

Charlotte County

Commission Chambers, Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov



Regular Meeting

Wednesday, November 12, 2025
9 a.m.

Board of County Commissioners

COUNTY COMMISSIONERS

Joseph Tiseo, District 5, Chairman
Ken Doherty, District 1, Vice Chairman
Christopher Constance, District 2
Bill Truex, District 3
Stephen R. Deutsch, District 4

COUNTY ADMINISTRATOR

Hector Flores

COUNTY ATTORNEY

Janette S. Knowlton

CLERK OF THE CIRCUIT COURT

Roger D. Eaton

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

ALL PERSONS AND PROPERTY ARE SUBJECT TO SEARCH UPON ENTERING THE MEETING ROOM.

9:00 A.M.

Call to Order and Roll Call

Invocation

If you wish, please rise for the invocation

[Reverend Larry Yerger](#)
[Our Savior Lutheran Church](#)

Pledge of Allegiance

Changes to the Agenda

See separate sheet

Proclamations - Commissioner Ken Doherty

[Farm City Week](#)
[The General Federation of Women's Clubs Walk to End Alzheimer's](#)

Employee Recognition

[Years of Service - October 2025](#)

5 Years

Joseph Rice	Public Safety
Robert Garrick	Public Safety
Todd Waller	Public Safety
Vincent Maugeri Jr.	Public Safety
Colby Rodgers	Utilities
Joseph Romanelli	Facilities Management
Sean Walter	Tourism Development
Brian Crane	Community Development
Frank Varela	Utilities

Maureen Morgenthien
Robert Fakhri
Robert Howell

Tourism Development
Public Works
Public Works

10 Years

Einer Petersen
Sean Maycock
Jennifer Rodgers
Oliver Atkinson III
Robert Matheis

Public Works
Facilities Management
Budget & Administrative Services, IT
Community Development
Public Safety

15 Years

Ismael Garcia
Michael McCrumb

Utilities
Utilities

20 Years

Matthew Logan
David Cegerenko

Public Works
Utilities

25 Years

Joseph Mercer

Public Works

30 Years

Hector Flores

County Administration

Award Presentations**PUBLIC INPUT - AGENDA ITEMS ONLY**

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

COMMITTEE VACANCIES

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

* [Barrier Island Fire Services MSBU-Vacancy](#)

Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board is seeking a volunteer to fill a vacant position with term ending October 31, 2026. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5602 or email Carole.Thomas@CharlotteCountyFL.gov.

* [Metropolitan Planning Organization \(MPO\) Vacancies](#)

The **Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO)** is accepting applications for the following volunteer positions:

- **Citizens' Advisory Committee (CAC)** - two Mid County Representatives (residents must reside in Charlotte County). The CAC reviews and makes recommendations on transportation plans and projects for MPO Board consideration.
- **Bicycle/Pedestrian Advisory Committee (BPAC)** - one West County Representative (applicant must reside West of the Myakka River); and one Mid County Representative (resident must reside in Charlotte County). The BPAC reviews and makes recommendations on transportation plans and projects for MPO Board consideration.
- **Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB)** - one experienced representative of the local private for-profit transportation industry. The LCB identifies local service needs and to provide guidance to the Community Transportation Coordinator on services for the transportation disadvantaged.

Application deadline: Monday, December 1, 2025. Apply online at www.ccpgmpo.gov or contact the MPO for an application. Address: Charlotte County-Punta Gorda MPO, 1050 Loveland Blvd. Box C, Port Charlotte, FL 33980; Email: office@ccpgmpo.gov. The MPO Board will elect members at its Monday, December 15, 2025 Meeting.

* [MSBU-TU Advisory Board Vacancies](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to fill a position with a term through October 31, 2028.
- **Cook & Brown Street Unit** is seeking one member to fill a position with a term through October 31, 2026, and two members to fill positions with terms through October 31, 2027 and two members to fill positions with terms through October 31, 2028.
- **Deep Creek Street & Drainage** is seeking one member to fill a position with a term through October 31, 2027.
- **Edgewater North Waterway Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Grove City Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Gulf Cove Street & Drainage** is seeking one member to fill a position with a term through October 31, 2028.

- **Gulf Cove Waterway** is seeking one member to fill a position with a term through October 31, 2028.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and two members to fill positions with terms through October 31, 2028.
- **Harbour Heights Waterway Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Manasota Key Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Manchester Waterway Benefit Unit** is one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **Mid-Charlotte Stormwater Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a position with a term until October 31, 2027 and two members to fill positions with terms through October 31, 2028.
- **Pirate Harbor Waterway Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Placida Area Street & Drainage Maintenance Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Lakes Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Sands North Street and Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **South Charlotte Stormwater Utility Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Suncoast Waterway Maintenance Unit** is seeking one member to fill a position with a term through October 31, 2026 and one member to fill a position with a term through October 31, 2028.

REPORTS RECEIVED AND FILED

CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. [Finance](#)

Recommended Action:

Approve the Clerk's Finance Memorandum.

Budgeted Action:

No action needed.

B. Minutes Division**1. [Minutes](#)****Recommended Action:**

Approve the following Minutes:

October 14, 2025 Utilities Department Quarterly Update

October 21, 2025 BCC Board Workshop

October 21, 2025 Local Transportation Quarterly BCC Meeting

October 23, 2025 BCC Pre-Agenda

October 28, 2025 BCC Regular and Land Use Meeting

Budgeted Action:

No action needed.

Board of County Commissioners**C. Commission Office****1. [Appointment - Tourist Development Council](#)****Commission Office**

Approve the recommendation of Vince Parrotta, of the Sunseeker Resort, to the Tourist Development Council and appoint Mr. Parrotta to fill the vacated Tourism Accommodations category. Length of term is until October 9, 2026.

2. [Appointment - West Charlotte Stormwater Utility Unit Advisory Board](#)**Recommended Action:**

Approve the appointment of Kathi Obendorfer to fill the unexpired term of John House on the West Charlotte Stormwater Utility Unit Advisory Board. This appointment will be effective immediately and will expire on October 31, 2026.

Budgeted Action:

No action needed.

3. [Reappointment - Pirate Harbor Street & Drainage MSBU Advisory Board](#)**Recommended Action:**

Approve the reappointment of John Pavek to the Pirate Harbor Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2028.

Budgeted Action:

No action needed.

4. [Reappointment - Tourist Development Council](#)**Recommended Action:**

Approve the reappointment of Gary P. Butler as a Tourism Industry Member, to the Tourist Development Council. The term is effective immediately and will expire December 9, 2029.

Budgeted Action:

No action needed.

5. [Reappointments - Marine Advisory Committee](#)

Recommended Action:

a) Approve the reappointment of Zachary Gloer as a representative of the Charlotte Harbor Yacht Club; and

b) Approve the reappointment of Laura Gassett-Shoemaker as a representative of the USCGA Flotilla 99 Cape Haze.

Terms are effective immediately and will expire November 12, 2028.

Budgeted Action:

No action needed.

D. **County Administration**

E. **County Attorney**

F. **Budget and Administrative Services**

Fiscal Services

1. [Set a Public Hearing to Consider a Resolution Electing to use the Uniform Method of Collecting Non- Ad Valorem Assessments](#)

Recommended Action:

Set a public hearing to be held on December 9, 2025, at 10 a.m., or soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider adoption of a Resolution electing to use the Uniform Method of Collecting Non-Ad Valorem Assessments.

Budgeted Action:

No action needed.

Information Technology

Purchasing

2. [23-654, Amendment 1, Advanced Metering Infrastructure System Assessment Study \(Utilities\)](#)

Recommended Action:

a) Approve Amendment 1 to Contract 23-654, Advanced Metering Infrastructure System Assessment Study, with E Source Companies LLC, of Boulder, Colorado, with no change in cost. This is for the additional effort required for evaluating the impacts of corrective actions and assisting with the implementation; and

b) Authorize the Chairman to sign Amendment 1.

Budgeted Action:

No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Administrative budget as approved in the FY2026 budget process. Funding for this expenditure comes from rate revenues.

3. [25-608, Approve Ranking, Design Services - 2025 Lift Station Replacements \(Utilities\)](#)**Recommended Action:**

a) Approve ranking of firms for Request for Proposal #25-608, Design Services - 2025 Lift Station Replacements: 1st: Giffels-Webster Engineering, Inc. of Englewood, Florida; 2nd: Kimley-Horn and Associates, Inc. of Sarasota, Florida; 3rd: Jones Edmunds & Associates, Inc. of Alachua, Florida; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the Contracts after completion of negotiations, if contract does not exceed the amount of \$750,000.

Budgeted Action:

No action needed. Budgeted in the Utility Capital Maintenance Plan, as approved in the FY26 budget process. Funding comes from the Utility Renewal and Replacement Fund.

4. [25-641, Approve Ranking, Impact Fee Study \(Community Development\)](#)**Recommended Action:**

a) Approve ranking of firms for Request for Proposal #25-641, Impact Fee Study: 1st Alfred Benesch & Company of Tampa, Florida; 2nd DTA Public Finance of Tampa, Florida; and

b) Approve start of negotiations; and

~~c) Authorize the Chairman to sign the Contract after completion of negotiations, if contract does not exceed the amount of \$150,000.~~

****Change, Updated wording - 11/06/2025****

Budgeted Action:

No action needed. Budgeted in the General Fund - BCC Control budget as approved in the FY2026 budget process. Funding for this expenditure comes from Ad Valorem Tax.

5. [25-609, Award, Greater Port Charlotte MSBU Bridge Rehabilitations-#014030, 014043, and 014069 \(Public Works\)](#)**Recommended Action:**

Approve award of Request for Bid #25-609, Greater Port Charlotte MSBU Bridge Rehabilitations - #014030, 014043 and 014069, to Villa-Fuerte Construction LLC of Arcadia, Florida, for the total amount of \$1,149,558.83. This is to the complete required bridge rehabilitations on the Pellam Boulevard over Auburn Waterway (014030), WinterGarden Avenue over Como Waterway (014043) and O'Hara Drive over Atlantus Waterway (014069) bridges.

Budgeted Action:

No action needed. Budgeted in the Public Works MSBU/TU Bridge Capital Maintenance Plan as approved in the FY26 budget process. Funding is supplied from Greater Port Charlotte Street and Drainage MSBU assessments.

6. [24-306, Approve, Amendment 1, Design Emergency Operations Center Expansion](#)

[\(Facilities\)](#)**Recommended Action:**

- a) Approve Amendment 1 to Contract 24-306. Design Emergency Operations Center Expansion, with Harvard Jolly of Fort Myers, Florida, in the amount of \$542,900; and
- b) Authorize the Chairman to sign Amendment 1 to Contract 24-306.

Budgeted Action:

No action needed. Budgeted in the Capital Improvement Project "Emergency Operations Center Expansion" as approved in the FY26 budget process. Funding is supplied from Capital Projects Fund ad valorem, reimbursed from the State of Florida, Division of Emergency Management mitigation grant. There is no local match required.

7. [25-553, Approve, Integrated Framed Shade Structures for Various Parks \(Community Services\)](#)

Recommended Action:

Approve award of Request for Bid #25-553, Integrated Framed Shade Structures for Various Parks, to Creative Shade Solutions, of Tarpon Springs, Florida, for a total cost of \$181,000. This is for shade structures over the playgrounds at Katherine Ariens Dog Park, South Gulf Cove Park, Port Charlotte Beach Park, and William R. Gaines Jr. Veterans Memorial Park, to repair damages due to Hurricane Ian.

Budgeted Action:

No action needed. A 4th quarter budget amendment will be brought to the Board for approval. There is an anticipated reimbursement of 90% by the Federal Emergency Management Agency (FEMA) with a Florida Division of Emergency Management (FDEM) reimbursement of 5% and a local match of 5%. The SB4A state program may cover the local share of 5%, depending on available funding.

8. [25-718, Approve Ranking, Design - Live Oak Point Park Phase 2 \(Community Services\)](#)

Recommended Action:

- a) Approve ranking of firms for Request for Proposal #25-718, Design - Live Oak Point Park Phase 2: 1st Weiler Engineering Corporation, of Punta Gorda, Florida; 2nd Kimley-Horn and Associates, Inc, of Sarasota, Florida; 3rd DMK Associates, Inc., of Venice, Florida; and
- b) Approve start of negotiations with the top ranked firm; and
- c) Authorize the Chairman to sign the Contract after completion of negotiations, if contract does not exceed the amount of \$350,000.

Budgeted Action:

No action needed. Funding for this Hurricane Milton repair is being provided through the County's general revenues and collected in the hurricane fund. There is an anticipated reimbursement of 75% from the Federal Emergency Management Agency (FEMA), with a Florida Department of Emergency Management (FDEM) reimbursement of 12.5%, and a local match of 12.5%.

9. [Property Deletions for the Month of November 2025 \(Purchasing\)](#)

Recommended Action:

Approve the deletion of additional property inventory items listed on the attached for the month of November 2025.

Budgeted Action:

No action needed.

Real Estate Services**Risk Management****Transit****G. Community Development****H. Community Services****I. Economic Development****J. Facilities Management****K. Human Resources****L. Human Services****1. [Community Development Block Grant Disaster Recovery \(CDBG-DR\) - Special Needs Safe Room](#)****Recommended Action:**

a) Accept agreement between Community Development Block Grant Disaster Recovery Hazard Mitigation Grant Match Program and Charlotte County in the amount of \$2,434,617.40 for reimbursement of Special Needs Saferoom Project Grant match; and

b) Authorize the Chairman to sign the grant agreement and related documents; and

c) Approve amending the Capital Improvement Project "Special Needs Saferoom" to recognize grant funding; and

d) Approve Resolution authorizing the County Administrator, or his/her designee, to sign certain Community Development Block Grant Applications; and

e) Authorize the Chairman to sign the Resolution.

****Change, Added attachment - Revised Agreement, 11/06/2025****

Budgeted Action:

No action needed. A Quarter 1 budget adjustment will be brought to the Board for approval. Grant funding will be provided by the Florida Department of Emergency Management in the amount of \$6,036,241.50. Matching funds in the amount of \$2,012,080.50 will be provided by Community Development Block Grant Disaster Recovery Hazard Mitigation Grant Match Program. Sub-recipient management costs of \$422,536.90 are 100% reimbursable. The Capital Improvement Project amendment recognizes Task 3 grant funding for engineering.

2. [Local Government Area of Opportunity \(LGAO\) 2025](#)**Recommended Action:**

a) Approve the Charlotte HOME Review Committee recommendation for Housing Trust Group's Murdock Square to receive local preference for LGAO 2025 and local government contribution of \$340,000, contingent upon the award of the 9% Low-Income Housing Tax Credit (LIHTC) through Florida Housing Finance Corporation (FHFC) RFA 2025-201; and

b) Authorize the Chairman to execute the LGAO Funding Form for submission with the developer's application.

Budgeted Action:

No action needed. A Budget Adjustment to the Affordable Housing Trust Fund will be brought to the Board when incentives are awarded.

M. Public Safety

N. Public Works

1. [Synagro Real Estate Contract, Amendment 2](#)

Recommended Action:

Approve amendment to Synagro Real Estate Contract.

Budgeted Action:

No action needed.

O. Tourism Development

P. Utilities

1. [Interlocal Agreement, Bulk Water Service](#)

Recommended Action:

Approve Interlocal Agreement between Charlotte County and the City of Punta Gorda for the provision of up to 500,000 Gallons Per Day (GPD) of potable water for a period of up to 6 years or until the City's water facility upgrade is complete.

****Change, Added attachment, 11/10/2025****

Budgeted Action:

No action needed.

Q. Other Agencies

1. [Notice of Award, State of Florida Department of Environmental Protection FY26 Grant Agreement Award, National Estuary Program](#)

Recommended Action:

a) Approve grant agreement SD017 between Florida Department of Environmental Protection and Charlotte County in the amount of \$75,000 for the Coastal & Heartland National Estuary Partnership (CHNEP); and

b) Authorize the Chairman to sign the grant agreement; and

c) Authorize the County Administrator, or designee, to sign any additional documents necessary to this grant.

Budgeted Action:

No action needed. Grant funding in the amount of \$75,000 and the required match of \$75,000 are included in the FY26 budget for CHNEP Fund 1026. Grant funding is provided by Florida Department of Environmental Protection. Matching funds in the amount of \$75,000 will be provided from CHNEP EPA320 funding.

REGULAR AGENDA

R. Regular Agenda

1. [Sales Tax Update](#)

County Administration

Update on Sales Tax Project.

2. [24-098, Amendment 1, Construction Manager at Risk GC Herring Park, Guaranteed Maximum Price \(Facilities\)](#)

Budget & Admin Services

- a) Approve Amendment 1 to Contract #24-098, Construction Manager at Risk GC Herring Park with Jon F. Swift Construction for the Guaranteed Maximum Price (GMP) for the management/construction phase of the project in the amount of \$3,572,441; and
- b) Approve Resolution for budget adjustment BA26-197 in the amount of \$2,091,093; and
- c) Approve amendment to Capital Improvement Project "GC Herring Park Ph 1" increasing total project by \$2,091,093.

3. [19-523, Amendment 1, Master Site Plan & Design - Placida West Boat Ramp Expansions \(Facilities\)](#)

Budget & Admin Services

- a) Approve Amendment 1 to Contract #19-523, Master Site Plan & Design - Placida West Boat Ramp Expansion with Coastal Engineering Consultants (CEC), of Bonita Springs, Florida, in the amount of \$310,600. This is for project scope changes due to U.S. Army Corps of Engineers comments/requirements as well as a redesign of the restroom building; and
- b) Authorize the Chairman to sign Amendment 1.

****Change, Added attachment, Revised Amendment 1 - 11/10/2025****

4. [19-557, Amendment 1, Placida Boat Ramp West - Construction Manager at Risk \(Facilities\)](#)

Budget & Admin Services

- a) Approve Amendment 1 to Contract # 19-557, Amendment 1, Placida Boat Ramp West - Construction Manager at Risk, with Florida Premier Contractors (FPC), of Punta Gorda, Florida, in the amount of \$82,053. This is for additional pre-construction services due to project and design modifications; and
- b) Authorize the Chairman to sign Amendment 1.

****Change, Added attachment, Revised Amendment 1 - 11/10/2025****

5. [26-049, Award, State Forested Saltwater Credits for Placida Municipal Boat Ramp](#)

(Facilities)**Budget & Admin Services**

- a) Approve award of the "Exempt" File #26-049, State Forested Saltwater Credits for Placida Municipal Boat Ramp to Little Pine Island Wetland Mitigation Bank, Placida, Florida for the total amount of \$456,000; and
- b) Authorize the Chairman to sign the agreement.

6. Boca Grande Parking**Commission Office**

Consider adopting a Resolution initiating Florida Statute Chapter 164 Conflict Resolution Procedures relating to parking on Boca Grande.

7. Conservation Charlotte Renewal**Community Services**

Discussion and direction on the renewal of the Conservation Charlotte ballot referendum originally approved by voters in November 2006.

8. West Coast Inland Navigation District November 14, 2025, Agenda**Community Services**

Discussion and direction on the West Coast Inland District (WCIND) agenda for the upcoming meeting on November 14, 2025.

****Added, 11/07/2025****

PUBLIC HEARING AGENDA

S. **10:00 A.M. Public Hearing or soon thereafter, as the agenda allows.**1. Fourth Quarter Budget Adjustments**Budget & Admin Services**

Conduct a public hearing approving the Resolution to adopt budget adjustments that amend the FY24/25 budget. These adjustments which impact various funds are needed to align the FY24/25 budget with required changes and actual activity.

PRESENTATION AGENDA

T. **10:00 A.M. Presentation or soon thereafter, as the agenda allows.**

PUBLIC INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator Comments**BB. County Attorney Comments**

CC. Economic Development Director Comments**DD. County Commissioner Comments****County Commissioners**

Joseph Tiseo, District 5, Chairman
Ken Doherty, District 1, Vice Chairman
Christopher Constance, District 2
Bill Truex, District 3
Stephen R. Deutsch, District 4

**Board of County Commissioners
Schedule of Future Closures/Hearings/Workshops**

The schedule linked below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

[Schedule](#)