locker

Public Safety
Public Safety

Timothy Burke

Public Safety

[Years of Service - October 2024](#)**Name****Department****5 Years**

John Rosenborough

Facilities Management

Thomas Barche

Public Safety

John Edwards

Public Works

10 Years

Leah Williams

Community Services

Sidney Lowe Jr.

Public Works

Johnny Chamberlain

Utilities

Jeannine Fullerton

Budget & Administrative Services

Todd Dunn

Public Safety

Lanette Hart

Community Services

15 Years

Gordon Burger

Budget & Administrative Services

20 Years

Cheryl Rigano

Utilities

Jeffrey Rathburn

Public Safety

Larry Golden

Public Safety

25 Years

Rhiannon Mills

Budget & Administrative Services

Chris Durso

Utilities

35 Years

Donald Finkelstein

Public Safety

Award Presentations**PUBLIC INPUT - AGENDA ITEMS ONLY**

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

COMMITTEE VACANCIES

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

* [Affordable Housing Advisory Committee](#)

The Affordable Housing Advisory Committee (AHAC) is searching for one volunteer who lives in Charlotte County who is actively engaged in any of the following:

- Citizen actively engaged in the residential home building industry in connection with affordable housing.
- Citizen actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- Citizen representative of those areas of labor actively engaged in home building in connection with affordable housing.
- Citizen actively engaged as an advocate for low-income persons in connection with affordable housing.
- Citizen actively engaged as a for-profit provider of affordable housing.
- Citizen actively engaged as a not-for-profit provider of affordable housing.
- Citizen actively engaged as a real estate professional in connection with affordable housing.
- Citizen actively serving on the local planning agency pursuant to s.163.3174.
- Citizen residing within the jurisdiction of the local governing body making the appointments.
- Citizen who represents employers within the jurisdiction.
- Citizen who represents essential services personnel, as defined in the local housing assistance plan.

Please contact Morgan.Cook@charlottecountyfl.gov for more information.

* [Barrier Island Fire Service MSBU](#)

Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board is seeking a volunteer to fill a vacant position with term ending October 31, 2025. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5610 or email Todd.Dunn@CharlotteCountyFL.gov.

* [MSBU-MSTU Advisory Board Vacancies](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to a fill position with a term through October 31, 2027.
- **Buena Vista Waterway Unit** is seeking one person to fill a position with a term through October 31, 2027.
- **Edgewater North Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking two members to fill position with a term through October 31, 2027.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Grove City Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, one member to fill a position with a term

through October 31, 2027.

- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and seeking one member to fill a position with a term through October 31, 2027.
- **Gulf Cove Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Harbour Heights Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Manchester Waterway Utility Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **Northwest Port Charlotte Waterway Unit** is seeking one member to fill a position with term through October 31, 2027.
- **Pirate Harbor Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Rotonda Sands Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **Rotonda West Street & Drainage Unit** is one member to fill a position with a term through October 31, 2027.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Suncoast Waterway Unit** is one member to fill a position with a term through October 31, 2025
- **West Charlotte Stormwater** is seeking one member to fill a position with a term through October 31, 2027.

REPORTS RECEIVED AND FILED

CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. [Finance](#)

Recommended Action:

Approve the Clerk's Finance Memorandum.

Budgeted Action:

No action needed.

B. Minutes Division1. [Minutes](#)**Recommended Action:**

Approve the following Minutes:

September 24, 2024 BCC Regular and Land Use Meeting

October 3, 2024 BCC Pre Agenda

October 17, 2024 BCC Pre Agenda

October 22, 2024 BCC Regular and Land Use Meeting

Budgeted Action:

No action needed.

Board of County Commissioners**C. Commission Office**1. [Appointment - Environmentally Sensitive Lands Oversight Committee](#)**Recommended Action:**

Approve the appointment of Stephen Kalaf as a representative of Environmental Expertise to the Environmentally Sensitive Lands Oversight Committee to complete the term of Jack Pryor. The term begins immediately and expires on December 31, 2025.

Budgeted Action:

No action needed.

2. [Reappointments - Beaches and Shores Advisory Committee](#)**Recommended Action:**

a) Approve the reappointment of Robert A. Wibbeler Jr. as the District 1 representative to the Beaches and Shores Advisory Committee. Term is effective immediately and will expire on November 30, 2028; and

b) Approve the reappointment of Ralph Lombardo as the District 3 representative to the Beaches and Shores Advisory Committee. Term is effective immediately and will expire on November 30, 2028.

Budgeted Action:

No action needed.

3. [Reappointments - Board of Zoning Appeals](#)**Recommended Action:**

a) Approve the reappointment of Stephen J. Vieira as the District 1 representative to the Board of Zoning Appeals. Term is effective immediately and will expire on November 30, 2028; and

b) Approve the reappointment of Nichole Beyer as the District 3 representative to the Board of Zoning Appeals. Term is effective immediately and will expire on November 30, 2028.

Budgeted Action:

No action needed.

4. [Reappointments - Parks and Recreation Advisory Board](#)**Recommended Action:**

a) Approve the reappointment of Steven Leskovich as the District 1 representative to the Parks and Recreation Advisory Board. Term is effective immediately and will expire on November 30, 2028; and

b) Approve the reappointment of Kay Tvaroch as the District 3 representative to the Parks and Recreation Advisory Board. Term is effective immediately and will expire on November 30, 2028

Budgeted Action:

No action needed.

5. [Reappointments - Planning and Zoning Board](#)**Recommended Action:**

a) Approve the reappointment of Stephen J. Vieira as the District 1 representative to the Planning and Zoning Board. Term is effective immediately and will expire on November 30, 2028; and

b) Approve the reappointment of Doug Izzo as the District 3 representative to the Planning and Zoning Board. Term is effective immediately and will expire on November 30, 2028.

Budgeted Action:

No action needed.

D. County Administration**E. County Attorney****F. Budget and Administrative Services****Fiscal Services****Information Technology****Purchasing****1. [24-528, Award, Dorchester Street Sidewalk and Watermain Replacement \(Public Works and Utilities\)](#)****Recommended Action:**

Approve award of Request for Bid #24-528, Dorchester Street Sidewalk and Watermain Replacement (Phase 1), to Andrew Sitework, LLC of Fort Myers, Florida, for the total amount of \$4,390,072.05. This is for the services of a Contractor to construct a sidewalk along the west side of Dorchester Street and includes sidewalk, drainage pipes, drainage improvements, utility adjustments, and watermain removal and installation.

Budgeted Action:

No action needed. Budgeted in the Capital Improvement Project "Greater Port

Charlotte Master Sidewalk Plan” as approved in the FY25 budget process. Funding is supplied from Greater Port Charlotte Street and Drainage MSBU assessments in the amount of \$2,565,584.70. Budgeted in the Capital Improvement Project “Relocation Needs Utility Pipe Replacement - Public Works Projects” as approved in the FY25 budget process. Funding is supplied from the Utility Repair and Replacement Fund in the amount of \$1,824,487.35.

2. [25-008, Award, Purchase and Delivery of STX Hydrogen Sulfide \(H2S\) Reduction Chemicals - Annual Contract \(Utilities\)](#)

Recommended Action:

- a) Approve award of Sole Source File #25-008, Purchase and Delivery of STX Hydrogen Sulfide (H2S) Reduction Chemicals - Annual Contract, to Source Technologies, LLC, of Lakeland, Florida, at the unit price of \$44.50 per gallon, for the term of January 1, 2025, through and including, December 31, 2025, with option to renew for additional year(s); and
- b) Authorize the County Administrator to approve annual renewal(s), at the same prices, terms, and conditions. This is an annual contract for the purchase and delivery of STX H2S Reduction Chemicals.

Budgeted Action:

No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Operations budget as approved in the FY2025 budget process. Funding for this expenditure comes from rate revenues.

3. [24-564, Approve Ranking, Design - Port Charlotte Beach Recreation Center and Pool Facility \(Facilities\)](#)

Recommended Action:

- a) Approve ranking of firms for Request for Proposal #24-564, Design - Port Charlotte Beach Recreation Center and Pool Facility: 1st Harvard Jolly Inc. of St. Petersburg, Florida; 2nd TVS Florida, Inc., of Tampa, Florida; 3rd Fawley Bryant Architecture of Sarasota, Florida; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the Contract after completion of negotiations. This is for the engineering services for the planning and design of the Port Charlotte Beach Recreation Center, Pool, and Pool House.

Budgeted Action:

No action needed. Budgeted in the Capital Improvement Projects “Port Charlotte Beach Recreation Center Pool” and “Port Charlotte Beach Recreation Center” as approved in the FY25 budget process. Funding is supplied from the Sales Tax Extension Fund.

4. [24-591, Approve Ranking, Construction/Geotechnical Services - Annual Contract \(Public Works\)](#)

Recommended Action:

- a) Approve ranking of firms for Request for Proposal #24-591, Construction/Geotechnical Services - Annual Contract: 1st- Ardaman & Associates, Inc., of Sarasota, Florida; 2nd- Collier Engineering & Design, of Fort Myers, Florida; 3rd-Lomski Engineering, of Port Charlotte, Florida; and

- b) Authorize negotiations; and
- c) Authorize the Chairman to sign contracts for the top three (3) firms; and
- d) Authorize the County Administrator to approve an additional two-year renewal term. This is an annual contract for construction and geotechnical testing and inspection services for Charlotte County.

Budgeted Action:

No action needed. Funding will be provided by the applicable MSBU assessment, Gas Tax and Ad Valorem.

5. [22-162, Approve Amendment 2, Construction Manager at Risk, Port Charlotte Beach Recreation Center \(Facilities\)](#)

Recommended Action:

Approve Amendment #2 to Contract #22-162, Construction Manager at Risk, Port Charlotte Beach Recreation Center, with Tandem Construction, of Sarasota, Florida, for the total amount of \$947,989. This amendment is for the demolition of the recreation center, pool and pool house.

Budgeted Action:

No action needed. Budgeted in the Capital Improvement Project "Port Charlotte Beach Recreation Center" as approved in the FY25 budget process. Funding is supplied from the 2020 Sales Tax Extension.

6. [Property Deletions for the Month of November 2024 \(Purchasing\)](#)

Recommended Action:

Approve the deletion of additional property inventory items listed on the attached for the month of November 2024.

Budgeted Action:

No action needed.

Real Estate Services**Risk Management****Transit**

G. Community Development

H. Community Services

I. Economic Development

J. Facilities Management

K. Human Resources

L. Human Services

M. Public Safety**N. Public Works****1. [Coral Creek Waterway Bridge Repair Agreements](#)****Recommended Action:**

- a) Approve Coral Creek Waterway Bridge Repair Agreements between Charlotte County and Thomas Marine Construction, Inc., and Charlotte County and Consor Engineers, LLC for repairs to the Coral Creek Waterway Bridge; and
- b) Authorize the Chairman to sign both of the Coral Creek Waterway Bridge Repair Agreements.

Budgeted Action:

No action needed.

2. [Set a Public Hearing to Consider Approving an Ordinance to Reduce the Speed Limit from 45 and 40 Miles Per Hour to 35 Miles Per Hour on All Major Roads in South Gulf Cove](#)**Recommended Action:**

Set a public hearing on November 26, 2024, at 10:00 a.m., or soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida to consider approving an ordinance to reduce the posted speed limit from 45 and 40 miles per hour to 35 miles per hour on all the six major roads in South Gulf Cove.

Budgeted Action:

No action needed.

O. Tourism Development**P. Utilities****Q. Other Agencies**

REGULAR AGENDA

R. Regular Agenda**1. [Hurricane Update](#)****County Administration**

Update on Hurricane Helene and Milton.

2. [Manasota and Sandpiper Key Overlay Code](#)**Community Development**

Discussion and direction regarding the Manasota and Sandpiper Key Overlay Code.

3. [Metro Forecasting Update](#)

Community Development

Discussion on the presentation by Metro Forecasting of the updated projections.

4. [Placida Bunkhouse](#)

Community Services

Discussion and direction regarding the Placida Bunkhouse.

5. [West Port East Cost Share Project](#)

Utilities

Discussion and direction on the proposed allocation of funds to upsize the water main and utility services for the West Port East Project.

6. [Authorize Purchase Agreement with Central Florida Behavioral Network and FY2024-25 Work Program with Carry Forward Funding Under the Florida Opioid Allocation and Statewide Response Agreement](#)

County Administration

Authorize the Work Program to be submitted for allocation of funding to Charlotte County under the Florida unified plan using the regional pot funding for FY2024-25 and carry forward funding for FY2023-24.

7. [Manasota Key and Don Pedro Knight Island Recovery Project](#)

Public Works

~~a) Presentation; and~~

~~b) Discussion and direction on which option: storm recovery project or full permitted-template beach project.~~

~~**Deleted, 11/6/2024**~~

8. [Burnt Store Area Plan Update](#)

Commission Office

Update on Burnt Store Area.

PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

PRESENTATION AGENDA

T. 10:00 A.M. Presentations

PUBLIC INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator Comments

BB. County Attorney Comments

CC. Economic Development Director Comments

DD. County Commissioner Comments

County Commissioners

Bill Truex, District 3, Chairman

Christopher Constance, District 2, Vice Chairman

Ken Doherty, District 1

Stephen R. Deutsch, District 4

Joseph Tiseo, District 5

Board of County Commissioners

Schedule of Future Closures/Hearings/Workshops

The schedule linked below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

[Schedule](#)