

Charlotte County

Commission Chambers, Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov



Regular and Land Use Meeting

Tuesday, February 25, 2020
9 a.m.

Board of County Commissioners

COUNTY COMMISSIONERS

Bill Truex, District 3, Chairman

Christopher Constance, District 2, Vice Chairman

Ken Doherty, District 1

Stephen R. Deutsch, District 4

Joseph Tiseo, District 5

COUNTY ADMINISTRATOR

Raymond J. Sandrock

COUNTY ATTORNEY

Janette S. Knowlton

CLERK OF THE CIRCUIT COURT

Roger D. Eaton

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

Should any agency or person decide to appeal any decision made by the board with respect to any matter considered at such meeting, a record of the proceeding, and for such purpose, a verbatim record of the proceeding is required, which record includes the testimony and evidence upon which the appeal is to be based.

9:00 A.M.

Call to Order and Roll Call

Invocation

If you wish, please rise for the invocation

[Pastor John Boutchia](#)
[Calvary Baptist Church](#)

Pledge of Allegiance

Changes to the Agenda

See separate sheet

Proclamations - Commissioner Bill Truex

[Proclamations](#)

Deputy Louis Henyecz Month

Fit for Life Summer Games Month

Flood Awareness Week

Ray Sandrock Day

United States Navy Band Day

Zonta Yellow Rose Day

****Change, Added proclamation - Girl Scout Leadership Week, 2/19/2020****

****Change, Added proclamation - Wall of Warriors, Rear Admiral Pamela C. Miller Day, 2/20/2020****

Employee Recognition

[Employee of the Month](#)

~~Michelle Long January 2020~~

~~Community Services~~

~~**Deleted, 2/25/2020**~~

Award Presentations

[Commissioner's Award for Customer Service - Commissioner Doherty](#)

First Quarter Commissioners' Award FY19/20

Jie Shao - Community Development

CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

COMMITTEE VACANCIES

* [Construction Industry Licensing Board](#)

Construction Industry Licensing Board is seeking two volunteers to represent the electrical contractor and specialty contractor categories. Volunteers must be residents of Charlotte County for a minimum of two years and be a licensed contractor. Length of terms are four years. To obtain an application, please contact Diane Whidden at 941.743.1298 or email Diane.Whidden@CharlotteCountyFL.gov

* [MSBU-MSTU Advisory Boards](#)

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Alligator Creek Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Boca Grande Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **Don Pedro & Knights Islands Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Greater Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Gulf Cove Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Harbour Heights Waterway Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.
- **Manchester Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2020.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2022.
- **Northwest Port Charlotte Waterway Unit** is seeking three members to fill vacant unexpired terms through October 31, 2020 and October 31, 2022.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Pirate Harbor Waterway Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2022.
- **Rotonda Sands North Street & Drainage Unit** is seeking two members to fill vacant unexpired terms through October 31, 2021.
- **South Gulf Cove Street & Drainage Unit** is seeking one member to fill a vacant unexpired term through October 31, 2021.
- **West Charlotte Stormwater Unit** is seeking two members to fill vacant unexpired terms through October 31, 2020 and October 31, 2021.

- * [Murdock Village Community Redevelopment Agency Advisory Committee](#)
Murdock Village Community Redevelopment Agency Advisory Committee is currently seeking a licensed general contractor to serve on the committee. Volunteer must hold a valid Florida contractor's license and be a resident of Charlotte County. Meetings are held quarterly. Term expires in October 2022. To obtain an application or for additional information, call 743-1309 or email: Joann.Dillon@CharlotteCountyFL.gov.
- * [Environmentally Sensitive Lands Oversight Committee](#)
Environmentally Sensitive Lands Oversight Committee is searching for one Charlotte County resident to serve as a community representative. The term is two years. For an application or information, please contact Jane.Ravella@charlottecountyfl.gov or call 941-613-3239.
- * [Agriculture and Natural Resources Advisory Committee](#)
Agricultural and Natural Resources Advisory Committee is searching for a Charlotte County resident as a representative of Commodity Production. The term is effective immediately upon approval and will expire December 31, 2022. If you are interested in an application and information, please contact Diane.Clim@charlottecountyfl.gov or Morgan.Cook@charlottecountyfl.gov.
- * [Historical Advisory Committee](#)
Historical Advisory Committee is seeking one member-at-large to serve. Must have background in disciplines of architecture, history, urban planning, archaeology or related discipline such as American Studies or American Civilization. Must be a resident and elector of Charlotte County. Term expires September 30, 2020. For additional information or to obtain an application, call 941-743-1309 or email Joann.Dillon@CharlotteCountyFL.gov

REPORTS RECEIVED AND FILED

CONSENT AGENDA

Clerk of the Circuit Court

A. Comptroller Division

1. [Finance](#)

Recommended Action:

Approve the Clerk's Finance Memorandum.

Budgeted Action:

No action needed.

B. Minutes Division

1. [Minutes](#)

Recommended Action:

Approve the following Minutes:

January 28, 2020 BCC Regular and Land Use Meeting

February 6, 2020 BCC Pre-Agenda Meeting

Budgeted Action:

No action needed.

Board of County Commissioners

C. Commission Office

1. [Appointment - Manchester Waterway MSBU Advisory Board](#)

Recommended Action:

Approve the appointment of Kevin Peregoy to fill the unexpired term of Michael Wilde on the Manchester Waterway MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2020.

Budgeted Action:

No action needed.

BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

2. [Appointment - Rotonda Heights Street & Drainage MSBU Advisory Board](#)

Recommended Action:

Approve the appointment of Kitty Saddler to fill the vacant unexpired term on the Rotonda Heights Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2022.

Budgeted Action:

No action needed.

3. [Appointment - Greater Port Charlotte Street & Drainage MSBU Advisory Board](#)

Recommended Action:

Approve the appointment of Sue Tobin to fill the vacant unexpired term on the Greater Port Charlotte Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

Budgeted Action:

No action needed.

4. [Appointment - Englewood East Non-Urban Street & Drainage MSBU Advisory Board](#)

Recommended Action:

Approve the appointment of Katherine DeBoer to fill the unexpired term of Harry Farringer on the Englewood East Non-Urban Street & Drainage MSBU Advisory Board. This appointment will be effective immediately and will expire on October 31, 2021.

Budgeted Action:

No action needed.

5. [Appointment - Marine Advisory Committee](#)

Recommended Action:

Approve the appointment of Robert J. Hinkey to fill an unexpired **Marine Advisory Committee** term ~~on~~ **as representative for** the Punta Gorda Boaters Alliance, replacing Henry J. Bauman, term will expire on December 31, 2020. Nominee was approved by the Marine Advisory Committee meeting on February 13, 2020.

****Change, Updated wording, 2/21/2020****

Budgeted Action:

No action needed.

6. [Re-Appointment - Historical Advisory Committee](#)

Recommended Action:

Reappointment of Dianne Munson representing the Charlotte County Historical Center Society and Valerie Colbert as member at large. Terms are effective immediately and will expire on September 30, 2022.

Budgeted Action:

No action needed.

7. [Family Housing Assistance Program](#)

Recommended Action:

Approve an additional \$20,000 in funding for the Family Housing Assistance Program.

Budgeted Action:

Approve resolution for budget adjustment BA20-014 in the amount of \$20,000 to increase the Human Services Family Housing Assistance Program and authorize change to the FY 20 budget.

8. [Florida Association of Counties Second Vice President Letter of Recommendation](#)

Recommended Action:

Approve the recommendation for Commissioner Truex to seek the office of Second Vice President for the Florida Association of Counties.

Budgeted Action:

No action needed.

D. **County Administration**

1. [Administration Re-organization](#)

Recommended Action:

Review and approve Administration re-organization.

Budgeted Action:

No action needed.

E. **County Attorney**

F. **Budget and Administrative Services**

Fiscal Services

Information Technology

Purchasing

1. [20-270, Award Piggyback, Playground Shade - Various Parks, \(Community Services\)](#)

Recommended Action:

Approve Piggyback File #20-270, Playground Shade - Various Parks, to Top Line Recreation of Deltona, Florida, in the amount of \$171,130.94. This is a Piggyback of Osceola County Schools Contract SDOC-16-B-0087-LH.

Budgeted Action:

No action needed. Budgeted in the Community Services Capital Maintenance Plan, as approved in the FY20 budget process. Funding is supplied from Capital Projects, ad valorem.

2. [20-127, Award, Tree Trimming and Removal - Annual Contract \(Community Services\)](#)

Recommended Action:

a) Approve award of Request for Bids #20-127, Tree Trimming and Removal - Annual Contract, to Affordable Palm Service, Inc. dba Arborx Tree Services of Sarasota, Florida at the unit prices bid. Term of Contract is to be from date of award through and including December 31, 2020; and

b) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same prices, terms, and conditions by mutual consent.

Budgeted Action:

No action needed. Funding from the General Fund approved in the FY20 budget process. Funding for this expenditure comes from the General Fund-various cost centers.

3. [20-278, Award Piggyback, Horizontal Drill Packages \(Utilities\)](#)

Recommended Action:

Approve award of Piggyback purchase, File #20-278, Horizontal Drill Packages, from Vermeer Southeast Sales & Service of Fort Myers, Florida (Piggyback off the Sourcewell Public Utility, Contract # 012418-VRM) to purchase two (2) Navigator model D8x12 S3 Horizontal Drill Packages with additional options, for Utilities at the unit cost of \$180,681.68 each and a total cost of \$361,363.36.

Budgeted Action:

No action needed. Budgeted in Capital Improvements Project "Additional Equipment & Replacement of Non-Rolling Stock", as approved in the FY20 budget process. Funding is supplied from Utility Operations & Maintenance.

4. [20-286, Award Piggyback, Bi-Directional Amplifier Purchase and Installation \(Public Safety\)](#)

Recommended Action:

Approve award of Piggyback purchase off the Omnia Partners Contract #4400006645, Technology Services and Solutions, which was awarded to Unicom Government, Inc. of Chantilly, Virginia, for File #20-286, Bi-Directional Amplifier Purchase and Installation for a total amount of \$471,629.48.

Budgeted Action:

No action needed. Budgeted in capital improvements project "Digital Radio System", as approved in the FY20 budget process. Funding is supplied from the 2014 Sales Tax Extension.

Real Estate Services

5. [Resolution to Acquire: Edgewater Corridor Phase 1 /SR 776 to Collingswood Boulevard \(Public Works\)](#)

Recommended Action:

Approve Resolution authorizing the voluntary acquisition of real property or easement interest in real property that may be required for the future implementation of the Edgewater Corridor Phase 1 (SR 776 to Collingswood Boulevard) Project.

Budgeted Action:

No action needed. Budgeted in capital improvements project "Edgewater Corridor Ph 1", as approved in the FY20 budget process. Funding is supplied from capital gas taxes.

Risk Management

Transit

G. Community Development

H. Community Services

1. [Seventh Amendment to Charlotte Sports Park Agreement](#)

Recommended Action:

Approve the seventh amendment to the Charlotte Sports Park Agreement between Charlotte County and Tampa Bay Rays Baseball, LTD. for the leasing of field maintenance equipment to be used at the Sports Park.

Budgeted Action:

No action needed. Funding from Stadium Operation and Maintenance Fund approved in the FY20 budget process. Funding for this expenditure comes from the Stadium Operation and Maintenance fund.

I. **Economic Development**

J. **Facilities Construction and Maintenance**

K. **Human Resources**

L. **Human Services**

1. [Affordable Housing Advisory Committee \(AHAC\) Recommendations for Affordable Housing Incentive Strategies](#)

Recommended Action:

Approve the affordable housing incentive strategies recommended by the AHAC in their triennial report to the Board of County Commissioners presented on December 10, 2019.

Budgeted Action:

No action needed.

M. **Public Safety**

N. **Public Works**

1. [FDEP Beach Management Funding Assistance 16CH1, Change Order #1](#)

Recommended Action:

a) Approve Change Order #1 to Agreement #16CH1 for State of Florida Department of Environmental Protection (FDEP), Beach Management Funding Assistance (BMFA) Program Grant for the Charlotte County Erosion Control project feasibility study reimbursement, design & permitting of beach fill for Manasota Key, and monitoring for Stump Pass/Terminal groin; and

b) Authorize the Chairman, or his designee, to sign all necessary documents related to the grant amendment.

Budgeted Action:

No action needed. The amendment has no financial impact.

O. Tourism Development

P. Utilities

Q. Other Agencies

REGULAR AGENDA

R. Regular Agenda

1. [Appointments - Environmentally Sensitive Lands Oversight Committee](#)

Recommended Action:

Approve the appointments of Shaun O'Rourke and Alan Maki to the Environmentally Sensitive Lands Oversight Committee as environmental experts. The term is effective immediately and expires February 2023.

****Added, 2/19/2020****

Budgeted Action:

No action needed.

PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

PRESENTATION AGENDA

T. 10:00 A.M. Presentations

1 P.M. CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

2 P.M. LAND USE AGENDA

CITIZEN INPUT - LAND USE CONSENT AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members.

Consent Agenda

UA1. [DRC-19-00105 Charlotte Commons Apartments](#)**Community Development**

Banks Engineering is requesting Final Detail Site Plan approval for Charlotte Commons Apartment. The proposed development consists of 264 multi-family units with a clubhouse and associated infrastructure. The project site is a 16 +/- acre site and is located at 24190 Beatrix Blvd., Port Charlotte, FL., in Section 06, Township 40, Range 23. This is located within the Sandhill DRI and is associated with DRC-PD-80-4.

Quasi-Judicial**UA2.** [FP-04-02-02, Villa Milano 1 & 2, Maronda Homes, Inc.](#)**Community Development**

Maronda Homes, Inc. of Florida is requesting Bond Release for a residential subdivision named, Villa Milano Phase 1 & 2, which received Final Plat approval by the Board of County Commissioners on February 14, 2006. The subject property is 14.17 acres, more or less, and is located east of Applegate Drive, west of Gramercy Street, south of Mille Fiore Boulevard, and north of Tivoli Avenue, in Section 15, Township 40S, Range 21E, in Commission District IV.

Quasi-Judicial**UA3.** [FP-16-03-02, Villa Milano Phase 3, Maronda Homes, Inc.](#)**Community Development**

Maronda Homes, Inc. of Florida is requesting Bond Release for a residential subdivision named, Villa Milano Phase 3, which was granted Final Plat approval by the Board of County Commissioners on January 24, 2017. The subject property is 4.35 acres, more or less, and is located east of Applegate Drive, west of Gramercy Street, south of Mille Fiore Boulevard, and north of Tivoli Avenue, in Section 15, Township 40S, Range 21E, in Commission District IV.

Quasi-Judicial**UA4.** [FP-17-04-03, Harbor West, Lennar Homes, LLC, DA Amendment](#)**Community Development**

Lennar Homes, LLC has requested approval of an Amended Developer's Agreement and surety for Harbor West Subdivision, consisting of 165 residential lots. The site is 99.60 acres, more or less, and is located south of the Butterford Waterway, north of Abalone Road, east of Santa Cruz Drive, and west of St. Paul Drive, in Sections 9, 10, 15, and 16, Township 41S, Range 21E, in Commission District III.

Quasi-Judicial

UA5. [FP-17-04-03, Harbor West, Lennar Homes, LLC, Bond Reduction](#)**Community Development**

Lennar Homes, LLC has requested a Bond Reduction for Harbor West Subdivision, consisting of 165 residential lots. The site is 99.60 acres, more or less, and is located south of the Butterford Waterway, north of Abalone Road, east of Santa Cruz Drive, and west of St. Paul Drive, in Sections 9, 10, 15, and 16, Township 41S, Range 21E, in Commission District III.

Quasi-Judicial**Public Hearing****UB1.** [PP-19-11-16, Hammock & Isles, KL West Port, LLC](#)**Community Development**

KL West Port, LLC has requested Preliminary Plat approval for a subdivision to be named, The Hammocks at West Port and The Isles at West Port Phase 1, consisting of 431 residential lots. The site is 436.73 acres, more or less, and is located south of U.S. Highway 41, north of El Jobean Road, east of the Crestwood Waterway, and west of the Flamingo Waterway, in Sections 11 and 14, Township 40S, Range 21E, in Commission District IV.

Quasi-Judicial**AA. County Administrator Comments****BB. County Attorney Comments****CC. Economic Development Director Comments****DD. County Commissioner Comments****County Commissioners**

Bill Truex, District 3, Chairman

Christopher Constance, District 2, Vice Chairman

Ken Doherty, District 1

Stephen R. Deutsch, District 4

Joseph Tiseo, District 5

Board of County Commissioners**Schedule of Future Closures/Hearings/Workshops****1.** [Schedule](#)