



APPLICATION TO SERVE ON A CHARLOTTE COUNTY ADVISORY BOARD

☒ New Applicant ☐ Re-Appointment

INCOMPLETE APPLICATIONS WILL BE RETURNED

Mr/Mrs/Ms:			
Name:	Last	First	Middle Initial
	Booth, Lisa A		
Residence Address:			
208 Castile Ct, Punta Gorda, FL. 33983			
Street	City	Zip Code	
Mailing Address:			
Same			
Street	City	Zip Code	
Phone No. 770-365-3329			
	Home	Business	
FAX:			
E-Mail Address: wxlisab@yahoo.com			

I hereby submit my name for consideration to serve in an advisory capacity to the Board of Charlotte County Commissioners on the following Advisory Board:

Historical Advisory Committee Volunteer

Name of Advisory Board

If applying for a specific category/position, please so state: _____

Occupation: Currently in the job market

If currently retired, previous occupation: Meteorologist

Civic/Professional Accomplishments/Offices Held:

Master Gardener, "Live United Award"- United Way, Poll worker, volunteer Marlborough food pantry,

Volunteer at the library, work in the 9/11 and Sudbury town gardens, volunteer in a vegetable garden

which donates all the food to the food pantry

**APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY BOARD – CONTINUED**

My qualifications to be eligible are as follows:

Advanced communication skills, bilingual, technical acumen, cooperative and collaborative demeanor, strong work ethic

If applicable, please indicate any employment, contractual relationship or status that you may have, or have had within the past 12 months, with any private business entity that rents, leases or sells any realty, or provides any goods or services to the County or that is conducting any business with the County.

Is this application for a new appointment? ☒ Yes ☐ No

If yes, please indicate what you would like to accomplish if you are appointed to this Board:

I would like to assist the board with their work to preserve and protect the county's treasured historic locations.

Also I would like to expand my knowledge of the history of Charlotte County, so I can share it with the residents.

Is this application for a re-appointment? ☐ Yes ☒ No

➤ **If yes, please indicate what your accomplishments have been while serving on this Board:**

➤ **If "Yes", please indicate what you would like to accomplish during this term:**

If you have previously served on a Charlotte County Advisory Board or are currently serving and seeking reappointment, please indicate the number and general nature of any voting conflict disclosure memorandum filed (Form 8B) while serving on the board:

None

Have you ever worked for the Charlotte County Board of County Commissioners? ☐ Yes ☒ No

➤ **If "Yes", please list position, department, start and end date:** _____

Do you have any relatives currently working for the Charlotte County Board of County Commissioners? ☐ Yes ☒ No

➤ **If "Yes", please list name(s) and department(s):** _____

Are you a full-time Charlotte County Resident? ☒ Yes ☐ No

Have you ever been convicted of a Felony or Misdemeanor? (Please be sure you understand the question, as failure to answer truthfully will disqualify you). ☐ Yes ☒ No

➤ If "Yes", please explain: _____

Have you ever pled NO LO CONTENDRE or pled guilty to a crime which is a Felony or a Misdemeanor? (Please be sure you understand the question, as failure to answer truthfully will disqualify you). ☐ Yes ☒ No

➤ If "Yes", please explain: _____

APPLICATION TO SERVE ON A CHARLOTTE COUNTY ADVISORY BOARD – CONTINUED

- 1.) All of the Boards and Committees appointed by the Board of County Commissioners are required to comply with the Sunshine Law FS 286.011 and some of the Boards and Committees appointed by the Board of County Commissioners are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. You may be required to file a Form 1 Financial Disclosure. You will be provided with more information upon appointment.
- 2.) Charlotte County, an equal opportunity/affirmative action employer, considers the selection and appointment of persons to advisory boards in a non-discriminatory manner consistent with the requirements of Federal, State and Local non-discrimination laws.
- 3.) The Board of County Commissioners request that you attend the Commission meeting at which your application will be considered for appointment. This office will notify you of the Commission meeting date.
- 4.) Members who fail to regularly attend meetings may automatically forfeit their appointment.

By signing this application, you acknowledge that you have read and understand the previous statements.

Signature

September 25, 2025

Date

A résumé or list of qualifications and experience is required but cannot replace this application form.

PLEASE RETURN THIS COMPLETED FORM TO:

Charlotte County Board of County Commissioners
Attn: Executive Assistants
18500 Murdock Circle
Port Charlotte, FL 33948

OR EMAIL TO:

Assistant@CharlotteCountyFL.gov

LISA BOOTH

208 Castile Ct • Punta Gorda FL 33983

770-365-3329

wxlisabooth@yahoo.com

EXPERIENCE

Volunteer, Marlborough Food Pantry (October 2015-May 2025)

- Work with multilingual clients to ensure needs were fully understood and met
- Organize digital and physical spaces to best serve a diverse client base
- Improve workflows by initiating and implementing process improvements
- Troubleshoot technical issues and refine procedures to enhance overall efficiency and quality of service
- Transfer and manage data between Google Sheets and Microsoft Access Database
- Ensure accurate and timely client records

Poll Worker (2017-2024)

- Verify, check-in and assist voters in local and national elections

Volunteer, Sudbury Goodnow Library (June 2015-March 2020)

- Unload and sort shipments from other libraries
- Assign radio frequency I.D. tags to products needing them
- Print customer name to requests and shelve product alphabetically

Volunteer, Massachusetts Master Gardeners, (2010-2025)

- Plant and Maintain perennial gardens in Sudbury Town Center
- Start and maintain crops from seed
- Harvest vegetables for donation to local food bank
- Collaborate to diagnose and treat pests and diseases

Volunteer, Georgia Master Gardeners, Plant a Row Team (2006-2010)

- Successful in starting and maintaining crops from seed
- Harvest vegetables for donation to local food bank
- Collaborate to diagnose and treat pests and diseases
- Create documents and spreadsheets from data collected to track yearly production

Star XL Product Developer, The Weather Channel (1998-2005)

- Create user-acceptance test plans for host, client, and client back-office releases before sign-off
- Execute test plans against in-house clients with production data
- Investigate and entered defects to host, clients, and client back-office systems into tracking software
- Retest and verify defect fixes
- Support Quality Assurance Team in the creation of test cases, test data sets and test plans for testing of host and client releases
- Facilitate in the execution of test plan and the investigation of defects
- Use ArcView GIS software to manage the meteorological configurations of 10,000+ clients
- Train team members in updating supporting tables, creating ArcView projects, and running spatial queries
- Document each program and steps to retrieve data from database ad host
- Provide second-level customer support to cable system affiliates, internal Viewer Relations department and Affiliate Sales team
- Respond to requests for information, meteorological assignment changes and bug fixes

Meteorologist, The Weather Channel (1992-1998)

- Analysis of current U.S. weather for on-air display
- Provide short-term forecasts of precipitation, winds, severe weather and various other weather scenarios
- Create pinpoint temperature and weather forecasts for select US cities Brief and advise on-camera meteorologists

EDUCATION

Florida State University, Bachelor of Science, Meteorology

PROFESSIONAL SKILLS

- Software
- TestTrack
- ProArcView 3.2 and ArcInfo 9.0 (GIS software)
- Microsoft Access and Excel