

Charlotte County

Commission Chambers, Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov



Regular Meeting

Tuesday, January 14, 2020
9 a.m.

Board of County Commissioners

COUNTY COMMISSIONERS

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5

COUNTY ADMINISTRATOR

Raymond J. Sandrock

COUNTY ATTORNEY

Janette S. Knowlton

CLERK OF THE CIRCUIT COURT

Roger D. Eaton

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

9:00 A.M.

Call to Order and Roll Call

Invocation

If you wish, please rise for the invocation

Reverend Dr. Dan Lambert
Unitarian Universalist Fellowship Inc.

Pledge of Allegiance

Changes to the Agenda

See separate sheet

Proclamations - Commissioner

Artist of the Month - Betty Beasley

Dr. Martin Luther King, Jr. Day

Native Tree and Shrub Preservation Week

School Choice Week

Human Trafficking Prevention Month

Change, Added proclamation, 1/9/2020

Employee Recognition

Employee Recognition

Name**Department****5 Years**

James Burrell, Jr.	Facilities Management
Lisa Eby	Commission Office
Maximino Lopez III	Public Safety
Lawrence Tomlinson II	Utilities
Timothy Weaver	Facilities Management

10 Years

Ronelle Moore	Community Development
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15 Years

Ben Jacobson	Utilities
Jane Ravella	Community Services
Sheri Strong	Purchasing

20 Years

Stuart Hobbs	Public Works
Beth Reed	Public Works

Recognition of Leadership Development Program Participants

Shaun Cullinan
Michael Davis
Roger Davis
Jason Fair
Patrick Fuller
Julia Galofre
Sandra Gaw
Karly Greene
Charles Henderson
Lindsey Johnson
Elaine Jones
Jeffrey Keyser
John MacDonald
Darla Sell
Elizabeth Tracy

Award Presentations

CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

COMMITTEE VACANCIES

Environmentally Sensitive Lands Oversight Committee

Environmentally Sensitive Lands Oversight Committee is searching for three (3) Charlotte County residents as; two (2) environmental experts and one (1) community representative. The term is two years. For an application or information, please contact Jane.Ravella@charlottecountyfl.gov or call 941-613-3239.

Agricultural & Natural Resources Advisory Committee

Agricultural and Natural Resources Advisory Committee is searching for a Charlotte County resident as a representative of Commodity Production. The term is effective immediately upon approval and will expire December 31, 2022. If you are interested in an application and information, please contact Diane.Clim@charlottecountyfl.gov or Morgan.Cook@charlottecountyfl.gov.

Barrier Island Fire Service MSBU-Vacancy

Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board is seeking one member to fill vacant unexpired term through October 31, 2022. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5610 or email Todd.Dunn@CharlotteCountyFL.gov.

Tourist Development Council Vacancy

Tourist Development Council is seeking one volunteer to represent the tourism industry who is not an owner/operator of a hotel/motel/RV park or other tourist accommodation. Volunteer will fill an unexpired term which ends in June 2022. To obtain an application, please contact Diane Whidden at 941-743-1300 or via email at Diane.Whidden@CharlotteCountyFL.gov.

MSBU-MSTU Advisory Board Vacancies

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Harbour Heights Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Manchester Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Northwest Port Charlotte Waterway Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Placida Area Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Rotonda Sands North Street & Drainage Unit** is two members to fill vacant unexpired terms through October 31, 2021.
- **West Charlotte Stormwater Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.

REPORTS RECEIVED AND FILED

December 5, 2019 Finance Committee Meeting Minutes

CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. Finance

Recommended Action:

Approve the Clerk’s Finance Memorandum.

Budgeted Action:

No action needed.

B. Minutes Division

1. Minutes

Recommended Action:

Approve the following Minutes:

November 26, 2019 BCC Regular and Land Use Meeting

December 5, 2019 BCC Pre-Agenda

December 10, 2019 BCC Regular and Land Use Meeting

December 17, 2019 BCC Workshop

Budgeted Action:

No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment- Affordable Housing Advisory Committee

Recommended Action:

Approve the appointment of Matt Trepal to the Affordable Housing Advisory Committee as a representative from a planning agency. The term is effective immediately and expires January 2023.

Budgeted Action:

No action needed.

2. Appointment - Pirate Harbor Waterway MSBU Advisory Board

Recommended Action:

Approve the appointment of Allen Maki to fill the unexpired term of LeRoi Yaffey on the Pirate Harbor Waterway MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2022.

Budgeted Action:

No action needed.

3. Appointment - South Burnt Store Street & Drainage MSBU Advisory Board**Recommended Action:**

Approve the appointment of Robert Hancik to fill the unexpired term of Robert Reichert on the South Burnt Store Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

Budgeted Action:

No action needed.

4. Re-Appointments - Marine Advisory Committee**Recommended Action:**

Approve the following member-at-large re-appointments to the Marine Advisory Committee as brought forward and endorsed by that committee on December 12, 2019. The following appointees are all three (3) year terms ending on December 31, 2022: 1) Paul Bigness; 2) Captain Ron Blago; and 3) Henry Killion.

Budgeted Action:

No action needed.

D. County Administration**E. County Attorney****1. Crime Stoppers Program****Recommended Action:**

Approve and authorize the Chairman to sign the attached letter of agreement with Southwest Florida Crime Stoppers Program, Inc. designating them as the County's agent for receiving funds from the State Crime Stoppers Trust Fund pursuant to Section 16.555 and 938.06, Florida Statutes.

Budgeted Action:

No action needed.

2. A2 Group Inc. v Charlotte County**Recommended Action:**

Set an Executive Session for Tuesday, January 14, 2020 at ~~2:00 p.m.~~ **11:00 a.m. or soon thereafter**, in the Charlotte County Attorney's Office conference room to discuss settlement negotiations or strategy related to litigation expenditures in this civil lawsuit captioned A2 Group Inc. v Charlotte County.

****Change, Updated wording, 1/9/2020****

Budgeted Action:

No action needed.

F. Budget and Administrative Services**Fiscal Services**

Information Technology**Purchasing**

1. 20-197, Award Piggyback, Tire Purchase Program (Fleet Division)

Recommended Action:

Approve award of "Piggyback" tire purchases off the Florida Sheriff's Association Contract #19-TRS21.0 - Tires, for File #20-197, Tire Purchase Program from authorized Sales and Service Centers.

Budgeted Action:

No action needed. Funding was approved during the FY2020 budget process. The costs will be charged back to the department though the Fleet Management Fund.

2. 20-126, Plumbing Contractor - Annual Contract (Facilities)

Recommended Action:

a) Approve award of Request for Bids #20-126, Plumbing Contractor - Annual Contract, to Complete Plumbing, Inc. dba Ray's Plumbing of Punta Gorda, Florida, at the unit cost bid. This is an annual contract for plumbing services on an as needed basis; and

b) Authorize County Administrator, or his designee, to approve renewal options for up to two (2) additional one-year terms at the same prices, terms and conditions, by mutual consent.

Budgeted Action:

No action needed. Funding in various funds approved in the FY20 budget process. Funding for this expenditure comes from various funds/cost centers.

3. 20-052, Award, Regulatory Compliance Services - Wastewater (Utilities)

Recommended Action:

Recommend County Administrator, or his designee, award Request for Letters of Interest #15-471, Work Order #25, File #20-052, Regulatory Compliance Services - Wastewater, to Stantec Consulting Services, Inc. in the amount of \$197,800.

Budgeted Action:

No action needed. Funding provided by the Utility Operating & Maintenance Fund as approved in the FY20 budget process.

4. 20-090, Award, Shell/Rock Material - Annual Contract (Public Works)**Recommended Action:**

a) Approve the split “per item” award for Request for Bid #20-090, Shell/Rock Material - Annual Contract to three (3) firms; Green Dream International LLC of Erie, Pennsylvania, Sitework Supplier Inc. of Nokomis, Florida, and Stan Weeks and Associates Inc. of Punta Gorda, Florida at the unit prices attached, with a contract term from date of award through and including December 31, 2020; and b) Authorize County Administrator, or his designee, to approve renewal options for up to two (2) additional one-year terms at the same prices, terms, and conditions, by mutual consent.

Budgeted Action:

No action needed. Budgeted in Public Works Road Maintenance and MSBU/TU as approved in the FY20 budget process. Items will be placed into inventory and charged out to appropriate MSBU/TU or Road & Bridge when used with funding from assessments or gas tax.

5. 20-139, Award, Purchase of One E-One Cyclone Pumper (Public Safety)**Recommended Action:**

a) Approve File #20-139, for the purchase of one (1) 2020 E-One Level II Custom Rescue Pumpers on a Cyclone II Chassis, from Hall-Mark RTC, Inc, of Ocala, Florida; piggybacking off the Florida Sheriff's Association Contract #FSA18-VEF13.0 Specification #20, at a unit cost of \$681,987.08; and b) Authorize the trade in of one (1) E-One Cyclone Pumper (PN# 26660) for a trade in allowance of \$20,000.

Budgeted Action:

No action needed. Budgeted in the Heavy Equipment Replacement Plan as approved in the FY20 budget process. Funding is supplied from fire assessments.

6. Property Deletions for the Month of January, 2020 (Purchasing)**Recommended Action:**

Approve the deletion of additional property inventory items listed on the attached for the month of January, 2020.

Budgeted Action:

No action needed.

Real Estate Services

7. Surplus Property

Recommended Action:

Approve Resolution that declares the real property listed on Exhibit "A" to be surplus to County needs and authorizes County staff to dispose of the real property in accordance with the provisions of Florida Statute 125.

Budgeted Action:

No action needed.

8. Lift Station Site Acquisitions (Utilities)

Recommended Action:

Approve Resolution authorizing the acquisition of real property or easement interests in real property of parcels required for utility lift stations.

Budgeted Action:

No action needed. Funding provided by the Utility Operating & Maintenance Fund as approved in the FY20 budget process.

Risk Management

Transit

G. Community Development

1. Resolution Approving TDU-19-08-02, Transfer of Density Units by Tarpon Plaza, LLC

Recommended Action:

Adopt Resolution approving TDU-19-08-02, the transfer of eleven units of density, including five units within the Tropical Storm storm surge zone and 8AE FEMA Flood Zone and six units within the Category 1 storm surge zone and 8AE FEMA Flood Zone, to property located at 650 and 654 Clemens Avenue, owned by Tarpon Plaza, LLC.

Budgeted Action:

No action needed.

2. Resolution Approving CSZ-19-08-03, Certification of Density Units by PF Holdings Inc.

Recommended Action:

Adopt Resolution approving CSZ-19-08-03, the certification of 86 units of density from property owned by PF Holdings, Inc.

Budgeted Action:

No action needed.

H. Community Services

I. Economic Development

J. Facilities Construction and Maintenance

K. Human Resources**L. Human Services****M. Public Safety****1. PEMT Letter of Agreement-Supplemental MCO Program****Recommended Action:**

- a) Authorize participation in the Public Emergency Medical Transportation (PEMT) supplemental program for Medicaid managed care organizations (MCOs); and
- b) Authorize the Chairman to execute the Letter of Agreement (LOA) with the State of Florida Agency for Health Care Administration (AHCA) relating to intergovernmental transfers to the State.

Budgeted Action:

A budget adjustment to amend the General Fund - EMS FY2020 budget will be included in the 2nd Quarter FY2020 amendments. Revenue and expense from this program will come from the General Fund.

N. Public Works**O. Tourism Development****P. Utilities****1. 2020 Water Authority Demand Projections****Recommended Action:**

Approve the 2020 Charlotte County 20-year projected water demands for submittal to the Peace River/Manasota Regional Water Supply Authority.

Budgeted Action:

No action needed. Funding provided by the Utility Operating & Maintenance Fund as approved in the FY20 budget process.

2. Potable Water Master Plan FY2020 Capital Improvement Program**Recommended Action:**

- a) Approve Resolution and budget adjustment BA20-008, in the amount of \$799,721, to establish the new FY20 CIP project "Potable Water Master Plan"; and
- b) Approve amended FY20 CIP project "CCU Business Services Customer Billing and Data Base."

Budgeted Action:

Approve Resolution and budget adjustment BA20-008, in the amount of \$799,721 amending the FY20 adopted budget to add new CIP project "Potable Water Master Plan." Funding designated in FY20 from CIP project "CCU Business Services Customer Billing and Data Base" will be moved and utilized for the Master Plan.

Q. Other Agencies

REGULAR AGENDA

R. Regular Agenda

1. West Coast Inland Navigation District January 24, 2020 Agenda
Community Services
Review agenda for the meeting on January 24, 2020 of West Coast Inland Navigation District.
2. Performance Evaluation - Economic Development Director, Dave Gammon
Economic Development
 - a) Discussion of Economic Development Director, Dave Gammon’s 6-month performance evaluation; and
 - b) Approve an annual salary increase to \$112,000.00.****Change, Updated wording, Added attachment, 1/14/2020****
3. Appoint by Ballot - Punta Gorda Community Redevelopment Agency
Commission Office
Select by ballot a representative for recommendation to the Punta Gorda City Council, to serve on the Punta Gorda Community Redevelopment Agency commencing immediately for a four year term ending December 31, 2023.
4. Appoint by Ballot - Edgewater North Waterway MSBU Advisory Board
Commission Office
Select by ballot a member for the Edgewater North Waterway MSBU Advisory Board. This will be a three-year term replacing Paul Roberts whose term has expired. This appointment will be effective immediately and will expire on October 31, 2022.
5. NACo South Region Representative
Commission Office
Approve a letter of recommendation for Commissioner Truex to seek the Florida Association of Counties South Region representative seat on the Executive Committee for the National Association of Counties (NACo).
****Added, 1/14/2020****

PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

- 1. Ordinance Amending Section 1-8-64 Relating to Composition of the Affordable Housing Advisory Committee
County Attorney
 - a) Conduct a public hearing to consider an ordinance amending Chapter 1-8. "Housing," Article V. "Local Housing Assistance," Section 1-8-64, "Creation of the Affordable Housing Advisory Committee" of the Code of Laws and Ordinances of Charlotte County, Florida relating to the composition of the Affordable Housing Advisory Committee; and
 - b) Approve the Ordinance.

PRESENTATION AGENDA

T. 10:00 A.M. Presentations

CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

AA. County Administrator Comments

BB. County Attorney Comments

CC. County Commissioner Comments

County Commissioners

Bill Truex, District 3, Chairman
Christopher Constance, District 2, Vice Chairman
Ken Doherty, District 1
Stephen R. Deutsch, District 4
Joseph Tiseo, District 5

Board of County Commissioners Schedule of Future Closures/Hearings/Workshops

Schedule