



December 28, 2023

RE: Proposed Inclusion in Local Historic Register

Dear Property Owner/Occupant,

At the direction of City Council, the City of Punta Gorda Historic Preservation Advisory Board (HPAB) has recommended the designation of your property as a protected, historic place. Preservation of the historic district and the properties within its boundaries, as well as other historically significant places, provides for local recognition and enriches Punta Gorda's unique character.

Your property was selected to be included in the local register of historic places because of its age and unique architectural characteristics. Designation as a historic place offers certain protections under the Florida Building Code.

Property owners or occupants of a historic place must obtain a Certificate of Appropriateness (CA) from the HPAB or City staff for any work project involving an exterior change (excluding changes of color) to the appearance of any property. This includes demolition, relocation, erecting a sign, fence, or making any changes to the exterior permanent fixtures of the property. A CA is not required for interior changes to a building nor any routine maintenance (painting, re-caulking, landscaping). Work requiring a CA may also require a separate building permit.

Applications for a CA are available online at: <https://www.ci.punta-gorda.fl.us/residents/planning-zoning-application>. The HPAB reviews demolition and sign applications on a monthly basis. You may contact the Urban Design Department should you have any questions regarding design review of your project.

A hearing will be held to recommend your property for inclusion in the local register of historic places at the February 26, 2024, Planning Commission meeting at 2 p.m. in the Military Heritage Museum, 900 West Marion Avenue, Punta Gorda, FL 33950. If recommended by the Planning Commission, City Council will make the final determination on the changes to the local register at their March 20, 2024, meeting at 9 a.m. in the Military Heritage Museum, 900 West Marion Avenue, Punta Gorda, FL 33950.

Thank you again for maintaining Punta Gorda's unique character and preserving the place we call home.



CITY OF PUNTA GORDA

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If you have any questions, please contact:

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Respectfully,

*Brittany Metzler*

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