

R E S O L U T I O N  
NUMBER 2024-

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A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
CHARLOTTE COUNTY, FLORIDA AUTHORIZING THE COUNTY  
ADMINISTRATOR, OR HIS/HER DESIGNEE, TO EXECUTE CERTAIN  
CONTRACTS, SPONSORSHIP AGREEMENTS, AND MARKETING  
AGREEMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

RECITALS

**WHEREAS**, the Punta Gorda/Englewood Beach Visitor & Convention Bureau's ("VCB") role is to increase awareness of the Charlotte County area domestically and internationally by proposing and implementing approved marketing strategies which are targeted to encourage leisure and business travel, to include individuals, families, group tours, meetings and conferences, weddings, reunions, sports competitions, special events and film projects, which promote Charlotte County as a tourist destination; and

**WHEREAS**, the Tourist Development Tax ("TDT") is administered through the VCB pursuant to the County budget which is approved and adopted annually by the Charlotte County Board of County Commissioners ("Board"); and

**WHEREAS**, the administration of the TDT may contain schedules and timelines that require action within a short time frame; and

**WHEREAS**, the Board has determined the County Administrator or his or her designee should be authorized to execute certain Contracts, Sponsorship Agreements, and Marketing Agreements, which encumber and/or expend funding which has been authorized in the official County budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Charlotte County that:

1. The County Administrator, or his/her designee, is hereby authorized to execute certain Contracts, Sponsorship Agreements, Marketing Agreements, and any amendments, terminations, and novation changes to the Contracts/Agreements which encumber and/or expend TDT funding which has been approved annually in the official County budget.

2. This signing authority shall not exceed the signing authority amount as established pursuant to Charlotte County Code of Ordinance Sec. 1-2-183(b).

3. This Resolution shall take effect upon its adoption.

**PASSED AND DULY ADOPTED** this 27<sup>th</sup> day of February, 2024.

**BOARD OF COUNTY COMMISSIONERS  
OF CHARLOTTE COUNTY, FLORIDA**

By: \_\_\_\_\_  
Christopher G. Constance, Vice Chairman

**ATTEST:**  
Roger D. Eaton, Clerk of Circuit  
Court and Ex-officio Clerk to the  
Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:**

By: Janette S. Knowlton  
Janette S. Knowlton, County Attorney  
LR24-0131 JSK