



# CHARLOTTE COUNTY GOVERNMENT

Charlotte County Administration Center  
18500 Murdock Circle  
Port Charlotte, Florida 33948-1094

March 12, 2026

Hansen Banner, LLC  
Marguerite Calabrese  
74 West Broad Street, STE 530  
Bethlehem, PA 18018  
[marguerite.calabrese@hansencx.com](mailto:marguerite.calabrese@hansencx.com)

**RE: Notice of Acceptance: Change Orders #1, 2, and 3 for File# 20250505, Hansen CIS SaaS Software Cloud Agreement**

Dear Ms. Calabrese,

This letter shall serve as notification of official acceptance by the Board of County Commission on March 10, 2026, for Change Orders #1, 2, and 3 to Contract **20250505, Hansen CIS SaaS Software Cloud Agreement.**

By acceptance of this change, the parties to Contract #20250505 hereby amend this Contract as follows:

- CO #1 **Increase** in Contract in the amount of \$77,200.00 per CR01 – Cityworks Cloud API Implementation.
- CO #2 **No Change** in Contract amount per CR02 – GAP Payment Vendor Change.
- CO #3 **Decrease** in Contract in the amount of (\$22,000.00) per CR01 – Removed Implementation GAPs.
- Item 4 All other terms and conditions of the original contract to remain the same.
- Item 5 All other terms and conditions not in conflict with this change to remain the same.

Your signature below represents your concurrence with, and acceptance of the terms set forth in this letter and the original Contract Documents. Please sign and email to [krista.vigne@charlottecountyfl.gov](mailto:krista.vigne@charlottecountyfl.gov).

If you have any questions or concerns, please do not hesitate to contact Krista Vigne, Contract Specialist for this Contract.

Sincerely,

*Kimberly Corbett*

Kimberly A. Corbett, C.P.M., CPPB  
Senior Division Manager – Purchasing

ACCEPTED:

*Marguerite Calabrese*

Marguerite Calabrese

03/17/2026

Date

KAC/kv  
cc: File