



PURCHASING DIVISION

Charlotte County Administration Center
18500 Murdock Circle, Suite 344
Port Charlotte, Florida 33948-1094

Phone 941.743.1378
Fax 941.743.1384

TO: PROSPECTIVE PROPOSERS

DATE: JUNE 10, 2026

RE: ADDENDUM #3, RFP NO. 20260180, DESIGN – CAPE HAZE PIONEER SUN TRAIL PATHWAY

PROPOSAL DUE DATE: 3:00 p.m. (EST), JUNE 16, 2026

Firms are hereby notified that this addendum shall be made part of the above-named proposal and contract documents. The following are issued to revise/clarify the proposal and contract documents, and these items shall have the same force and effect as the original proposal and contract documents. Proposals to be submitted on the above-specified date for Purchasing shall conform to the revisions and clarifications as listed herein.

ITEM #1 COMMITTEE MEMBER CHANGE

In Part III, Proposal Format & Evaluation Method, RP-25, Item C, the following changes have been made:

Delete: Ray Slade, Projects Manager, Public Works

Add: Kelly Slaughter, Projects Manager, Public Works

ITEM #2 QUESTIONS/ANSWERS

Q1: Is the County able to provide a sample contract?

A1: Sample contracts are not available.

Q2: May we include a cover letter with our submittal?

A2: Yes, cover letters can be submitted with the proposal.

Q3: Are a cover, table of contents, and tab divider pages permitted?

A3: Refer to RP-05 and Part III of the Request for Proposal. All proposals are required to be submitted electronically. While a cover, table of contents, and tab divider pages are not specifically required, their inclusion is encouraged if they help improve the overall presentation of your firm's qualifications and experience relevant to the project.

Q4: Is 11x17 page size permitted for certain pages (e.g. organizational chart)?

A4: Yes, 11x17 pages are permitted within the electronic proposal submittal but firms should ensure that all contents remain legible when viewed electronically.

This addendum is binding and is to be considered as if contained within the original proposal documents of RFP No. 20260180. Firms are required to acknowledge receipt of this addendum on their proposal forms.

Kimberly Corbett

Kimberly A. Corbett, C.P.M., CPPB
Senior Division Manager - Purchasing
KC/kch

cc: Clerk
File



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TO: PROSPECTIVE PROPOSERS

DATE: JUNE 4, 2026

RE: ADDENDUM #2, RFP NO. 20260180, DESIGN – CAPE HAZE PIONEER SUN TRAIL PATHWAY

PROPOSAL DUE DATE: 3:00 p.m. (EST), JUNE 16, 2026

Firms are hereby notified that this addendum shall be made part of the above-named proposal and contract documents. The following are issued to revise/clarify the proposal and contract documents, and these items shall have the same force and effect as the original proposal and contract documents. Proposals to be submitted on the above-specified date for Purchasing shall conform to the revisions and clarifications as listed herein.

ITEM #1 QUESTION/ANSWER

Q1: In Reference to RP-27. Is a reference list required for subconsultants on the Team or just Prime?

A1: No, the reference list is required for prime consultants, not subconsultants.

Q2: In Reference to RP-27. Is there a minimum number of references to include in the reference list provided for firm and lead designer.

A2: We recommend a minimum of two (2) references, but a firm should provide enough references to demonstrate relevant qualifications.

This addendum is binding and is to be considered as if contained within the original proposal documents of RFP No. 20260180. Firms are required to acknowledge receipt of this addendum on their proposal forms.

Kimberly Corbett

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TO: PROSPECTIVE PROPOSERS

DATE: MAY 29, 2026

RE: ADDENDUM #1, RFP NO. 20260180, DESIGN – CAPE HAZE PIONEER SUN TRAIL PATHWAY

PROPOSAL DUE DATE: 3:00 p.m. (EST), JUNE 16, 2026

Firms are hereby notified that this addendum shall be made a part of the above-named proposal and contract documents. The following are issued to revise/clarify the proposal and contract documents, and these items shall have the same force and effect as the original proposal and contract documents. Proposals to be submitted on the above-specified date at Purchasing shall conform to the revisions and clarifications as listed herein.

ITEM #1 CLARIFICATION

The terminus of Segment 2 is at the end of Foresman Boulevard which ties into the Myakka State Forest.

This addendum is binding and is to be considered as if contained within the original proposal documents of RFP No. 20260180. Firms are required to acknowledge receipt of this addendum on their proposal forms.

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