



## Legislation Text

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File #: 2024-5679, Version: 1

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### DEPARTMENT MAKING REQUEST

Budget & Admin Services

#### Title

24-138, Approve Ranking, Subsurface Utility Engineering Verification (Utilities)

#### REQUESTED MOTION/ACTION

#### Recommended Action:

- a) Approve ranking of firms for Request for Proposal #24-138 Subsurface Utility Engineering Verification: 1<sup>st</sup> Colliers Engineering and Design of Tampa, Florida; 2<sup>nd</sup> ECHO UES, Inc. of Tampa, Florida, 3<sup>rd</sup> Veith Engineering and Business Solutions, LLC of Sarasota, Florida; and
- b) Approve start of negotiations; and
- c) Authorize the Chairman to sign the Contract after completion of negotiations.

#### Budgeted Action:

No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Administrative budget as approved in the FY2024 budget process. Funding for this expenditure comes from rate revenues.

#### BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

##### Background:

This is for professional services for Charlotte County Utilities to incorporate subsurface utility engineering data into the Charlotte County Utilities map book to provide a more complete and accurate inventory of underground assets.

A Request for Proposal was issued and generated seven (7) responses. Those responses were evaluated by the Professional Services Committee consisting of Ken Stecher, Operations Manager - Utilities; Lindsey Johnson, Strategic Planning and Projects Manager - Facilities; and Ray Slade, Projects Manager - Public Works. Copies of the top three (3) proposals are attached, along with a breakdown of the rankings.