

Charlotte County

Commission Chambers, Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov



Regular and Land Use Meeting

Tuesday, February 27, 2024
8 a.m.

Board of County Commissioners

COUNTY COMMISSIONERS

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5

COUNTY ADMINISTRATOR

Hector Flores

COUNTY ATTORNEY

Janette S. Knowlton

CLERK OF THE CIRCUIT COURT

Roger D. Eaton

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

8:00 A.M.

Call to Order and Roll Call

Invocation

If you wish, please rise for the invocation

[Captain Israel Roseno](#)
[The Salvation Army](#)

Pledge of Allegiance

Changes to the Agenda

See separate sheet

Proclamations - Commissioner Ken Doherty

[Flood Awareness Week](#)
[Kim Sternal Day](#)
[Zonta Yellow Rose Day- Karen McElhaney](#)

Employee Recognition

* [Years of Service - January 2024](#)

<u>Name</u>	<u>Department</u>
<u>5 Years</u>	
Mary Prod	Human Services
Raul Ignacio	Public Safety
Brandon Thornton	Public Safety
William Walker	Public Safety
Jasmine Cardenas	Public Safety
Bobbi Sue Belflower	Utilities
<u>10 Years</u>	
Richard Gromalski	Human Services

Rose Brooks
Seifer Hyperion

Human Services
Utilities

15 Years

Henri Lefenetre

Utilities

20 Years

Hendrik Dolleman
David Kloor Jr
Jie Shao

Utilities
Utilities
Community Development

25 Years

John Loukota Jr
Edward Diaz
George Bartlett

Public Safety
Public Safety
Public Safety

* [Employee of the Month - January 2024](#)

Tina Nusbaum
Utilities

Award Presentations

[Check Presentation for the Veterans Memorial at the William R. Gaines Jr. Veterans Memorial Park](#)

Commissioner Stephen R. Deutsch to accept donation from Peace Pipe Productions.

PUBLIC INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

COMMITTEE VACANCIES

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

* [Barrier Island Fire Service MSBU-Vacancy](#)

Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board is seeking a volunteer to fill a vacant position with term ending October 31, 2025. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5610 or email Todd.Dunn@CharlotteCountyFL.gov.

* [Construction Industry Licensing Board - Electrical Contractor](#)

The Construction Industry Licensing Board is seeking a volunteer to represent the

electrical contractor category. Volunteer must have an active electrical contractor's license and be a resident of Charlotte County for at least two years. Length of term is four years. To obtain an application, please contact Diane Whidden at 941-743-1298 or via email at Diane.Whidden@CharlotteCountyFL.gov.

* [MPO Vacancies](#)

MPO - Bicycle/Pedestrian Advisory Committee (BPAC) is seeking one South County Representative. This individual must be a resident of Charlotte County to serve on the BPAC. The BPAC reviews and makes recommendations on transportation plans and projects that the MPO Board will consider.

MPO - Citizens' Advisory Committee (CAC) are seeking three Charlotte County residents to serve as 1) South County Representative (applicant must live in Charlotte County); and 2) West County Representatives (applicant must live West of the Myakka River); The CAC reviews and makes recommendations on transportation plans and projects that the MPO Board will consider.

Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB) is seeking one volunteer representing the "Disabled representative who is Disabled; and one experienced representative of the local private for-profit transportation industry. The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Community Transportation Coordination of service to be provided to the transportation disadvantaged.

The deadline for submitting an application is Friday, March 8, 2024.

Please go online at www.ccpgmpo.gov or contact the MPO for an application. The MPO mailing address is Charlotte County-Punta Gorda MPO, 18500 Murdock Circle, Port Charlotte, FL 33948. Fax: 941-883-3534 Email: office@ccpgmpo.gov. The MPO Board will elect the above positions at its Thursday, March 21, 2024 Meeting.

* [MSBU-MSTU Advisory Board Vacancies](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Alligator Creek Waterway Unit** is seeking two members to fill positions with terms through October 31, 2025, and October 31, 2026.
- **Boca Grande Street & Drainage Unit** is seeking three members to fill positions with terms through October 31, 2024, October 31, 2025, and October 31, 2026.
- **Burnt Store Village Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Deep Creek Non-Urban Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2024.
- **Edgewater North Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Englewood East Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2024, and October 31, 2026.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2024.

- **Grove City Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2024, and October 31, 2025.
- **Harbour Heights Street & Drainage Unit** is seeking three members to fill positions with terms through October 31, 2024, and October 31, 2026.
- **Manchester Waterway Utility Unit** is seeking one member to fill a position with a term through October 31, 2024.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2024.
- **Pirate Harbor Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Placida Area Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Rotonda Lakes Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Rotonda Sands Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2025.
- **South Charlotte Stormwater Unit** is seeking two members to fill positions with terms ending October 31, 2024, and October 31, 2025.

REPORTS RECEIVED AND FILED

- * [Monthly Housing Division Report - January 2024](#)

Human Services

January 2024 Housing Division Report.

- * [Clerk of Court's County Quarterly Investment Report](#)

Comptroller Division

Clerk of Court's County Quarterly Investment Report, December 31, 2023.

CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. [Finance](#)

Recommended Action:

Approve the Clerk's Finance Memorandum.

Budgeted Action:

No action needed.

B. Minutes Division

1. [Minutes](#)

Recommended Action:

Approve the following Minutes:

January 22, 2024 BCC Pre-Agenda

January 23, 2024 BCC Regular & Land Use Meeting

Budgeted Action:

No action needed.

Board of County Commissioners

C. Commission Office

1. [Appointment - Construction Industry Licensing Board - Consumer Advocate](#)

Recommended Action:

Approve the appointment of Mike LaPorta to the Construction Industry Licensing Board representing the consumer advocate category. Length of term is until March 11, 2026.

Budgeted Action:

No action needed.

2. [Appointment - Burnt Store Village Street & Drainage Advisory Board](#)

Recommended Action:

Approve the appointment of Tim Coughlin to fill the unexpired term of David Servis on the Burnt Store Village Street and Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2026.

Budgeted Action:

No action needed.

3. [Appointment - Pirate Harbor Street & Drainage Advisory Board](#)

Recommended Action:

Approve the appointment of Scott Day to fill the unexpired term of Lynn McCullouch on the Pirate Harbor Street and Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2024.

Budgeted Action:

No action needed.

4. [Appointment - Englewood East Street & Drainage Advisory Board](#)

Recommended Action:

Approve the appointment of Jim Gersch to fill the unexpired term of Catherine Heart on the Englewood East Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2026.

Budgeted Action:

No action needed.

5. [Appointment - Marine Advisory Committee](#)

Recommended Action:

Approve the appointment of Robert Magliozzi to the Marine Advisory Committee as a Member-At-Large representative. Term is effective immediately and will expire in February 2027.

Budgeted Action:

No action needed.

6. [Reappointment - Construction Industry Licensing Board- Specialty Contractor](#)**Recommended Action:**

Approve the reappointment of Brian Midolo to the Construction Industry Licensing Board representing the specialty contractor category. Length of term is four years.

Budgeted Action:

No action needed.

7. [Reappointment - Tourist Development Council](#)**Recommended Action:**

Approve the reappointment of Keith Farlow as a Tourism Industry Member, to the Tourist Development Council. Term is effective immediately and will expire on March 10, 2028.

Budgeted Action:

No action needed.

D. County Administration**1. [State Legislative Agenda](#)****Recommended Action:**

Approve an update to the 2024 State Legislative Agenda.

****Change, Added attachment - 2024 State Legislative Agenda, 2/23/2024****

Budgeted Action:

No action needed.

E. County Attorney**F. Budget and Administrative Services****Fiscal Services****1. [Federal Equitable Sharing Fund Request - FY24](#)****Recommended Action:**

a) Approve the transfer of \$210,268 from the Federal Equitable Sharing Fund to the Sheriff in accordance with the attached request letter from Charlotte County Sheriff's Office (CCSO); and

b) Approve Resolution for BA24-095 in the amount of \$210,268.

Budgeted Action:

Approve Budget Adjustment BA24-095 in the amount of \$210,268 to the Law Enforcement Trust Fund Budget. Funding for this expenditure comes from Law Enforcement Trust Fund.

Information Technology

Purchasing**2. [24-102, Award, Short Services for Low Pressure Sewer Connections - Annual Contract \(Utilities\)](#)****Recommended Action:**

a) Approve award of Request for Bid #24-102, Short Services for Low Pressure Sewer Connections - Annual Contract to Milorad Pudja Plumbing LLC of Sarasota, Florida at the unit price bid. Term of the contract is to be from Date of Award through and including December 31, 2024; and

b) Authorize the County Administrator, or his designee, to approve the renewal options for up to two additional one year terms, at the same prices, terms and conditions, by mutual consent.

Budgeted Action:

No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Operations budget as approved in the FY2024 budget process. Funding for this expenditure comes from rate revenues.

3. [24-061, Award, Insecticides and Herbicides - Annual Contract \(Public Works\)](#)**Recommended Action:**

a) Approve Multi-Award by line item, Request for Bid #24-061, Insecticides and Herbicides - Annual Contract to the following vendors at the unit prices indicated on the attached bid tabulation: Nutrien Ag Solutions of Monticello, Arkansas, Red River Specialties LLC of Americus, Georgia, Siteone Landscape Supply of Port Charlotte, Florida, Adapco, LLC of Lake Mary, Florida, Clarke Mosquito Control Products of Kissimmee, Florida, ES Opco USA LLC d/b/a Vesperis of Orlando, Florida, Heritage Landscape Supply Group of McKinney, Texas, and Rentokil North America d/b/a Target Specialty Products of Tampa, Florida for the period from Date of Award through and including December 31, 2024; and

b) Authorize the County Administrator, or his designee, to approve renewal options up to two (2) one-year terms, at the same prices and conditions, by mutual consent.

Budgeted Action:

No action needed. Budgeted in the General Fund - Public Works Mosquito Control budget as approved in the FY2024 budget process. Funding for the expenditure comes from Ad Valorem.

4. [24-116, Approve Ranking, Construction Manager at Risk - Fire Stations 3, 6, and 17 \(Facilities\)](#)**Recommended Action:**

a) Approve ranking of firms for Request for Proposal #24-116, Construction Manager at Risk for Fire Stations 3, 6, and 17: 1st Wharton-Smith Inc. of North Port, Florida; 2nd Florida Premier Contractors, LLC of Punta Gorda, Florida; 3rd Kaufman Lynn Construction Inc. of Bonita Springs, Florida; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the Contract after completion of negotiations.

Budgeted Action:

No action needed. Budgeted in Capital Improvements Projects "Fire Station 3

Replacement," "Fire Station 6 Replacement," and "Fire Station 17, Additional," each approved in the FY24 budget process. Funding is supplied from the 2020 Sales Tax Extension.

5. [24-065, Approve Ranking, Design Fire Stations 3, 6, and 17 \(Facilities\)](#)

Recommended Action:

a) Approve the ranking of firms for Request for Proposals #24-065, Design Fire Stations 3, 6, and 17: 1st Schenkel Shultz of Sarasota, Florida; 2nd Fawley Bryant Architects, Inc. of Sarasota, Florida; and 3rd BSSW Architects, a GHC Studio of Fort Myers, Florida; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the Contract after completion of negotiations.

This is for the design of Fire Stations 3, 6, and 17.

Budgeted Action:

No action needed. Budgeted in Capital Improvements Projects "Fire Station 3 Replacement," "Fire Station 6 Replacement," and "Fire Station 17, Additional," each approved in the FY24 budget process. Funding is supplied from the 2020 Sales Tax Extension.

6. [24-138, Approve Ranking, Subsurface Utility Engineering Verification \(Utilities\)](#)

Recommended Action:

a) Approve ranking of firms for Request for Proposal #24-138 Subsurface Utility Engineering Verification: 1st Colliers Engineering and Design of Tampa, Florida; 2nd ECHO UES, Inc. of Tampa, Florida, 3rd Veith Engineering and Business Solutions, LLC of Sarasota, Florida; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the Contract after completion of negotiations.

Budgeted Action:

No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Administrative budget as approved in the FY2024 budget process. Funding for this expenditure comes from rate revenues.

7. [24-147, Approve Ranking, Design Generator Installations \(Facilities\)](#)

Recommended Action:

a) Approve ranking of firms for Request for Proposal #24-147, Design Generator Installations: 1st Johnson Engineering Inc. of Port Charlotte, Florida; 2nd BCER Engineering Inc. of St. Petersburg, Florida; 3rd Ayres Associates, Inc. of Tampa, Florida; and

b) Approve start of negotiations; and

c) Authorize the Chairman to sign the Contract after completion of negotiations.

Budgeted Action:

No action needed. Budgeted in the approved FY24 Capital Improvement Project "Emergency Management Generators - FY23 Hazard Mitigation Grant Program." Grant funding of \$756,678 (90%) is budgeted in the Capital Projects Fund, including the required 10% match in the amount of \$84,075. Expenses will be reimbursed by FEMA via the Florida Division of Emergency Management.

8. [24-131, Approve Ranking, Ten-Year Beach Management Plan \(Public Works\)](#)

Recommended Action:

- a) Approve ranking of firms for Request for Proposal #24-131, Ten-Year Beach Management Plan: 1st Coastal Engineering Consultants of Bonita Springs, Florida; 2nd Goodwyn Mills Cawood, LLC of Lutz, Florida; and
- b) Approve the start of negotiations; and
- c) Authorize the Chairman to sign the Contract after completion of negotiations.

Budgeted Action:

No action needed. Budgeted in the Public Works MSBU/TU Dredging Capital Maintenance Plan and Capital Improvements Project "Stump Pass Monitoring" as approved in the FY24 budget process. Grant funding is provided by Florida Department of Environmental Protection (FDEP) and requires a 64.35% county match. County match funding is supplied from Manasota Key Beach Renourishment MSBU assessments, Don Pedro/Knight Island Beach Renourishment MSBU assessments, Stump Pass Dredging MSTU ad valorem, Tourist Development, Boater Improvement Fund-local and Growth Increment Fund. Sarasota County will reimburse Charlotte County for their portion of the contract.

9. [12-050, Approve Amendment 14, Stump Pass 10-Year Management Plan \(Public Works\)](#)

Recommended Action:

- a) Approve Amendment #14 to Contract #12-050 Stump Pass 10-Year Management Plan with Coastal Engineering Consultants of Bonita Springs, Florida. This is a zero dollar amendment; and
- b) Authorize the Chairman to sign Amendment #14 to Contract #12-050.

Budgeted Action:

No action needed. Budgeted in the Capital Improvements Project "Stump Pass Monitoring" as approved in the FY24 budget process. Funding is supplied by Tourist Development Council, Boater Improvements Fund-Local, and Stump Pass Dredging MSTU ad valorem.

10. [24-060, Rescind Award and Award, Fill Dirt - Annual Contract \(Public Works\)](#)

Recommended Action:

- a) Request to rescind award of Request for Bid #24-060, Fill Dirt - Annual Contract as awarded to CS Constructors of Punta Gorda, Florida at the unit price bid; and
- b) Approve award to the next lowest responsive, responsible bidder, Nickale Corporation of Naples, Florida at the unit price indicated on the bid tabulation; and
- c) Authorize the County Administrator to approve renewal options up to two (2) additional one-year terms at the same prices, terms and conditions, by mutual consent. The Contract period effective from Date of Award through and including December 31, 2024.

Budgeted Action:

No action needed. Budgeted in the Enterprise Fund - Public Works Solid Waste Landfill budget as approved in the FY2024 budget process. Funding for the expenditure comes from Fees.

11. [24-275, Award "Piggyback," Walenda Booster Station Generator Upgrade \(Utilities\)](#)**Recommended Action:**

Approve award of "piggyback" purchase, File #24-275, Walenda Booster Station Generator Upgrade, with Pantropic Power of Miami, Florida per the Florida Sheriffs Association, Florida Association of Counties and Florida Chiefs Association, Contract # FSA 23-EQU21.0, for the purchase of a Caterpillar C27 Generator 800kW Stationary with additional options for Utilities at the cost of \$411,456.

Budgeted Action:

No action needed. Budgeted in CIP project "Walenda and Rotonda Booster Station Upgrades" as adopted in the FY24 Capital Improvement Program budget process. Funding is supplied from the Utility Water Connection Fee Fund.

12. [24-215, Ratify Agreement, 9-1-1 Next Generation Core Services \(Sheriff's Office\)](#)**Recommended Action:**

Ratify the Proposal signed by the County Administrator for File #24-215, 9-1-1 Next Generation Core Services, which was awarded to Motorola of Chicago, Illinois on 01/09/2024 by the Board of County Commissioners as a "piggyback" per Sarasota County, Contract 201921KW, at the total cost of \$2,351,019.

Budgeted Action:

No action needed. Grant funding in the amount of \$2,351,019 is included in the FY24 budget for Fund 1055, Enhanced 911 System. Grant funding will be provided by Florida Department of Management Services. There is no local match required.

13. [24-089, Rescind and Award, Shell/Rock Material - Annual Contract \(Public Works\)](#)**Recommended Action:**

a) Rescind award of Request for Bid #24-089 Shell/Rock Material - Annual Contract as awarded to CS Constructors of Punta Gorda, Florida at the unit prices bid; and
b) Approve award to the next lowest responsive, responsible bidders, Nickale Corporation of Naples, Florida and Grippo Pavement Maintenance Inc. of Lehigh /Acres, Florida at the unit prices indicated on the bid tabulation; and
c) Authorize the County Administrator to approve renewal options up to two (2) additional one-year terms at the same prices, terms and conditions, by mutual consent.

Budgeted Action:

No action needed. Budgeted in Public Works Road and Maintenance and MSBU/TU as approved in the FY24 budget process. Items will be placed into inventory and charged out to appropriate MSBU/TU or Road & Bridge when used with funding from assessments or gas tax.

14. [24-250, Award, LED Light Fixtures - Annual Contract \(Public Works\)](#)**Recommended Action:**

a) Approve award of Request for Bid #24-250, LED Light Fixtures - Annual Contract to the lowest responsive, responsible bidder, Rexel USA, Inc. of Sarasota, Florida at the unit prices indicated on the bid tabulation; and
b) Authorize the County Administrator to approve renewal options up to two (2) additional one-year terms at the same prices, terms, and conditions, by mutual consent. The initial contract period will be effective from Date of Award through and

including December 31, 2024.

Budgeted Action:

No action needed. Budgeted in the Lighting Fund - Public Works Engineering budget as approved in the FY2024 budget process. Funding for the expenditure comes from MSTU assessments.

15. [24-112, Award, Engineering Services Northwest Port Charlotte Bridges \(Public Works\)](#)

Recommended Action:

Approve award of Request for Letters of Interest (RLI) File #24-112, Work Order #288 (Contract 15-421) Engineering Services Northwest Port Charlotte Bridges, to DRMP of Tampa, Florida in the amount of \$197,560. This is for the engineering services required for two bridges located in Northwest Port Charlotte.

Budgeted Action:

No action needed. Budgeted in the Public Works MSBU/TU Bridges Capital Maintenance Plan as approved in the FY24 budget process. Funding is supplied from North West Port Charlotte Street and Drainage MSBU assessments.

16. [24-030, Approve Change Order 1, West and South County Right of Way Landscape Maintenance - Annual Contract \(Public Works\)](#)

Recommended Action:

Recommend approval of Change Order #1 to Contract #24-030, West and South County Right of Way Landscape Maintenance - Annual Contract as awarded to Walkers Service Inc. of Punta Gorda, Florida in the amount of \$61,208.72.

Budgeted Action:

No action needed. Funding will be provided by Rotonda West Street and Drainage, South Gulf Cove Street and Drainage, South Charlotte Stormwater Utility District MSBU assessments and Gas Tax.

17. [24-122, Approve, Design - Sandhill Boulevard Widening \(Public Works\)](#)

Recommended Action:

- a) Approve the ranking of firms for Request for Proposal #24-122, Sandhill Boulevard Widening: 1st Johnson Engineering, Inc, of Fort Myers, Florida; 2nd Kimley-Horn & Associates, Inc. of Sarasota, Florida; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the Contract after completion of negotiations.

Budgeted Action:

No action needed. Budgeted in Capital Improvements Project "Sandhill Blvd Widening - Kings Hwy to Capricorn" and "Relocation Needs Utility Pipe Replacement" each approved in the FY24 budget process. Funding is supplied from Gas Taxes reimbursed from Road Impact Fees, and Utility Connection Fees.

18. [24-135, Award, South Gulf Cove Bridge Rehabilitations 1 \(Public Works\)](#)

Recommended Action:

- a) Approve award of Request for Bid #24-135, South Gulf Cove Bridge Rehabilitations #1, to the lowest responsive, responsible, bidder, Thomas Marine Construction, Incorporated of Fort Myers, Florida at the total cost of \$4,590,209.62; and
- b) Approve Resolution for Budget Adjustment BA24-104 in the amount of \$1,422,236.

Budgeted Action:

Approve Budget Adjustment BA24-104 in the amount of \$1,422,236 to amend the FY24 Public Works MSBU/TU Bridges Capital Maintenance Plan for bridge rehabilitation. Funding is provided by South Gulf Cove Street and Drainage MSBU assessments.

19. [24-299, Piggyback, ePermitHub Renewal \(Information Technology\)](#)**Recommended Action:**

Approve award of Piggyback File #24-299, ePermitHub Renewal, per Omnia Partners, IT Products and Services, Contract 23-6692-03, which was awarded to Insight Public Sector, of Chandler, Arizona for the total amount of \$201,164.16, for the renewal period March 1, 2024, through and including February 28, 2025.

Budgeted Action:

No action needed. Budgeted in the Building and Construction Services Fund as approved in the FY24 budget process. Funding for this expenditure comes from permit revenues.

Real Estate Services**20. [Resolution to Approve Two Settlement Agreements, Release Portions of Conservation Easements and Dispose of Lots in Harbour Heights](#)****Recommended Action:**

Approve Resolution approving Settlement Agreements and authorizing the Real Estate Services Manager to execute necessary documents releasing Conservation Easements and property transfer.

Budgeted Action:

No action needed.

Risk Management**Transit****G. Community Development****H. Community Services****1. [Charlotte BMX Lease Agreement](#)****Recommended Action:**

Approval of Charlotte BMX Lease Agreement.

Budgeted Action:

No action needed. Budgeted in the General Fund.

I. Economic Development**1. [Murdock Village Community Redevelopment Agency](#)****Recommended Action:**

Set a meeting of the Murdock Village Community Redevelopment Agency for March 12, 2024 at 10:00 am., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida.

Budgeted Action:

No action needed.

J. Facilities Construction and Maintenance

K. Human Resources

L. Human Services

M. Public Safety

1. [Clinical Affiliation Agreement with Gulfside Medical Training Institute](#)

Recommended Action:

- a) Approve Clinical Affiliation Agreement with Gulfside Medical Training Institute; and
- b) Authorize the Chairman to execute the Agreement.

Budgeted Action:

No action needed.

2. [Field Externship Agreement with Braxton College](#)

Recommended Action:

- a) Approve Field Externship Agreement with Braxton College; and
- b) Authorize the Chairman to execute the Agreement

Budgeted Action:

No action needed.

N. Public Works

O. Tourism Development

1. [Tourism Resolution for Certain Contracts and Agreements](#)

Recommended Action:

~~Approve Resolution that allows the County Administrator or designee to execute certain Contracts, Sponsorship Agreements, and Marketing Agreements.~~

~~**Deleted, 2/26/2024**~~

Budgeted Action:

~~No action needed.~~

P. Utilities

1. [New FY24 Old Landfill Road Safety Improvements CIP](#)

Recommended Action:

- a) Approve Resolution for Budget Adjustment BA24-103 in the amount of \$500,000 for

FY24 professional engineering services; and
b) Approve new Capital Improvement Project “Old Landfill Road Safety Improvements” with a total project cost of \$5,225,000.

Budgeted Action:

Approve budget adjustment BA24-103 in the amount of \$500,000 adding a new project titled “Old Landfill Road Safety Improvements” to the adopted FY24 Capital Improvement Program. Funding is supplied from the Utility Operations and Maintenance fund. The \$4,725,000 construction costs will be included in the 2025 budget.

Q. Other Agencies

9 A.M. LAND USE AGENDA

PUBLIC INPUT - LAND USE CONSENT AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

Consent Agenda

UA1. [DRC-23-00020, Old Landfill Road Outdoor Storage](#)

Community Development

Sitti Engineering Group is requesting PD Final Detail Site Plan approval for Old Landfill Road Outdoor Storage Facility. The project consists of a 600 SF office and vehicular storage with canopies. This project site is 20.97± acres and is located at 25505 Old Landfill Road., Port Charlotte, FL 33980 in Section 19, Township 40, Range 23. Located in Commission District I.

Quasi-Judicial

UA2. [FP-23-03-04, Webbs Reserve](#)

Community Development

Approve a Final Plat for a subdivision to be named, Webbs Reserve. They also seek approval of a Developer’s Agreement and surety to cover the construction of the plat infrastructure. The proposed subdivision is a residential development to consist of 174 single-family lots and 57 tracts. The site contains 646.51± acres and is generally located south of Bermont Road, north of Babcock Trail, west of the County line with Glades County, and east of SR 31, in the boundary of the Babcock Ranch Community Development of Regional Impact (DRI) Increment 2, within the East County area. Located in Commission District I.

Quasi-Judicial

UA3. [FP-22-12-27, Tuckers Cove](#)

Community Development

Approve a Final Plat for a subdivision to be named, Tuckers Cove. They also seek

approval of a Developer's Agreement and surety to cover the construction of the plat infrastructure. The proposed subdivision is a residential development to consist of 659 single-family lots and 44 tracts. The site contains 723.41± acres and is generally located south of Bermont Road, north of Babcock Trail, and east of SR 31, inside the boundary of the Babcock Ranch Community Development of Regional Impact (DRI) Increment 2, in the East County area. Located in Commission District I.

Quasi-Judicial

Public Hearing

UB1. [CDD-23-02, Establishment of the Firelight East Community Development District \(CDD\)](#)

Community Development

Approve an ordinance of the Board of County Commissioners of Charlotte County, Florida, pursuant to Chapter 190, Florida Statutes, amending Part IV, Municipal Service Benefit and Taxing Units, Chapter 4-3.5 Municipal Service Districts, by creating new Article XIX: Firelight East Community Development District (CDD); providing for new Section 4-3.5-240, Authority; providing for new Section 4-3.5-241, District Name; providing for new Section 4-3.5-242, District External Boundaries; providing for new Section 4-3.5-243, District Powers and Functions; providing for new Section 4-3.5-244, Board of Supervisors; providing for additional requirements; and providing for severability; Petition No. CDD-23-02; Applicant: Zemel Land Partners, LLC; providing for an effective date. The proposed CDD is located at 26901 or 27001 Zemel Road, in the Punta Gorda area, within the boundary of the Burnt Store Area Plan area and containing 338.02± acres. Located in Commission District II.

Legislative

UB2. [PAL-23-00002, JDI Farms Inc. \(Commercial Excavation\) Plan Amendment from AG to MRE](#)

Community Development

Pursuant to Section 163.3184(3), Florida Statutes, adopt a Large Scale Plan Amendment; the amendment request is to change Charlotte County FLUM Series Map #1: 2030 Future Land Use, from Agriculture (AG) to Mineral Resource Extraction (MRE); for property located at 3771 SR 31, in the Punta Gorda area and within the East County area, containing 536.22± acres; Commission District I; Petition No. PAL-23-00002; Applicant: JDI Farms Inc.; providing an effective date. Located in Commission District I.

Legislative

UB3. [Z-23-59-13, JDI Farms Inc. \(Commercial Excavation\) Rezoning from AG to EM](#)

Community Development

Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Agriculture (AG) to Excavation and Mining (EM); for property located at 3771 SR 31, in the Punta Gorda area and within the East County area, containing 536.22± acres; Commission District I; Petition No. Z-23-59-13; Applicant: JDI Farms Inc.; providing an effective date. Located in Commission District I.

Quasi-Judicial

UB4. [Z-23-33-18, Kenilworth Boulevard Inconsistency](#)**Community Development**

Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Residential Single-family 3.5 to Industrial General (IG) correct an inconsistency between the Future Land Use Map designation and Zoning District for a portion of Charlotte County Right-of-way located at 19645 Kenilworth Boulevard, in the Port Charlotte area, containing 0.543± acres; Commission District V; Petition No. Z-23-33-18; Applicant: Eco-South Services; providing an effective date. Located in Commission District V.

Quasi-Judicial**BOARD OF COUNTY COMMISSIONERS REGULAR AGENDA****R. Regular Agenda****1. [2024 Federal Legislative Agenda](#)****County Administration**

Discussion, direction, and approval on updates to the 2024 Federal Legislative agenda.

2. [Hurricane Projects Update](#)**County Administration**

Update on Hurricane projects.

****Change, Added Attachments (2), 2/26/2024****

3. [Sales Tax Update](#)**County Administration**

Update on the Sales Tax Projects.

4. [Seawall Repair Assistance Program](#)**Human Services**

a) Adopt Resolution approving grant agreement No. HL201, authorizing the Chairman to sign, and authorizing County Administrator or his/her designee to execute amendments and any other grant related documents; and

b) Approve Resolution for BA24-105 in the amount of \$1,000,000.00.

5. [Charlotte HOME Award Recommendation - Stillwater House](#)**Human Services**

a) Approve the application and award incentives and fee subsidies as recommended; or

b) Approve the application and award incentives and fee subsidies with modifications to the recommendation; or

c) Deny the application; and

d) If approved, authorize the County Administrator or his/her designee to approve and execute a Land Use Restriction Agreement (LURA) outlining the terms of affordability and compliance.

6. [Charlotte HOME Award Recommendation - Sovereign at Parkside East \(SAPE\)](#)

Human Services

- a) Approve the application and award incentives and fee subsidies as recommended; or
- b) Approve the application and award incentives and fee subsidies with modifications to the recommendation; or
- c) Deny the application; and
- d) If approved, authorize the County Administrator or his/her designee to approve and execute a Land Use Restriction Agreement (LURA) outlining the terms of affordability and compliance.

7. [Charlotte HOME Award Recommendation - Sovereign at Harbor West \(SAHW\)](#)

Human Services

- a) Approve the application and award incentives and fee subsidies as recommended; or
- b) Approve the application and award incentives and fee subsidies with modifications to the recommendation; or
- c) Deny the application; and
- d) If approved, authorize the County Administrator or his/her designee to approve and execute a Land Use Restriction Agreement (LURA) outlining the terms of affordability and compliance.

8. [State Housing Initiatives Partnership \(SHIP\) Loans for Community Assisted and Supported Living \(CASL\) - Stillwater House](#)

Human Services

- a) Authorize the SHIP Multi-family Construction/Rehabilitation loan for Stillwater House in the amount of \$400,000; and
- b) Authorize the SHIP Non-profit/Low-income/Special Needs Rental Rehabilitation loan for Stillwater House in the amount of \$270,000.

9. [Historic Court House - Letter from the City of Punta Gorda](#)

County Administration

The County has received the attached letter from the City of Punta Gorda in reference to the continued inclusion of the Historic Court House on the local Register of Historic Places. Comments around this request are needed prior to March 4th, 2024, and staff is looking for direction around any potential comments. Also attached is the current register and the proposed section of the Land Development Regulations

PUBLIC HEARING AGENDA

S. **10:00 A.M. Public Hearing**

1. [First Quarter Budget Adjustments](#)

Budget & Admin Services

Conduct a public hearing approving the Resolution to adopt budget adjustments that amend the FY23/24 budget. These adjustments which impact various funds are

needed to align the FY23/24 budget with required changes and actual activity.

PRESENTATION AGENDA

T. 10:00 A.M. Presentations

1 P.M. PUBLIC INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator Comments

BB. County Attorney Comments

CC. Economic Development Director Comments

DD. County Commissioner Comments

County Commissioners

Bill Truex, District 3, Chairman

Christopher Constance, District 2, Vice Chairman

Ken Doherty, District 1

Stephen R. Deutsch, District 4

Joseph Tiseo, District 5

Board of County Commissioners

Schedule of Future Closures/Hearings/Workshops

The schedule linked below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

[Schedule](#)