



APPLICATION TO SERVE ON A CHARLOTTE COUNTY ADVISORY BOARD

INCOMPLETE APPLICATIONS WILL BE RETURNED

Mr/Mrs/Ms: Mr			
Name:	Last Coughlin	First Timothy	Middle Initial M
Residence Address:			
Street	25679 Prada Dr	City Punta Gorda	Zip Code 33955
Mailing Address: Same as Residence			
Street		City	Zip Code
Phone No.			
	Home 575-973-5469	Business	None
FAX: None			
E-Mail Address: relacks.tim@gmail.com			

I hereby submit my name for consideration to serve in an advisory capacity to the Board of Charlotte County Commissioners on the following Advisory Board:

Burnt Store Village Street & Drainage Unit

Name of Advisory Board

If applying for a specific category/position, please so state: Position with term through Oct 31, 2026

Occupation: Retired with a small contract to consult for the Boys & Girls Clubs of Chaves and Lincoln Counties

If currently retired, previous occupation: CEO for Boys & Girls Club and a Councilor for the Village of Ruidoso

Civic/Professional Accomplishments/Offices Held:

Alternate Municipal Judge for Village of Ruidoso, NM 2012-2014

Councilor for Village of Ruidoso 2012-2023

Certified Municipal Official - New Mexico Municipal League

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CHARLOTTE COUNTY ADVISORY BOARD – CONTINUED**

In order to qualify a volunteer must both be a property owner within and reside within the Unit, and my qualifications to be eligible are as follows:

My wife and I own 25669 & 25679 Prada Dr. in Burnt Store Village. This is now our full time primary residence

If applicable, please indicate any employment, contractual relationship or status that you may have, or have had within the past 12 months, with any private business entity that rents, leases or sells any realty, or provides any goods or services to the County or that is conducting any business with the County.

None. I am a new resident to Florida.

Have you ever worked for the Charlotte County Board of County Commissioners? ☐ Yes ☒ No

➤ If “Yes”, please list position, department, start and end date: _____

Do you have any relatives currently working for the Charlotte County Board of County Commissioners? ☐ Yes ☒ No

➤ If “Yes”, please list name(s) and department(s): _____

Are you a full-time Charlotte County Resident? ☒ Yes ☐ No

Have you ever been convicted of a Felony or Misdemeanor? (Please be sure you understand the question, as failure to answer truthfully will disqualify you). ☐ Yes ☒ No

Have you ever pled NO LO CONTENDRE or pled guilty to a crime which is a Felony or a Misdemeanor? (Please be sure you understand the question, as failure to answer truthfully will disqualify you). ☐ Yes ☒ No

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CHARLOTTE COUNTY ADVISORY BOARD – CONTINUED**

- 1.) All of the Boards and Committees appointed by the Board of County Commissioners are required to comply with the Sunshine Law FS 286.011 and some of the Boards and Committees appointed by the Board of County Commissioners are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. You may be required to file a Form 1 Financial Disclosure. You will be provided with more information upon appointment.
- 2.) Charlotte County, an equal opportunity/affirmative action employer, considers the selection and appointment of persons to advisory boards in a non-discriminatory manner consistent with the requirements of Federal, State and Local non-discrimination laws.
- 3.) The Board of County Commissioners request that you attend the Commission meeting at which your application will be considered for appointment. This office will notify you of the Commission meeting date.
- 4.) Members who fail to attend two (2) meetings in a rolling twelve-month period shall automatically forfeit their appointment.

By signing this application, you acknowledge that you have read and understand the previous statements.



Signature

12/13/23

Date

A résumé or list of qualifications and experience is requested but cannot replace this application form.

PLEASE RETURN THIS COMPLETED FORM TO:

Charlotte County Public Works
Municipal Service District Representatives
7000 Florida Street
Punta Gorda, FL 33950

OR EMAIL TO:

MSBU-TU@CharlotteCountyFl.gov

Tim Coughlin

25679 Prada DR
Punta Gorda, FL 33955
575 973-5469
Relacks.tim@gmail.com

WORK EXPERIENCE

Boys & Girls Clubs of Chaves and Lincoln Counties – Executive Consultant to the Board of Directors

Feb 2023 to Dec 2023

Provide guidance related to public relations, planning, operational and other services in support of the Boys & Girls Clubs mission. Search and apply for grants to allow funding sources along with enhanced programmatic experiences for our members.

Boys & Girls Clubs of Chaves and Lincoln Counties – President & CEO

Oct 2017 to Feb 2023

Provide public relations, planning, operational and other services in support of the Boys & Girls Clubs mission.

Boys & Girls Club of Sierra Blanca – Executive Director

Nov 2011 to Oct 2017

Provide public relations, planning, operational and other services in support of the Boys & Girls Clubs mission.

2015 Executive of the Year for the Southwest Region of Boys & Girls Clubs of America.

Village of Ruidoso – Councilor

March 2014 to November 2023

Elected official working with the Mayor and other Councilors to transact Village business, approve annual budget of over \$30 million, protect the welfare of the Village, its inhabitants and visitors. Obtained the Certified Municipal Official designation via the New Mexico Municipal League.

Ruidoso Municipal Court – Alternate Judge

Oct 2012 to March 2014

Appointed position to fill the vacancy of elected Judge during any absences. Reviewed and adjudicated traffic and petty misdemeanor criminal cases.

12th Judicial District Court – Surveillance Officer

Feb 2011 to Feb 2012

Provide curfew checks, breathalyzer and drug screen for participants in the Juvenile Drug Court program. Provide reports to the Court on the activities of participants.

RealWest Services - Owner

May 2009 to 2014

Self-employed business providing, credit card processing services and support for customers in multiple states with POS / computerized cash register systems. Additionally, provided real estate maintenance services to homeowners, landlords, real estate companies and others. Obtained EPA Lead Based paint certification.

TLK West, Inc. - President

August 1990 to April 2009

Responsible for all aspects of business including sales, service, accounting, marketing, etc. Company provided credit card services, cash register products and support for local and national customers. Company was among 10 ten dealers of Samsung products in the US.

ARC Bus. Systems - Service Mgr

August 1985 to December 1990

Responsible for programming, installation and support services. Increased revenues by 31% during the first year in this position. Supervised 15 employees. Reported directly to the President and General Manager.

OTHER EXPERIENCE**Certified Municipal Official**

Completed the Municipal Officials Leadership Institute course level I & II. Served on various statewide committees to suggest policy and effect changes in legislation.

New Mexico Boys & Girls Club Area Council - Secretary

Maintains minutes, correspondence and other communications for the New Mexico Area Council supporting Boys & Girls Clubs in New Mexico

Ruidoso Parks & Recreation Commission – Commissioner

Appointed by the Mayor to serve the community needs in providing services related to the health and wellness of the community.

The Professional Association, New Mexico Chapter – Chairman

Established the state chapter to provide guidance and training to Boys & Girls Club professionals within New Mexico

Ruidoso Fire Auxiliary – Member

Provides financial services and support to the Ruidoso Fire Department in support of their mission.

Community Youth Center Warehouse, Inc – President

President during the beginning portion of affiliation with the Boys and Girls Clubs of America. Served on the fundraising committee.

Humane Society of Lincoln County – Vice President

Served on the executive committee handling employee related issues and assisting with operational needs.

Guajome Park Academy Foundation – President

President of a 501(c)3 Foundation providing volunteer and financial support to Guajome Park Academy a charter school.

Guajome Park Academy, Inc – Board Member

Board member for a charter school serving grade 6 – 12 with a \$10,000,000 annual budget